

**BOROUGH OF BLOOMSBURY
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Reorganization Meeting – January 1, 2017

The Reorganization meeting of the Mayor and Council was held on January 1, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order by the reading of the Sunshine Law by the Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 21, 2016 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice at the Municipal Building on same date.

ROLL CALL: Kathleen Jordan Martha Tersigni, Mayor
Vicky Papics Eric Weger
Chris Smith - arrived 10:02 William Edleston, Esq.
Al Stiehler – arrived 10:07

Flag Salute

OATHS OF OFFICE:

Mr. Edleston administered the following oaths of office:

Todd Dangelo – Common Council – Full Term – Expires December 31, 2019

Vicky Papics – Common Council – Full Term – Expires December 31, 2019

NOMINATIONS FOR COUNCIL PRESIDENT:

A motion was made by Mr. Weger, seconded by Mrs. Papics, to open nominations for Council Presidents. All ayes. Motion carried.

A motion was made by Mr. Weger, seconded by Mrs. Papics, to nominate Al Stiehler as Council President.

No other nominations were heard.

Mrs. Jordan moved nominations be closed; seconded by Mr. Smith. All ayes.

Mrs. Papics moved Council accept the nomination of Al Stiehler; seconded by Mr. Smith.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Smith-aye; Dangelo-aye; Weger-aye. Motion carried.

Mrs. Tersigni outlined the following Council Appointments for 2016.

Martha Tersigni – Finance, Planning Board, Deputy OEM
Todd Dangelo – Newsletter; Planning Board
Kathleen Jordan – Board of Education
Vicky Papics - Public Safety, OEM, BCC
Chris Smith – Recreation Committee, Personnel
Al Stiehler – Court Liaison, Code Enforcement
Eric Weger - Public Works, Environmental Committee, Mayor’s Designee to the Planning Board

PLANNING BOARD MEMBERS:

Review 2017 Membership:

- Martha Tersigni – CLASS I – 4 Year Term - Expires 12/31/19
- Vacant - CLASS II - 1 Year Term - Expires 12/31/17
- Todd Dangelo - CLASS III - 1 Year Term - Expires 12/31/17
- Thomas Reilly – CLASS IV – 4 Year Term – Expires 12/31/17
- Michele Stiehler - Class IV - 4 Year Term - Expires 12/31/19
- Matt Korbobo - Class IV - 4 Year Term - Expires 12/31/17
- Rob Waterson - Class IV - 4 Year Term - Expires 12/31/19
- Ryan Smith– Class IV – 4 Year Term – Expires 12/31/20
- Ann Ferrero – Class IV – 4 Year Term – Expires 12/31/18
- Eric Weger – Mayor’s Designee - 1 Year Term - Expires 12/31/17
- Karen Murray – Alternate Seat – 4 Year Term – Expires 12/31/20

CONSENT AGENDA

Mrs. Tersigni stated that Resolutions #1-17 – #22-17 will be considered via consent agenda.

RESOLUTION # 1-17 - MEETING DATES

WHEREAS, the Senate and General Assembly of the State of New Jersey have enacted an Act concerning meeting of certain public bodies known as the Open Public Meetings act, approved, October 21, 1975, as Chapter 231, P.L. 1975, effective 90 days after enactment, to wit, on or about January 19, 1976,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomsbury as follows:

1. The regular meetings of the Borough of Bloomsbury shall be held on the fourth Tuesday of every month during the calendar year of 2017. Meetings shall be held in the Municipal Building, 91 Brunswick Ave., Bloomsbury, NJ at 7:00 PM.

2. Notice of such annual schedule of regular meeting of the Mayor and Council or any revised schedule thereof, as well as advance written notice of any regular, special or rescheduled meeting of the Council shall be prominently posted at the Municipal Building, published in the Hunterdon County Democrat and shall be on file with the Borough Clerk.

REGULAR MEETING SCHEDULE

January 24, 2017
February 28, 2017
March 28, 2017
April 25, 2017
May 23, 2017
June 27, 2017
July 25, 2017
August 22, 2017
September 26, 2017
October 24, 2017
November 28, 2017
December 26, 2017

2018 Re-organization - January 1, 2018 – 10AM

RESOLUTION # 2-17 - OFFICIAL DEPOSITORIES FOR BOROUGH FUNDS

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bloomsbury that Official Depositories for all Borough funds, Bond Anticipation Notes, Certificates of Deposit shall be as follows:

PNC Bank, Bloomsbury, NJ
Provident Bank, Phillipsburg, NJ
First Bank, Flemington, NJ

RESOLUTION # 3-17 - PERSONS AUTHORIZED TO SIGN BOROUGH CHECKS

BE IT HEREBY RESOLVED by the Council that the following persons are authorized on behalf of the Borough to sign any and all checks drawn on any accounts in the name of Bloomsbury Borough and that any two of the four authorized signatures are required, the following persons are authorized for admittance to the safe deposit box, such entry shall require the signatures of not less than two of the following persons, the following persons are authorized on behalf of the Borough to deposit cash and checks in the appropriate accounts:

Martha J. Tersigni, Mayor
Lisa A. Burd Reindel, Borough Clerk
Kim Francisco, Chief Financial Officer

Al Stiehler, Council President

BE IT FURTHER RESOLVED that the following additional persons are authorized on behalf of the Borough of Bloomsbury to deposit cash and checks belonging to the Borough to appropriate depositories for the municipal accounts:

Jennifer Harrington, Deputy Tax Collector
Bonnie Fleming, Tax Collector

RESOLUTION # 4-17 - TEMPORARY BUDGET FOR 2017

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bloomsbury that the temporary budget for the year of 2017 is hereby adopted. Said budget shall be 25% of the regular budget for the year of 2016.

RESOLUTION # 5-17 - OFFICIAL NEWSPAPERS

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bloomsbury that the Hunterdon County Democrat shall be designated as the official newspaper of the Borough, wherein all legal advertising of the Borough shall be placed. The Express Times shall be designated as the first alternative and the Courier News shall be designated as the second alternative.

RESOLUTION # 6-17 - RESOLUTION AUTHORIZING SERVICE CHARGE ON RETURNED CHECK FOR INSUFFICIENT FUNDS

WHEREAS, NJSA 40:5-19 has been enacted to allow a municipality the authority to impose a service charge to be added on an account where payment by check or written instrument was returned for insufficient funds: and

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, hereby authorizes the Tax Collector to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year, and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in certified check, cashier's check, or cash, and,

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Tax Collector and the Municipal Auditor.

RESOLUTION # 7-17 - RATE OF INTEREST FOR NON-PAYMENT OF TAXES

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 and allows 18% per annum on any amount in excess of \$1,500.00 and allows additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey; as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum of the first \$1,500.00 of taxes becoming delinquent after due date and 18% annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2017 there will be a ten- (10) day grace period of quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from due date as set forth in paragraph one of this resolution.

RESOLUTION # 8-17 - TAX APPEALS

WHEREAS, The Borough Council of the Borough of Bloomsbury has been informed that from time to time errors are made in computing tax assessments, and

WHEREAS, the Municipal Tax Assessor of the Borough of Bloomsbury requested the Borough to authorize the filing of corrective appeals of such errors with the Hunterdon County Board of Taxation, and,

WHEREAS, the Municipal Tax Assessor is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and agree to stipulation of appeals, and

WHEREAS, the Municipal Tax Assessor of the Borough of Bloomsbury is authorized by the Borough Council to file rollback petitions with the Hunterdon County Board of Taxation for the Borough of Bloomsbury and,

WHEREAS, the Municipal Attorney is authorized to appear on behalf of the Borough of Bloomsbury before the Hunterdon County Board of Taxation, and execute such documents as are necessary to resolve corrective appeals of errors and stipulation of appeals as may be recommended by the Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bloomsbury that the Municipal Tax Assessor and Municipal Attorney be and hereby are authorized to file corrective appeals with the Hunterdon County Board of Taxation, to sign stipulations in matters of appeals with Hunterdon County Board of Taxation and to file rollback petitions with the Hunterdon County Board of Taxation, are proper and in the best interests of the municipality.

BE IT FURTHER RESOLVED, that the Municipal Tax Assessor and Municipal Attorney shall notify the Mayor, Borough Council, Clerk and CFO of all tax appeals filed with the Borough of Bloomsbury.

RESOLUTION # 9-17 - ANNUAL SALE OF DELINQUENT TAXES

BE IT HEREBY RESOLVED, by the Borough Council of the Borough of Bloomsbury that the Collector of Taxes for Bloomsbury Borough is hereby authorized to conduct the annual sale of delinquent taxes of the calendar year of 2016.

RESOLUTION # 10-17 - TAX COLLECTOR'S RESOLUTION

WHEREAS, the Tax Collector has overpayments and underpayments of taxes for 2016 in the amount of \$5.00, and that they be cancelled; and

NOW, THEREFORE LET IT BE RESOLVED, by a majority of the members of the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey that these overpayments of \$5.00 and under be cancelled to surplus and balances of \$5.00 and under be cancelled.

RESOLUTION # 11-17 - RESOLUTION AUTHORIZING PAYMENT OF PREVIOUSLY APPROVED EXPENDITURES OR ROUTINE RECURRING EXPENSES PRIOR TO FORMAL COUNCIL APPROVAL

WHEREAS, payment of previously approved expenditures and bills of a routine or recurring nature such as the payment of routine recurring expenses such as utility bills or petty cash reimbursement is at times required prior to their formal inclusion on the bill list or Treasurer's report for formal approval for payment by Council; and

WHEREAS, it is necessary to establish policy whereby these bills may be paid prior to that form of approval in order to assure the orderly continuation of municipal functions;

NOW, THEREFORE, BE IT RESOLVED on this 1st day of January, 2017, that the Borough of Bloomsbury does hereby implement a policy and procedure whereby routine or recurrent bills or previously approved expenditures may be paid and checks issued therefor executed by the appropriate municipal officials prior their formal inclusion on the monthly bill list for formal approval by Council.

RESOLUTION # 12-17 - RESOLUTION DESIGNATING THE COMMON COUNCIL OF THE BOROUGH OF BLOOMSBURY TO ACT AS THE LOCAL BOARD OF HEALTH

WHEREAS, the Borough of Bloomsbury does not have a Local of Board of Health, and

WHEREAS, from time to time there is a need to have a local Board of Health to make decisions under the advisement of the Borough Engineer relating to septic system waivers and other health department related matters,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomsbury that the Common Council shall act as the Local Board of Health, considering Board of Health matters, rendering decisions, and authorizing approvals for the same, as needed, under the advisement of the Borough Engineer.

RESOLUTION # 13-17 - RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER FOR CALENDAR YEAR 2017

BE IT RESOLVED, by the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, that Lisa A. Burd Reindel, is hereby designated Public Agency Compliance Officer for the Borough of Bloomsbury for 2017.

RESOLUTION # 14-17 - TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulation impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the municipality to apply for such tonnage grants (for calendar year 2016) will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Bloomsbury to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the Borough of Bloomsbury that the Borough of Bloomsbury hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Lisa A. Burd Reindel, Recycling Grant Coordinator, to ensure that the application is properly filed; and will earn a stipend of \$560.00

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

RESOLUTION # 15-17 - APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the Borough of Bloomsbury is required to appoint a Deputy Emergency Management Coordinator; and

WHEREAS, Martha J. Tersigni is qualified for this position; and served as Deputy OEM Coordinator in 2016, a term which expired on December 31, 2016;

NOW, THEREFORE BE IT RESOLVED by the Common Council of the Borough of Bloomsbury does hereby re-appoint Martha J. Tersigni to the position of Deputy Emergency Management Coordinator for a one year term ending December 31, 2017.

RESOLUTION #16-17 - APPOINTMENT OF DEPUTY REGISTRAR

BE IT RESOLVED that Lisa A. Burd Reindel, Registrar of the Borough of Bloomsbury, does hereby appoint Ella Ruta as Deputy Registrar for the calendar year 2017.

BE IT FURTHER RESOLVED, the Mayor and Council hereby set a stipend of \$200.00 be paid to the Deputy Registrar for 2017.

RESOLUTION # 17-17 - RESOLUTION APPOINTING LISA A. BURD REINDEL 911 COORDINATOR FOR 2017

BE IT RESOLVED, by the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, that Lisa A. Burd Reindel, is hereby designated 911 Coordinator for the Borough of Bloomsbury for the calendar year 2017.

RESOLUTION # 18-17 - RESOLUTION APPOINTING CROSSING GUARDS FOR 2017/2018 SCHOOL YEAR

The Mayor and Council of the Borough of Bloomsbury do hereby appoint Donna Vanya as AM Crossing Guard; Lisa Hutchison as PM Crossing Guard and Susan Galuppo will be the substitute Crossing Guard.

RESOLUTION # 19-17 - APPOINTMENT OF ON - CALL EMPLOYEES FOR THE BOROUGH OF BLOOMSBURY DEPARTMENT OF PUBLIC WORKS

WHEREAS, from time to time it is necessary for the Department of Public Works Supervisor to hire additional, part-time help in order to provide services to the Borough, and

WHEREAS, these services are occasional or seasonal in nature including but not limited to road repairs, snowplowing, leaf pickup and brush pickup:

NOW THEREFORE, BE IT RESOLVED, the following shall be appointed as On-Call Employees for the Borough of Bloomsbury for Calendar Year 2017 and shall be required to endorse the On-Call Employment Agreement.

Steve Douglas

Scott Gonzalez

Dave Heinrich

Jessica McNulty

George Tuxhorn

BE IT FURTHER RESOLVED, all On-call employees will be paid the hourly rate in accordance with the Salary Ordinance.

BE IT FURTHER RESOLVED, that the aforementioned on-call employees will not be eligible for additional benefits such as paid time off from work or medical coverage.

RESOLUTION # 20-17 - A RESOLUTION TO AFFIRM THE BOROUGH OF BLOOMSBURY'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Bloomsbury to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

BE IT RESOLVED by the Common Council of the Borough of Bloomsbury that:

Section 1: No official, employee, appointee or volunteer of the Borough of Bloomsbury by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: All persons are encouraged to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution immediately to the Administrator, CFO, Mayor or Department Head.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Administrator shall ensure that anti-harassment training is made available for all officials, employees, appointees or volunteers of the Borough of Bloomsbury

Section 7: This resolution shall take effect immediately.

Section 8: A copy of this resolution shall be become part of the official meeting minutes of the Borough of Bloomsbury.

RESOLUTION # 21-17 - ANIMAL CONTROL SERVICES 2017

WHEREAS, the Borough of Bloomsbury requires animal control services for the calendar year 2017,

NOW, THEREFORE, BE IT RESOVED by the Common Council of the Borough of Bloomsbury, County of Hunterdon and State of New Jersey that; the Clerk is hereby authorized to execute an agreement with Animal Control and Investigative Services, LLC, 249 Goat Hill Road, Lambertville, NJ 08530 for the year 2017 for \$1,200, to be billed on a quarterly basis.

RESOLUTION # 22-17 - RESOLUTION ENDORSING SEPTIC SYSTEM WAIVER REQUEST BLOCK 15; LOT 11; 25 MAIN STREET

WHEREAS, application has been received for a septic system waiver request for Block 15, Lot 11; 25 Main Street to allow a proposed septic system, and

WHEREAS, a waiver is required in connection with same which is detailed in a letter prepared by the Borough Engineer, C. Richard Roseberry, PE, dated December 29, 2016 as follows:

1. The proposed disposal bed will be only 25' from the septic system on neighboring lot 8, which does not meet the minimum code distance of 50'.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that the proposed septic system is hereby endorsed and the requested waiver is hereby granted in accordance with Code Standards;

BE IT FURTHER RESOLVED that a copy of this Resolution be placed on file in the Office of the Borough Clerk for public inspection.

Mr. Weger moved Council adopt Resolutions #1-17 – #22-17; seconded by Mrs. Jordan.
ROLL CALL VOTE: Jordan-aye; Papics-aye; Stiehler-aye; Smith-aye; Dangelo-aye; Weger-aye. Motion carried.

PAYMENT OF BILLS

Mrs. Jordan moved Council approve the bill list of January 1, 2017, seconded by Mrs. Papics.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Stiehler-aye; Smith-aye; Dangelo-aye; Weger-aye.
Motion carried.

OPEN TO THE PUBLIC

No Comment.

ADJOURNMENT

A motion to adjourn the reorganization meeting of the Bloomsbury Borough Common Council was made by Mr. Weger; seconded by Mr. Stiehler. All ayes. Motion carried. The meeting was adjourned at 10:12 am.

Respectfully submitted,

Lisa A. Burd Reindel, RMC
Borough Clerk/ Administrator

**BOROUGH OF BLOOMSBURY
COUNCIL MEETING MINUTES
JANUARY 24, 2017**

The regular meeting of the Mayor and Council was held on January 24, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 20, 2016 by the publication of said notice in the Express Times and the posting of said notice in the Municipal Building on the same date.

ROLL CALL:	Todd Dangelo	Al Stiehler
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics - excused	Eric Weger
	Chris Smith - excused	William Edleston, Esq.

FLAG SALUTE

APPROVAL OF MINUTES

Mr. Weger moved Council approve the Reorganization Meeting Minutes of January 1, 2017; seconded by Mrs. Jordan. All ayes. Motion carried.

TAX COLLECTOR'S REPORTS

Mr. Stiehler moved Council approve the Tax Collector's Reports of December 31, 2016; seconded by Mrs. Jordan. All ayes. Motion carried.

APPROVAL OF BILL LIST

Mr. Stiehler moved Council approve the January 24, 2017 Bill List; seconded by Mrs. Jordan.
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

ZONING/CODE ENFORCEMENT REPORT

Council accepted the Zoning/Code Enforcement Report.

COMMITTEE REPORTS

E. Weger –

DPW- Mr. Weger will follow up with the DPW employees to ask that the heat be turned down when they are not working in the garage to reduce energy costs.

K. Jordan –

Board of Education - Mrs. Jordan attended the Board of Education meeting and was advised that the feasibility study is still not complete.

A. Stiehler –

Bethlehem/Bloomsbury Joint Court – Mr. Stiehler received a message from Donna Surdich this afternoon that she would like to send the first quarter information to him but he was unable to return her call.

CLERK/ADMINISTRATOR REPORT-

2017 Free Rabies Clinic-

- The Clerk reported that the Free Rabies Clinic was held on Saturday, January 21st. 14 Cats and 48 Dogs were vaccinated. The Clerk thanked Vicky Papics, Lola Burd, Eloise Hagaman & Drew Reindel for volunteering to work the Clinic again this year. The Clerk said thank you to the Bloomsbury Hose Company for again allowing the use of their garage for the event and for setting up for the same.

Website –

- The Clerk reported that Karen Murray, volunteer website host paid for the Borough website domain renewal again this year and said it was a donation to the Borough. The Clerk thanked her for the same and for all of her hard work on maintaining the website.

Stormwater Points-

- The Clerk reported that Musconetcong Watershed provided proof that with their help, the Borough has again obtained the required 10 points for annual compliance for 2016. The Clerk has received an application for membership renewal for 2017 and the cost is \$250 again this year.

Mr. Weger moved Council authorize to renew a membership with Musconetcong Watershed Association for 2017 for a cost of \$250; seconded by Mr. Stiehler.

ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried

Portable Bathroom Proposal-

- The Clerk received an unsolicited proposal from A Royal Flush for \$48.88/month. She advised that the Borough is currently paying \$80/month. She will contact the company to confirm the proposal cost and service and switch vendors if there will be a cost savings to the Borough.

Borough DPW Garage-

- The Clerk reported that she had the Lock Doctor come out to change the locks at the garage and the cost for the same and 15 keys was \$300.

Clean Communities Coordinator Certification-

- The Clerk stated that classes to obtain the Clean Communities Coordinator Certification are being offered through Rutgers in March for a cost of \$275. The Clerk will ask if the cost of the classes can be paid with grant money.

M. Tersigni –

Planning Board-

- Mrs. Tersigni stated that Oaths were administered at the January 17th meeting to Todd Dangelo, Karen Murray and Ryan Smith.
- The Chairman for 2017 will again be Tom Reilly and no nomination was made for vice chair.
- No change to professional in 2017.
- The Board deemed an application complete for lot line adjustment or minor subdivision for Block 15; lots 11 & 14. The Public Hearing will be held on February 21, 2017.

2017 Budget-

- Mrs. Tersigni stated that they held the annual closing of the books on January 16th and they plan to introduce the Budget at the February meeting.

Aqua-

- Mrs. Tersigni stated that Aqua has expanded its water main replacement project and plan to replace all remaining mains and hydrants in the Borough. Mr. Weger voiced concern that the mains were not done on the new section of Main Street and he asked if we would allow them to cut into it. Discussion followed. The Clerk will reach out to Mr. Roseberry to inquire about the same.

Norfolk Southern Rail Cars-

- Mrs. Tersigni stated that Greenwich Township reached out to Bloomsbury because they have over 100 cars in storage on tracks in their municipality. An informal meeting is scheduled for Thursday with the Clerk, Zoning Officer, herself and a representative from Norfolk Southern.

OLD BUSINESS-

SRTS –

- Nothing new to report.

NORTH STREET/PICKEL LANE-

- Nothing new to report.

4-TON WEIGHT LIMIT DESIGNATION-

- Nothing new to report.

EAGLE SCOUT PROJECT-

- Nothing new to report.

TAX APPEAL SETTLEMENT UPDATE-

- Mr. Edleston summarized the tax appeal settlement agreement between the Borough and 75 North. Council reviewed Mr. Edleston's letter to Mr. Zipp dated December 14, 2016 and the settlement agreement which was endorsed by both attorneys on December 9, 2016.

WOODLAND TERRACE PARKING-

- Mrs. Tersigni stated that she spoke to Mr. Roseberry who stated there is no further engineering work that needs to be done on this. He said 2 signs would be needed and striping of spaces would cost a few hundred dollars. Mr. Weger stated he doesn't want to spend any money on this. Mrs. Tersigni asked if Council then wants us to enforce the current parking regulations, which means only parallel parking is permitted. Chief McNulty stated his opposition to head on parking. He said that head on parking takes up another 20' and he will not be able to get a ladder truck in there and get the ladder to the house. He said there are not little trucks in the area anymore and if Council chose to adopt an ordinance to allow head on parking he would write another letter of opposition to it. Lengthy discussion followed. Council members voiced concern about taking action to allow head on parking given the safety concerns. Mr. Weger stated that a letter should be sent to residents on the cul-de-sac stating that we have a better understanding of what the requirements for a ladder is in case of a fire. Mr. Stiehler added that making any changes puts their lives and property in danger and as a Borough we cannot take action that would allow that. Mrs. Tersigni stated a letter will be drafted and she will make sure everyone is comfortable with it before it goes out.

COAH –

- Mr. Edleston stated that he received an email that basically said the litigation continues and now they are saying that they need money for additional experts. He explained that they say the gap period units must be accounted for going forward, so they need more experts involved. Mr. Edleston stated the email is marked confidential.

BUDGET REQUESTS/EMERGENCY SERVICES CONTRIBUTIONS

BLOOMSBURY HOSE COMPANY NO.1-

- Chief McNulty stated that they are requesting the same contribution as they received last year. He stated that nothing has really changed except the billing recovery program they are using brought \$6,000 a year.
- Major expense at the Fire House this year was a new boiler which cost \$12,000 and they hope they will use less oil with the new system.
- Six sets of turn out gear are going out of date soon and they cost \$2,800, not including boots, helmet, gloves or radio.
- The Fire Department is trying to fix the roof and the air conditioning units.
- Two new members joined this year.
- Things are going very well working with Pattenburg Rescue.
- They had 66 calls in the Borough of Bloomsbury last year and 30 of them were medical.
- One confirmed structure fire in the Borough and Chief McNulty stated that all of the guys did a great job.
- They would like an updated hydrant map when the Aqua completes the work.
- Chief McNulty voiced his concern about lack of communication and notification from

Aqua relating to the water main and hydrant replacement project.

PERRYVILLE STATE POLICE REPORT

Trooper Walsh stated that the grass at parks in Bethlehem Township and Union Township were damaged by trucks or ATV's recently.

INTRODUCTION - ORDINANCE # 101-17 - AN ORDINANCE SETTING THE SALARIES & WAGES FOR EMPLOYEES OF THE BOROUGH OF BLOOMSBURY, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE YEAR 2017

BE IT ORDAINED by the Mayor & Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey.

Section 1. This ordinance shall fix the salaries or wages of the employees of the Borough of Bloomsbury at the following ranges for the year 2017:

Section 2. Salary and wage ranges for the year 2017 are as follows:

- a. Borough Clerk/Administrator \$20,000 - \$50,000 per year, plus \$28.00-\$42.00/hr for additional hours.
- b. Deputy Clerk \$9.00 - \$11.00 per hour
- c. Registrar \$1,000 - \$3,000 per year
- d. Deputy Registrar \$100 - \$500 per year
- e. Chief Financial Officer \$9,000 - \$22,000 per year
- f. Tax Assessor \$5,000 - \$11,500 per year
- g. Tax Collector \$2,000 - \$11,500 per year
- h. Assistant Tax Collector \$2,000 - \$10,000 per year
- i. Tax Clerk \$2,400 - \$3,000 per year

- j. Planning Bd. Secretary \$1,500 - \$5,000 per year
- k. Code Enforcement Officer \$5,000 - \$8,000 per year, plus \$25.00 per sidewalk inspection
- l. Assistant Code Enforcement Officer \$13.00 - \$15.00 per hour
- m. Public Works Supervisor \$6,500 - \$18,500 per year, plus \$20.00-25.00/hr for hours in excess of 65 per month
- n. Public Works Laborer #1 \$15.00- \$18.50/hr
- o. Public Works - On Call Laborer \$15.00 - \$18.00 per hour
- p. Public Works - Seasonal Laborer \$9.00 - \$12.00 per hour
- q. Public Works - Specialized Laborer \$20.00 - \$30.00 per hour
- r. Emergency Mgt. Coordinator \$1,700 - \$4,000 per year \$9.00 - \$12.00/hr. for extraordinary FEMA events
- s. Recycling Coordinator \$250 - \$1,000 per year
- t. Dog/Cat Licensing Official \$400 - \$2,000 per year
- u. Assistant EMC \$7.50 - \$10.00 per hour
- v. School Crossing Guard \$13.00 - 15.00/shift

Section 3. All ordinances inconsistent with this ordinance are hereby repealed.

Section 4. This ordinance shall take effect upon final passage and publication according to law.

Section 5. The exact annual salary or hourly wage for each position shall be specified by a resolution adopted by the Borough Council during the time this ordinance is effective.

Section 6. No Borough employee shall receive longevity or bonus pay.

Mrs. Jordan Moved Council Introduce Ordinance # 101-17; seconded by Mr. Stiehler.
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

INTRODUCTION - ORDINANCE # 102-17 - CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Governing Body of the Borough of Bloomsbury in the County of Hunterdon finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and the citizens; and

WHEREAS, the Governing Body hereby determines that a 3.0% increase in the budget for said year, amounting to \$20,550.60 in excess of the increase in final appropriations otherwise permitted by, by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Governing Body hereby determines that any amount authorized herein above, that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the Borough of Bloomsbury, County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final

appropriations of the Borough of Bloomsbury shall ,in accordance with this ordinance and N.J.S.A. 40A:40-45.14, be increased by 3.5% amounting to \$23,975.70, and that the CY 2017 municipal budget for the Borough of Bloomsbury be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and;

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote thereon, be filed with said Director within 5 days after such adoption.

Mr. Stiehler Moved Council Introduce Ordinance #102-17; seconded by Mrs. Jordan.
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

RESOLUTION # 23-17 - APPROVAL TO REFUND TAX COURT JUDGEMENT

WHEREAS, a State Tax Board Judgment dated 12/16/2016 has been favorably awarded to the following for the year 2014:

Block/Lot	Original Assessment	Judgment	Overpayment	Interest 0%	Total
B8/L2	\$1,226,400	\$900,000	\$7,366.85	\$0.00	\$7,366.85

WHEREAS, statutory interest, pursuant to NJSA 54:3-27.2 is waived if refunded within sixty (60) days of the Tax Court judgment date;

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Bloomsbury, in the County of Hunterdon and State of New Jersey that the Borough CFO shall be hereby granted authority to issue a check(s) in the amount(s) listed above for said overpayment of property taxes excluding interest.

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and property owners.

Mr. Stiehler moved Council adopt Resolution #23-17; seconded by Mrs. Jordan.
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

Mrs. Tersigni explained that Task #5 is the Sustainable Economic Development Plan Element and Task #10 is the Municipal Storm Water Management Plan. Both are engineering based and it seems appropriate to have our Engineer Rick Roseberry handle the same. Brief discussion followed.

Mrs. Jordan moved Council authorize Rick Roseberry to complete tasks #5 & #10; seconded by Mr. Weger. All ayes. Motion carried.

RESOLUTION # 24-17 - RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT WITH CERTAIN BOROUGH PROFESSIONALS

WHEREAS, the Borough of Bloomsbury, County of Hunterdon and State of New Jersey requires the services of an engineer, auditor, attorney, and planner; and

WHEREAS, the Mayor and Common Council of the Borough of Bloomsbury are satisfied that the services to be provided by an engineer, auditor, attorney, special counsel and municipal planner are not susceptible to precise definition and that the bidding of same would be impracticable; and

WHEREAS, C. Richard Roseberry, P.E., P.P., C.M.E, of Maser Consulting is a duly qualified licensed engineer of the State of New Jersey; and

WHEREAS, William Schroeder of Nisivoccia and Company, is a duly qualified licensed auditor of the State of New Jersey; and

WHEREAS, William Edleston, Esq. is a duly licensed attorney of the State of New Jersey; and

WHEREAS, David Banisch, PP/AICP, of Banisch and Associates, is a duly qualified licensed professional planner of the State of New Jersey; and

WHEREAS, the Mayor and Council are desirous of retaining the services of the aforementioned individuals;

WHEREAS, the Chief Finance Officer has certified that the contracts (recited below) with C. Richard Roseberry, of Maser Consulting, William Schroeder of Nisivoccia and Company, William Edleston, Esq. and David Banisch of Banisch and Associates may exceed \$17,500 in value, and such parties have furnished to the Borough of Bloomsbury (or will furnish to the Borough of Bloomsbury prior to the effectiveness of an award of contract with them) a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires a resolution authorizing the award of contracts for Professional services without competitive bidding must be advertised,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey as follows:

- A. That the Mayor and Clerk of the Borough of Bloomsbury are hereby authorized and directed to execute contracts with the following all being for a period of one year, ending on January 1, 2018, contingent upon receipt from each of the following where the contract may exceed \$17,500 of a Business Entity Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contributions so reportable:

C. Richard Roseberry, P.E., P.P., C.M.E., of Maser Consulting is appointed Borough Engineer for the calendar year 2017.

William Schroeder is appointed Borough Auditor for the calendar year 2017.

William Edleston, Esq. is appointed Borough Attorney for the calendar year 2017.

David Banisch, PP/AICP is appointed Municipal Planner for the calendar year 2017.

- B. These contracts are awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5-(1) (a) of the Local Public Contracts Law.
- C. This resolution shall be published once in the Hunterdon County Democrat.
- D. Copies of said professional agreements shall be maintained in the municipal offices of the Borough.

Mrs. Jordan moved Council adopt Resolution # 24-17; seconded by Mr. Stiehler.
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

CONSENT AGENDA

Mrs. Tersigni asked that Resolutions #25-17 & #26-17 be considered by consent agenda.

RESOLUTION # 25-17 - BLOOMSBURY HOSE COMPANY # 1 - ON PREMISE DRAW RAFFLE

WHEREAS, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an On-Premise Draw Raffle on March 11, 2017 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:00 – 11:00 PM.

WHEREAS, the appropriate application forms and fees have been submitted to the Borough Clerk; and

WHEREAS, there appear to be no reasons to deny the aforesaid On-Premise Draw Raffle,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council as follows:

1. The On-Premise Draw Raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

RESOLUTION # 26-17 - BLOOMSBURY HOSE COMPANY # 1 - ON-PREMISE 50/50 RAFFLE

WHEREAS, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an On-Premise 50/50 Raffle on March 11, 2017 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:00 – 11:00 PM.

WHEREAS, the appropriate application forms and fees have been submitted to the Borough Clerk; and

WHEREAS, there appear to be no reasons to deny the aforesaid On-Premise 50/50 raffle,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council as follows:

1. The On-Premise 50/50 raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

Mr. Weger oved Council adopt Resolutions # 25-17 & # 26-17 by consent agenda; seconded by Mr. Stiehler. All ayes. Motion carried.

CORRESPONDENCE

Council considered a request from STEM that a Council write a letter of support for their application to the Highlands Council. Mr. Stiehler moved Council authorize the Mayor to sign a letter of support; seconded by Mr. Jordan. All ayes. Motion carried.

BUDGET

Mr. Francisco stated that the goal is always to refund the surplus form the previous year which we did and then some. Mr. Francisco stated that he has not received any new budget requests for 2017. Mr. Francisco explained that 2017 increases include an additional 2% budgeted for salary and wages across the board, social security will go up by 2%, the pension system payment is \$300 more this year, \$500 has been included for new swings and chains at the park, \$500 is being budgeted for an inexpensive computer at the Borough Garage, per our contract, the garbage line item will go up by \$2,000 this year, \$15,000 will be budgeted for road work, \$5,000 will be added for catch basin repair. Mr. Francisco stated that decreases for COAH, the \$30,000 will come out and we have the remaining \$19,000 to charge from. The \$5,000 Rescue vehicle payment which was given to the Fire Department one time last year will be removed this year. Mr. Francisco added that in the past both Rescue and Fire received \$11,500 and last year a \$1,000 increase went to the Fire Department only. He asked Council if they want to make them equal again, and give

both \$12,500 in 2017. Mr. Weger stated that he thinks it is fair. Mrs. Tersigni questioned why they did not attend the meeting or provide Council with the requested budget information.

Mr. Francisco stated that it is always the recommendation of the Auditor that we increase the tax levy by the 2%, which is about \$11,000. This will go up one cent from \$0.61 to \$0.62 an average home would pay \$24/year more.

HANDICAPPED PARKING GRANT

Mrs. Tersigni reported that Mr. Roseberry explained there is a grant for about \$100,000 that the Borough could apply for that could be used for the installation of ADA compliant handicapped parking spaces in the Borough. The upfront Engineering fees would be about \$10,000 and could not be paid for with grant money. Council voiced concern about spending more money on engineering fees and potentially not getting the grant which has happened for a few years with the Brunswick Avenue application. Brief discussion followed.

Mr. Weger stated that he would like Council to authorize the Borough budget for a second mower for the Public Works Department. He added that it could be smaller than the one we have, perhaps a walk behind and cost in the \$3,000 - \$4,000 range, but not to exceed \$5,000. Discussion followed. The Clerk reminded Council that there is still unused and inoperable equipment at the garage that should be auctioned off in order to make room for any new equipment. She added that she had gathered all of the information needed to set up an account on a free auction site and the pictures, equipment list and information was given to a DPW Employee about a year ago, but no action has been taken to date to her knowledge. Discussion followed.

Mr. Francisco will include a \$5,000 line item in the budget for the purchase of a new mower.

CORRESPONDENCE

No additional correspondence were discussed.

PUBLIC COMMENT

Doug Atkinson, Courtyard Road, Easton asked when the Presbyterian Church Hearing will be held and when the approval will be given. The Clerk stated that the Public Hearing will be next month and typically it would be complete in one evening and if approval is granted, the Attorney will write a Resolution memorializing the actions of the Board. The Resolution would then be on the agenda for the Board's consideration at the March meeting. Brief discussion followed.

Karen Murray, 120 Willow Avenue asked Council for an update on the Mill. Discussion followed, but the Mayor had nothing new to report.

RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a meeting, and

WHEREAS, the Mayor and Council of the Borough of Bloomsbury has deemed it necessary to go into a closed session to discuss certain matters which are exempted from the public,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Bloomsbury will go into closed session for the following reasons as outlined in N.J.S.A. 10:14-2 to discuss a personnel matter.

Mrs. Jordan moved Council enter executive session at 8:20 pm; seconded by Mr. Weger. All ayes. Motion carried.

Mr. Edleston stated that there may be action taken when Council returns from Executive Session and that the purpose of the Executive Session is to discuss a personnel matter.

Mr. Stiehler moved Council return to regular session at 8:45; seconded by Mr. Weger. All ayes. Motion carried.

Mr. Edleston stated that Council met in Executive Session to discuss a personnel matter involving the DPW Superintendent and based upon the discussion and the issues involving him, he believes that Council is in a position to take some official action at this time.

Mr. Weger moved Council notify Mr. Boffa that his employment with the Borough is hereby terminated; and that the Clerk send notification of the same by email, regular mail and certified mail tomorrow; seconded by Mr. Stiehler.

ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried

ADJOURNMENT

There being no further business, a motion to adjourn was made by Mrs. Jordan; seconded by Mr. Stiehler. All ayes, motion carried. Meeting adjourned at 8:46 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR
Borough Clerk/Administrator