

**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
MARCH 25, 2014**

The regular meeting of the Mayor and Council was held on March 25, 2014 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 16, 2014 by the Publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Chris James	Al Stiehler- excused
	Kathleen Jordan	Chris Smith
	Vicky Papics	Eric Weger
	Martha Tersigni, Mayor	William Edleston, Esq.

**FLAG SALUTE**

Mrs. Tersigni stated that public comment will be limited to five minutes per person.

**APPROVAL OF MINUTES**

Mrs. Jordan moved Council approve the Regular Meeting Minutes of January 28, 2014; seconded by Mr. Smith. All ayes. Motion carried.

Mrs. Papics moved Council approve the Executive Session Meeting Minutes of January 28, 2014; seconded by Mrs. Jordan. All ayes. Motion carried.

Mr. Weger moved Council approve the Regular Meeting Minutes of February 25, 2014; seconded by Mrs. Papics. Smith-abstain. All ayes. Motion carried.

Mrs. Papics moved Council approve the Executive Session Meeting Minutes of August 27, 2013; seconded by Mr. Smith. Jordan-abstain; Weger-abstain. All ayes. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mrs. Papics moved Council approve the Tax Collector's Report of February 28, 2014; seconded by Mrs. Jordan.

ROLL CALL VOTE: James-aye; Jordan-aye; Papics-aye; Smith-aye; Weger-aye. Motion carried.

**APPROVAL OF BILL LIST**

Mr. Smith moved Council approve the Bill List of March 25, 2014; seconded by Mr. Weger.

ROLL CALL VOTE: James-aye, except reimbursement to EC; Jordan-aye, except payroll; Papics-aye, except payroll; Smith-aye; Tersigni-aye; Weger-aye. Motion carried.

## **2014 BUDGET**

Mr. Francisco stated that the subcommittee recommended a two cent increase which would mean the average home would go up about \$60.00 a year.

He explained that we added a few new lines in the budget including \$15,500 for a reassessment, \$6,000 for survey work on Musconetcong Drive, \$8,800 for ballfield improvements which if not used, will be held for next year, \$10,000 for road reconstruction.

## **RESOLUTION # 25-14 – SELF EXAM**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the division of Local Government Services, of conducting the annual budget examination, and

**WHEREAS**, N.J.S.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 thru 7.5, the Borough of Bloomsbury has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the Borough meets the necessary conditions to participate in the program for the 2013 budget year, so

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bloomsbury that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification.

The Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges.
  - b. Deferred charges and statutory expenditures.
  - c. Cash deficit of preceding year.
  - d. Reserve for uncollected taxes.
  - e. Other reserves and non-disbursement items.
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met.(Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,

- b. Items of appropriation are properly set forth.
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Mr. Weger moved Council adopt Resolution # 25-14; seconded by Mrs. Jordan.

ROLL CALL VOTE: James-aye; Jordan-aye; Papics-aye; Smith-aye; Weger-aye. Motion carried.

### **2014 BUDGET INTRODUCTION**

Mrs. Jordan moved Council Introduce the 2014 Budget as presented; seconded by Mrs. Papics.

ROLL CALL VOTE: James-aye; Jordan-aye; Papics-aye; Smith-aye; Weger-aye. Motion carried.

The Public Hearing will be held on April 22, 2014.

### **CODE ENFORCEMENT REPORT**

Mrs. Papics moved Council accept the Zoning Officers Report of March 2014; seconded by Mr. Smith. All ayes. Motion carried.

### **COMMITTEE REPORTS**

*V. Papics:*

Public Safety-

- Mrs. Papics stated there is no report for the Fire Department as they had another function in Clinton that night.
- Mrs. Papics stated that the Rescue Squad did not have a quorum, but they did say that they met with all the Mayors and they are working on details to try to find a place to go. They are working on efforts to stay viable because Jim has 32 years, Robbin has 32 years; Chuck has over 40 years and Jay over 42 years of service. She added that they would like a letter of support from the Borough.

Mrs. Tersigni asked to whom they want the letter written to. Mrs. Papics explained just for them to have to show that they have the support of their town. Mrs. Tersigni stated that she already wrote them a proclamation which was given to them on their anniversary. Mr. Weger stated that that many years of service means a lot and does deserve our support but he has concerns about their ability to operate a business. He added that he would support a letter regarding the dedication of the people to answer calls and help people. Mrs. Tersigni stated that she did this already.

Mrs. Tersigni stated that she can add more to the discussion during her report.

Mr. James stated that he would support a generic letter of support for their services because they do provide a great service and would be a shame if they do have to leave.

Mrs. Tersigni stated that the Mayors had her write a letter on everyone's behalf to the Rescue Squad requesting financial information. She added that it is not due yet, that it is due on April 2<sup>nd</sup> and the next Mayors meeting will be held on the 8<sup>th</sup> and there have been some additional developments since that time, but she is not sure what is rumor and what is fact so she does not want to report on that.

#### 300<sup>th</sup> Celebration-

- Mrs. Papis stated that there was a parade in Flemington on Saturday and the Bloomsbury Hose Company and Bloomsbury Rescue Squad were in it. The Borough still has not received their print.

#### ***E. Weger:***

##### Public Works-

Nothing new to report.

#### ***C. James:***

##### Environmental Advisory Committee –

- Mr. James stated the Committee met and the town wide clean up and storm drain labeling event is scheduled for May 17<sup>th</sup>. He added that he has a commitment from Cub Scout Pack 61 to join in the event and they hope to give a monetary donation to the groups who help including the Musconetcong Watershed Association. Mr. James stated that they are going to advertise the event for us and try to get volunteers. He added that they have reached out to the school because they do a clean-up and they are interested in this event as well.

Mr. James stated that they will need to ensure that the street sweeping can be done prior to the event weekend. The Clerk explained that she reached out to 3 street sweeping contractors but has only received one quote to date for \$98/hour for the sweeper and \$45/hour for a dump truck if needed. She added that the DPW typically provides the dump truck and she assumes they will do the same this year. The Clerk advised that we will also need to provide the water for the sweeper. Discussion followed.

Mrs. Tersigni asked if Mr. James was totally sold on using the stencil. Mr. James said that that was provided by the State but we can certainly do something else. Mrs. Tersigni showed Council the stencil. Mrs. Tersigni stated that it is big and will have to go on the road. Mrs. Jordan stated that she likes it, and Mr. Weger stated that they will not show up that well if that is the concern. Mr. James stated that if size is the concern, that they could cut the stencil and just use the “No Dumping” and paint it on the top of the metal grates. Discussion followed. The Clerk stated that they may have to use a stencil like this on some drains that do not have the curb cuts. Mr. James stated they do not have to all be the same.

***K. Jordan:***

Board of Education-

- Mrs. Jordan attended the Board of Education Meeting and advised that Mrs. Treanor stepped down and now Mrs. Petri has stepped down as well. Mr. Kerfoot is now President, Mr. Levesque is Vice President, Sara Dickenson was appointed to a seat and one seat remains open.
- Snow days will be made up over the Easter Break.
- The Budget meeting will be held on May 7, 2014.

***C. Smith:***

Recreation-

- Mr. Smith explained that upcoming events include the Easter Egg Hunt on April 12th at 9 am with a rain date of April 13<sup>th</sup>. The golf outing is set for Sunday May 4, 2014. He said that Lacrosse Season was set to begin April 5<sup>th</sup>; however he received a request this weekend to see if away games that were scheduled for this weekend could be held in Bloomsbury as the away team's field will not be ready in time. Mr. Smith stated that water would need to be turned on at the park. Mrs. Tersigni voiced concern about the temperatures and turning the water on. Discussion followed.
- Mr. Smith stated that he did a Park walk through over the weekend. He stated that he feels that the infield mix that we have will be sufficient for the field. He has not receive a game schedule yet from Greenwich but has reached out to them for the same. Mr. Smith stated that it appears the bathroom door is damaged and can be pulled open even when the dead bolt is out. The Clerk stated that maybe the DPW can install a pad lock on it for the time being and Mr. Smith agreed that they only need one bathroom open.
- Mr. Smith stated they will proceed with hiring 16 old workers for the Summer Recreation Program to support the Director and the Junior Director. Mr. Smith thanked the Clerk for sending the waiver language and stated that will be included in the sign up paperwork. Mr. Smith explained that the program will be expanded to a longer day to serve as more of a day care program and summer rec program as well explaining some families are not able to come home to take their kids to lunch. They hope to have registration information out by April 1<sup>st</sup> and they hope to have about 50 children enroll.

**CLERK/ADMINISTRATOR'S REPORT**

MEL Insurance-

- The Clerk advised she is still working on the insurance matters previously discussed. She stated that Mr. Gemmel did confirm that we will be eligible to receive a \$250 savings off our premium for each managerial personnel and elected official who completes the online

training. She advised that to date four people have completed the training and the Borough can receive a total discount of up to \$2,500.

The Clerk advised that there is a resolution for consideration later on the agenda which she would like to make a few changes to. She stated that she has spoken to Bob Gemmel about her concerns and feels we can adopt the civil rights resolution with a few changes. Mr. Gemmel had advised her that as long as the resolution was in the minutes, there was no need for publication and do not need to add it to the Policy and Procedure Manual if we already have a section addressing this.

After reviewing the current policy manual against the 2014 MEL model forms the Clerk explained that there are a few things which are required and will need to be added to the Borough manual. The Clerk will pull these additions together and send them to Council for their review so that a Resolution to include the same can be prepared for the April meeting.

#### Borough Directories-

- The Clerk stated that no additional changes have been requested and the directory will be printed by the County this week.

#### BART – Diesel Retrofit

- The Clerk advised that she was never able to complete the online submission last year and received a call today from the State asking that the same be completed. She advised that although everyone believes that we will be exempt, the State will not simply say so and require instead that an approved vendor certify the same. She explained that last year she had contacted several of the listed vendors that were closest to the Borough, but still over an hour drive, and was advised by each that they only handle buses. Discussion followed. The Clerk has requested Mr. Heinrich provide additional information from the engine block tags and she will prepare the submission including that information and submit the same. If they find it is deficient, and notify her of the same, she may accept their offer to come out to our office and help us with compliance.

#### ***M. Tersigni:***

#### Planning Board –

- The Planning Board meeting was cancelled due to an issue with the publication of meeting dates.

#### In Rem Foreclosure Proceeding-

- Mrs. Tersigni stated the matter is proceeding normally and she believes that Mr. Klepesch has filed for the judgment and that no redemptions were made.

#### Audit of 2013-

- The Audit will begin next week and everyone has their stuff prepared.

#### Public works-

- Mr. Weger will begin to work on the list of needed road repair areas. The Clerk will provide him with her list of the same.
- Mrs. Tersigni stated that yellow curbing may need to be extended in some areas like across from alleys, and along East Street as previously discussed. Mrs. Tersigni stated this will have to take place in early spring. Mrs. Papics stated that the sign will need to be moved as well. The Clerk questioned if any extension of the no parking area would need to be approved by Resolution and added to the Code. Mr. Edleston agreed that it would.

Recreation Commission-

- Mrs. Tersigni stated that she needs to make nominations for the Commission because they are not officially a Commission yet and cannot have meetings or take any action until they provide public notice. Mrs. Tersigni added that right now, only Rick Petri is qualified to serve. Mrs. Tersigni asked if Mr. Smith can take care of the missing paperwork and he confirmed the same.

**RECREATION COMMISSION 2014 MEMBERSHIP**

Chris Smith- President  
 Megan Henry – Vice President  
 Colleen Kerfoot – Secretary  
 Rich Petri- Treasurer  
 Kathy Kane – Commissioner  
 Scott Gonzalez – Commissioner  
 Eve Hart – Commissioner  
 Heather Horton – Friend of the Commission  
 Joe Walen – Friend of the Commission  
 Chris Smith – Liaison to Council

Snow –

- Mrs. Tersigni confirmed that the District Superintendents get together and collectively make a decision about whether school will be open or closed. Bloomsbury School was never closed due to the condition of the streets, in fact they were open at times when others schools were closed.
- DPW now has a copy of the fire hydrant map. If the Hose Company is able to obtain a better map from Aqua they will provide a copy of the same to the Borough.
- County delivered 7 tons of salt to us, and we have not heard anything about repayment yet.

Mayor’s Roundtable –

- Mrs. Tersigni explained that this is what she calls discussions between the Mayor’s of Bloomsbury, Bethlehem, Alexandria and Pohatcong Township. She advised that last minute, the Pohatcong Township Mayor was unable to attend so he sent his Council

President in his place. Mrs. Tersigni advised it was an interesting meeting and that they are all very concerned about the situation and about money that had been left on the table including the Squad picking up two years' worth from Bethlehem recently and Alexandria still has money as well. All have requested copies of financials and the claim was that it had already been furnished. Mr. Anderson agreed to provide the financials to everyone and nothing has come through so far. Mrs. Tersigni stated that the money that was not picked up from Alexandria is likely in excess of the amount they are requesting in the letter provided to Council tonight.

The Mayors will get together again at 7 pm on April 8<sup>th</sup> and the Rescue Squad is to provide all kinds of financial information, vehicle payment information and qualification information which is to be delivered to us by April 2<sup>nd</sup> so that everyone can review the same in advance of the meeting. Mrs. Tersigni stated that the Rescue Squad had advised that they have a plan A, B, C, & D but they would not provide any details about any of these plans.

Mr. Weger voiced concern about their ability to run the Squad from a business perspective if they cannot even pick up donation checks, but then they come back to us for more funding. Mrs. Tersigni stated that none of the other Mayors have been approached by the Squad looking for a place to relocate to and one offered a space, but was told it would not be adequate for them. Discussion followed.

Mrs. Tersigni stated that all of the other towns are serviced by other Squads, some by as many as six squads and many have paid service with those other organizations. There is concern for our Fire Department as they service their areas as well and they want to make sure that when they go out on a call that they have the equipment that they need to do their job. The Fire Department has purchased a used Jaws of Life this weekend to ensure they have them when they need them.

#### Clean Up Day – Senior Pick Up-

- Mrs. Tersigni asked Council if anyone had any suggested rules for pick up this year, explaining that last year some items were very heavy last year and some people wanted our DPW Employees to get items which were not left curbside. Mr. Weger stated that he doesn't think there will be too many seniors with big, heavy items, but that if there was something they could not manage they could use the tractor to pick it up and dump it into the back of a truck. Mrs. Papis asked what age qualifies as a senior. Council members voiced varying ages to be considered. Mr. James asked what the accepted government standard is. Mr. Edleston stated that the state uses age 62. Discussion followed.

#### **STATE POLICE – PERRYVILLE**

No report.

#### **OLD BUSINESS**

#### **MAIN STREET PHASE III**

Mrs. Tersigni stated we are still waiting to hear from the DOT.

**BRUNSWICK AVENUE PHASE I**

Mrs. Tersigni stated we are still waiting to hear from the DOT.

**SAFE ROUTES TO SCHOOLS**

A new funding round was announced and she was contacted by several people. She advised we were awarded \$293,000 and we are still working to resolve the federal funds oversight requirements to be able to use this money and she sees no reason to apply for any additional funding if there is a federal money component to them because we can't meet those challenges. Mrs. Tersigni stated that there are historical and architectural restrictions of the slate sidewalks, hitching posts, anything like that and an engineer must be on site for the project. Mr. Weger stated that he would think that would just be needed for the construction phase. Mr. Weger questioned how much it would really cost if we have to for example put out \$50,000 to hire an engineer and a historian for three months. He suggested that perhaps an intern out of Maser's office could be on site.

Mrs. Tersigni stated they are trying to find a retired engineer who may be looking for a project to do. Mr. Weger asked if he could review the packet of information. Mrs. Tersigni stated that they would have to come in to audit our offices to see if we are set up to handle this. Discussion followed. Mr. Weger and Mr. Smith both voiced interest in reviewing the packet and reaching out to people who may be interested in helping with this project. Mrs. Tersigni stated that she reached out to see if Hunterdon County may be able to help and they advised they cannot handle these requirements either. Mrs. Papics asked if perhaps another county could help. Mrs. Tersigni stated if she knew someone who could do this, or if any Council members had ideas, to please run with it and see what they can do.

The Clerk will scan and email packets out to Mr. Weger and Mr. Smith.

**MILL REDEVELOPMENT**

Mrs. Tersigni stated that some permits were scheduled to expire in December and no one has heard anything new.

**NORTH STREET/PICKEL LANE UPDATE**

Nothing new to report.

**ZONING PERMIT APPLICATION**

Mrs. Tersigni stated that the zoning permit was supposed to be ready in February and then again in advance of this meeting. Mr. James stated that he will have it ready for the April meeting.

**SCHULER-TAX COURT MATTER**

Mr. Edleston stated that she has withdrawn her answer and the matter will be heard on April 16, 2014. He advised that they did not attend the original hearing date at the suggestion of the Tax Court because her attorney advised she is not contesting our appeal and she is moving out of town. Mr. Edleston stated that we are also going to file an appeal for this year per Eloise's suggestion.

**NEW BUSINESS**

**RESOLUTION # 26-14 - BLOOMSBURY HOSE COMPANY # 1 INC. OFF-PREMISE 50/50 RAFFLE**

**WHEREAS**, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an Off-Premise 50/50 Raffle on May 16, 2014 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:30 - 10:30 PM.

**WHEREAS**, the appropriate application forms and fees have been submitted to the Borough Clerk; and

**WHEREAS**, there appear to be no reasons to deny the aforesaid off-premise 50/50 raffle,

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council as follows:

1. The off-premise 50/50 raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

Mrs. Papics moved Council adopt Resolution # 26-14; seconded by Mrs. Jordan. All ayes. Motion carried.

**RESOLUTION # 27-14 - TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulation impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing the municipality to apply for such tonnage grants (for calendar year 2013) will memorialize the commitment of this municipality to recycling and

to indicate the assent of the Borough of Bloomsbury to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE BE IT RESOLVED** by the Common Council of the Borough of Bloomsbury that the Borough of Bloomsbury hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Steve Douglas, Recycling Coordinator, to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED**, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

Mr. Smith moved Council adopt Resolution # 27-14; seconded by Mrs. Jordan. All ayes. Motion carried.

**RESOLUTION # 28-14 - Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2014-June 2019**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Bloomsbury, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the North Hunterdon Municipal Alliance grant for fiscal year 2014 in the amount of:

DEDR: \$27,511  
Cash Match: \$6,878.00  
In-Kind: \$20,638.25

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Lengthy Council discussion was held. Council agreed to adopt the Resolution based on discussions that the Clerk and Mayor had with the alliance members involved which confirmed that the Alliance handled everything and the Borough would not be obligated to provide for any funding or any in-kind match. Mrs. Tersigni stated she will send a copy of this resolution to Dr. Marycz at Bloomsbury Elementary School, so that they may get involved.

Mr. Weger moved Council adopt Resolution 28-14; seconded by Mrs. Jordan.  
ROLL CALL VOTE: James-nay; Jordan-aye; Smith-aye; Weger-aye; Papics-aye. Motion carried.

The Clerk stated that she would like for Council to consider adopting Resolution # 29-14 with changes. Discussion followed. The Clerk advised that Mr. Gemmel confirmed that these changes would be acceptable and that this does not have to be included in our Policy Manual or published annually provided it would be included in full in the minutes of this meeting.

**RESOLUTION # 29-14 - A RESOLUTION TO AFFIRM THE BOROUGH OF BLOOMSBURY'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Borough of Bloomsbury to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**BE IT RESOLVED** by the Common Council of the Borough of Bloomsbury that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Bloomsbury by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to

act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** All persons are encouraged to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution immediately to the Administrator, CFO, Mayor or Department Head.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Administrator shall ensure that anti-harassment training is made available for all officials, employees, appointees or volunteers of the Borough of Bloomsbury

**Section 7:** This resolution shall take effect immediately.

**Section 8:** A copy of this resolution shall be become part of the official meeting minutes of the Borough of Bloomsbury.

Mr. Smith moved Council adopt Resolution # 29-14 as amended; seconded by Mrs. Papics. All ayes. Motion carried.

#### **CORRESPONDENCE**

Council reviewed correspondence.

#### **PUBLIC COMMENT**

Mrs. Jordan moved Council open public comment; seconded by Mr. Stiehler.

No comment.

Mr. Stiehler moved Council close public comment; seconded by Mrs. Papics. All ayes. Motion carried.

**ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mrs. Papics; seconded by Mr. Smith. All ayes, motion carried. Meeting adjourned at 8:32 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator