

**BOROUGH OF BLOOMSBURY
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Reorganization Meeting – January 1, 2017

The Reorganization meeting of the Mayor and Council was held on January 1, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order by the reading of the Sunshine Law by the Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 21, 2016 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice at the Municipal Building on same date.

ROLL CALL: Kathleen Jordan Martha Tersigni, Mayor
Vicky Papics Eric Weger
Chris Smith - arrived 10:02 William Edleston, Esq.
Al Stiehler – arrived 10:07

Flag Salute

OATHS OF OFFICE:

Mr. Edleston administered the following oaths of office:

Todd Dangelo – Common Council – Full Term – Expires December 31, 2019
Vicky Papics – Common Council – Full Term – Expires December 31, 2019

NOMINATIONS FOR COUNCIL PRESIDENT:

A motion was made by Mr. Weger, seconded by Mrs. Papics, to open nominations for Council Presidents. All ayes. Motion carried.

A motion was made by Mr. Weger, seconded by Mrs. Papics, to nominate Al Stiehler as Council President.

No other nominations were heard.

Mrs. Jordan moved nominations be closed; seconded by Mr. Smith. All ayes.

Mrs. Papics moved Council accept the nomination of Al Stiehler; seconded by Mr. Smith.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Smith-aye; Dangelo-aye; Weger-aye. Motion carried.

Mrs. Tersigni outlined the following Council Appointments for 2016.

Martha Tersigni – Finance, Planning Board, Deputy OEM
Todd Dangelo – Newsletter; Planning Board
Kathleen Jordan – Board of Education
Vicky Papics - Public Safety, OEM, BCC
Chris Smith – Recreation Committee, Personnel
Al Stiehler – Court Liaison, Code Enforcement
Eric Weger - Public Works, Environmental Committee, Mayor’s Designee to the Planning Board

PLANNING BOARD MEMBERS:

Review 2017 Membership:

- Martha Tersigni – CLASS I – 4 Year Term - Expires 12/31/19
- Vacant - CLASS II - 1 Year Term - Expires 12/31/17
- Todd Dangelo - CLASS III - 1 Year Term - Expires 12/31/17
- Thomas Reilly – CLASS IV – 4 Year Term – Expires 12/31/17
- Michele Stiehler - Class IV - 4 Year Term - Expires 12/31/19
- Matt Korbobo - Class IV - 4 Year Term - Expires 12/31/17
- Rob Waterson - Class IV - 4 Year Term - Expires 12/31/19
- Ryan Smith– Class IV – 4 Year Term – Expires 12/31/20
- Ann Ferrero – Class IV – 4 Year Term – Expires 12/31/18
- Eric Weger – Mayor’s Designee - 1 Year Term - Expires 12/31/17
- Karen Murray – Alternate Seat – 4 Year Term – Expires 12/31/20

CONSENT AGENDA

Mrs. Tersigni stated that Resolutions #1-17 – #22-17 will be considered via consent agenda.

RESOLUTION # 1-17 - MEETING DATES

WHEREAS, the Senate and General Assembly of the State of New Jersey have enacted an Act concerning meeting of certain public bodies known as the Open Public Meetings act, approved, October 21, 1975, as Chapter 231, P.L. 1975, effective 90 days after enactment, to wit, on or about January 19, 1976,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomsbury as follows:

1. The regular meetings of the Borough of Bloomsbury shall be held on the fourth Tuesday of every month during the calendar year of 2017. Meetings shall be held in the Municipal Building, 91 Brunswick Ave., Bloomsbury, NJ at 7:00 PM.
2. Notice of such annual schedule of regular meeting of the Mayor and Council or any revised schedule thereof, as well as advance written notice of any regular, special or rescheduled meeting of the Council shall be prominently posted at the Municipal Building, published in the Hunterdon County Democrat and shall be on file with the Borough Clerk.

REGULAR MEETING SCHEDULE

January 24, 2017
 February 28, 2017
 March 28, 2017
 April 25, 2017
 May 23, 2017
 June 27, 2017
 July 25, 2017
 August 22, 2017
 September 26, 2017
 October 24, 2017
 November 28, 2017
 December 26, 2017

2018 Re-organization - January 1, 2018 – 10AM

RESOLUTION # 2-17 - OFFICIAL DEPOSITORIES FOR BOROUGH FUNDS

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bloomsbury the that Official Depositories for all Borough funds, Bond Anticipation Notes, Certificates of Deposit shall be as follows:

PNC Bank, Bloomsbury, NJ
 Provident Bank, Phillipsburg, NJ
 First Bank, Flemington, NJ

RESOLUTION # 3-17 - PERSONS AUTHORIZED TO SIGN BOROUGH CHECKS

BE IT HEREBY RESOLVED by the Council that the following persons are authorized on behalf of the Borough to sign any and all checks drawn on any accounts in the name of Bloomsbury Borough and that any two of the four authorized signatures are required, the following persons are authorized for admittance to the safe deposit box, such entry shall require the signatures of not less than two of the following persons, the following persons are authorized on behalf of the Borough to deposit cash and checks in the appropriate accounts:

Martha J. Tersigni, Mayor
Lisa A. Burd Reindel, Borough Clerk
Kim Francisco, Chief Financial Officer
Al Stiehler, Council President

BE IT FURTHER RESOLVED that the following additional persons are authorized on behalf of the Borough of Bloomsbury to deposit cash and checks belonging to the Borough to appropriate depositories for the municipal accounts:

Jennifer Harrington, Deputy Tax Collector
Bonnie Fleming, Tax Collector

RESOLUTION # 4-17 - TEMPORARY BUDGET FOR 2017

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bloomsbury that the temporary budget for the year of 2017 is hereby adopted. Said budget shall be 25% of the regular budget for the year of 2016.

RESOLUTION # 5-17 - OFFICIAL NEWSPAPERS

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bloomsbury that the Hunterdon County Democrat shall be designated as the official newspaper of the Borough, wherein all legal advertising of the Borough shall be placed. The Express Times shall be designated as the first alternative and the Courier News shall be designated as the second alternative.

RESOLUTION # 6-17 - RESOLUTION AUTHORIZING SERVICE CHARGE ON RETURNED CHECK FOR INSUFFICIENT FUNDS

WHEREAS, NJSA 40:5-19 has been enacted to allow a municipality the authority to impose a service charge to be added on an account where payment by check or written instrument was returned for insufficient funds: and

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, hereby authorizes the Tax Collector to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year, and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in certified check, cashier's check, or cash, and,

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Tax Collector and the Municipal Auditor.

RESOLUTION # 7-17 - RATE OF INTEREST FOR NON-PAYMENT OF TAXES

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 and allows 18% per annum on any amount in excess of \$1,500.00 and allows additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey; as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum of the first \$1,500.00 of taxes becoming delinquent after due date and 18% annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2017 there will be a ten- (10) day grace period of quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from due date as set forth in paragraph one of this resolution.

RESOLUTION # 8-17 - TAX APPEALS

WHEREAS, The Borough Council of the Borough of Bloomsbury has been informed that from time to time errors are made in computing tax assessments, and

WHEREAS, the Municipal Tax Assessor of the Borough of Bloomsbury requested the Borough to authorize the filing of corrective appeals of such errors with the Hunterdon County Board of Taxation, and,

WHEREAS, the Municipal Tax Assessor is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and agree to stipulation of appeals, and

WHEREAS, the Municipal Tax Assessor of the Borough of Bloomsbury is authorized by the Borough Council to file rollback petitions with the Hunterdon County Board of Taxation for the Borough of Bloomsbury and,

WHEREAS, the Municipal Attorney is authorized to appear on behalf of the Borough of Bloomsbury before the Hunterdon County Board of Taxation, and execute such documents as are necessary to resolve corrective appeals of errors and stipulation of appeals as may be recommended by the Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bloomsbury that the Municipal Tax Assessor and Municipal Attorney be and hereby are authorized to file corrective appeals with the Hunterdon County Board of Taxation, to sign stipulations in matters of appeals with Hunterdon County Board of Taxation and to file rollback petitions with the Hunterdon County Board of Taxation, are proper and in the best interests of the municipality.

BE IT FURTHER RESOLVED, that the Municipal Tax Assessor and Municipal Attorney shall notify the Mayor, Borough Council, Clerk and CFO of all tax appeals filed with the Borough of Bloomsbury.

RESOLUTION # 9-17 - ANNUAL SALE OF DELINQUENT TAXES

BE IT HEREBY RESOLVED, by the Borough Council of the Borough of Bloomsbury that the Collector of Taxes for Bloomsbury Borough is hereby authorized to conduct the annual sale of delinquent taxes of the calendar year of 2016.

RESOLUTION # 10-17 - TAX COLLECTOR'S RESOLUTION

WHEREAS, the Tax Collector has overpayments and underpayments of taxes for 2016 in the amount of \$5.00, and that they be cancelled; and

NOW, THEREFORE LET IT BE RESOLVED, by a majority of the members of the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey that these overpayments of \$5.00 and under be cancelled to surplus and balances of \$5.00 and under be cancelled.

RESOLUTION # 11-17 - RESOLUTION AUTHORIZING PAYMENT OF PREVIOUSLY APPROVED EXPENDITURES OR ROUTINE RECURRING EXPENSES PRIOR TO FORMAL COUNCIL APPROVAL

WHEREAS, payment of previously approved expenditures and bills of a routine or recurring nature such as the payment of routine recurring expenses such as utility bills or petty cash reimbursement is at times required prior to their formal inclusion on the bill list or Treasurer's report for formal approval for payment by Council; and

WHEREAS, it is necessary to establish policy whereby these bills may be paid prior to that form of approval in order to assure the orderly continuation of municipal functions;

NOW, THEREFORE, BE IT RESOLVED on this 1st day of January, 2017, that the Borough of Bloomsbury does hereby implement a policy and procedure whereby routine or recurrent bills or previously approved expenditures may be paid and checks issued therefor executed by the appropriate municipal officials prior their formal inclusion on the monthly bill list for formal approval by Council.

RESOLUTION # 12-17 - RESOLUTION DESIGNATING THE COMMON COUNCIL OF THE BOROUGH OF BLOOMSBURY TO ACT AS THE LOCAL BOARD OF HEALTH

WHEREAS, the Borough of Bloomsbury does not have a Local of Board of Health, and

WHEREAS, from time to time there is a need to have a local Board of Health to make decisions under the advisement of the Borough Engineer relating to septic system waivers and other health department related matters,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomsbury that the Common Council shall act as the Local Board of Health, considering Board of Health matters, rendering decisions, and authorizing approvals for the same, as needed, under the advisement of the Borough Engineer.

RESOLUTION # 13-17 - RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER FOR CALENDAR YEAR 2017

BE IT RESOLVED, by the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, that Lisa A. Burd Reindel, is hereby designated Public Agency Compliance Officer for the Borough of Bloomsbury for 2017.

RESOLUTION # 14-17 - TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulation impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the municipality to apply for such tonnage grants (for calendar year 2016) will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Bloomsbury to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the Borough of Bloomsbury that the Borough of Bloomsbury hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Lisa A. Burd Reindel, Recycling Grant Coordinator, to ensure that the application is properly filed; and will earn a stipend of \$560.00

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

RESOLUTION # 15-17 - APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the Borough of Bloomsbury is required to appoint a Deputy Emergency Management Coordinator; and

WHEREAS, Martha J. Tersigni is qualified for this position; and served as Deputy OEM Coordinator in 2016, a term which expired on December 31, 2016;

NOW, THEREFORE BE IT RESOLVED by the Common Council of the Borough of Bloomsbury does hereby re-appoint Martha J. Tersigni to the position of Deputy Emergency Management Coordinator for a one year term ending December 31, 2017.

RESOLUTION #16-17 - APPOINTMENT OF DEPUTY REGISTRAR

BE IT RESOLVED that Lisa A. Burd Reindel, Registrar of the Borough of Bloomsbury, does hereby appoint Ella Ruta as Deputy Registrar for the calendar year 2017.

BE IT FURTHER RESOLVED, the Mayor and Council hereby set a stipend of \$200.00 be paid to the Deputy Registrar for 2017.

RESOLUTION # 17-17 - RESOLUTION APPOINTING LISA A. BURD REINDEL 911 COORDINATOR FOR 2017

BE IT RESOLVED, by the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, that Lisa A. Burd Reindel, is hereby designated 911 Coordinator for the Borough of Bloomsbury for the calendar year 2017.

RESOLUTION # 18-17 - RESOLUTION APPOINTING CROSSING GUARDS FOR 2017/2018 SCHOOL YEAR

The Mayor and Council of the Borough of Bloomsbury do hereby appoint Donna Vanya as AM Crossing Guard; Lisa Hutchison as PM Crossing Guard and Susan Galuppo will be the substitute Crossing Guard.

RESOLUTION # 19-17 - APPOINTMENT OF ON - CALL EMPLOYEES FOR THE BOROUGH OF BLOOMSBURY DEPARTMENT OF PUBLIC WORKS

WHEREAS, from time to time it is necessary for the Department of Public Works Supervisor to hire additional, part-time help in order to provide services to the Borough, and

WHEREAS, these services are occasional or seasonal in nature including but not limited to road repairs, snowplowing, leaf pickup and brush pickup:

NOW THEREFORE, BE IT RESOLVED, the following shall be appointed as On-Call Employees for the Borough of Bloomsbury for Calendar Year 2017 and shall be required to endorse the On-Call Employment Agreement.

Steve Douglas
Dave Heinrich
George Tuxhorn

Scott Gonzalez
Jessica McNulty

BE IT FURTHER RESOLVED, all On-call employees will be paid the hourly rate in accordance with the Salary Ordinance.

BE IT FURTHER RESOLVED, that the aforementioned on-call employees will not be eligible for additional benefits such as paid time off from work or medical coverage.

RESOLUTION # 20-17 - A RESOLUTION TO AFFIRM THE BOROUGH OF BLOOMSBURY'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Bloomsbury to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

BE IT RESOLVED by the Common Council of the Borough of Bloomsbury that:

Section 1: No official, employee, appointee or volunteer of the Borough of Bloomsbury by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: All persons are encouraged to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution immediately to the Administrator, CFO, Mayor or Department Head.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Administrator shall ensure that anti-harassment training is made available for all officials, employees, appointees or volunteers of the Borough of Bloomsbury

Section 7: This resolution shall take effect immediately.

Section 8: A copy of this resolution shall be become part of the official meeting minutes of the Borough of Bloomsbury.

RESOLUTION # 21-17 - ANIMAL CONTROL SERVICES 2017

WHEREAS, the Borough of Bloomsbury requires animal control services for the calendar year 2017,

NOW, THEREFORE, BE IT RESOVED by the Common Council of the Borough of Bloomsbury, County of Hunterdon and State of New Jersey that; the Clerk is hereby authorized to execute an agreement with Animal Control and Investigative Services, LLC, 249 Goat Hill Road, Lambertville, NJ 08530 for the year 2017 for \$1,200, to be billed on a quarterly basis.

RESOLUTION # 22-17 - RESOLUTION ENDORSING SEPTIC SYSTEM WAIVER REQUEST BLOCK 15; LOT 11; 25 MAIN STREET

WHEREAS, application has been received for a septic system waiver request for Block 15, Lot 11; 25 Main Street to allow a proposed septic system, and

WHEREAS, a waiver is required in connection with same which is detailed in a letter prepared by the Borough Engineer, C. Richard Roseberry, PE, dated December 29, 2016 as follows:

1. The proposed disposal bed will be only 25' from the septic system on neighboring lot 8, which does not meet the minimum code distance of 50'.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that the proposed septic system is hereby endorsed and the requested waiver is hereby granted in accordance with Code Standards;

BE IT FURTHER RESOLVED that a copy of this Resolution be placed on file in the Office of the Borough Clerk for public inspection.

Mr. Weger moved Council adopt Resolutions #1-17 – #22-17; seconded by Mrs. Jordan.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Stiehler-aye; Smith-aye; Dangelo-aye; Weger-aye. Motion carried.

PAYMENT OF BILLS

Mrs. Jordan moved Council approve the bill list of January 1, 2017, seconded by Mrs. Papics.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Stiehler-aye; Smith-aye; Dangelo-aye; Weger-aye. Motion carried.

OPEN TO THE PUBLIC

No Comment.

ADJOURNMENT

A motion to adjourn the reorganization meeting of the Bloomsbury Borough Common Council was made by Mr. Weger; seconded by Mr. Stiehler. All ayes. Motion carried. The meeting was adjourned at 10:12 am.

Respectfully submitted,

Lisa A. Burd Reindel, RMC
Borough Clerk/ Administrator

**BOROUGH OF BLOOMSBURY
COUNCIL MEETING MINUTES
JANUARY 24, 2017**

The regular meeting of the Mayor and Council was held on January 24, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 20, 2016 by the publication of said notice in the Express Times and the posting of said notice in the Municipal Building on the same date.

ROLL CALL:	Todd Dangelo	Al Stiehler
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics - excused	Eric Weger
	Chris Smith - excused	William Edleston, Esq.

FLAG SALUTE

APPROVAL OF MINUTES

Mr. Weger moved Council approve the Reorganization Meeting Minutes of January 1, 2017; seconded by Mrs. Jordan. All ayes. Motion carried.

TAX COLLECTOR'S REPORTS

Mr. Stiehler moved Council approve the Tax Collector's Reports of December 31, 2016; seconded by Mrs. Jordan. All ayes. Motion carried.

APPROVAL OF BILL LIST

Mr. Stiehler moved Council approve the January 24, 2017 Bill List; seconded by Mrs. Jordan.
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

ZONING/CODE ENFORCEMENT REPORT

Council accepted the Zoning/Code Enforcement Report.

COMMITTEE REPORTS

E. Weger –

DPW- Mr. Weger will follow up with the DPW employees to ask that the heat be turned down when they are not working in the garage to reduce energy costs.

K. Jordan –

Board of Education - Mrs. Jordan attended the Board of Education meeting and was advised that the feasibility study is still not complete.

A. Stiehler –

Bethlehem/Bloomsbury Joint Court – Mr. Stiehler received a message from Donna Surdich this afternoon that she would like to send the first quarter information to him but he was unable to return her call.

CLERK/ADMINISTRATOR REPORT-

2017 Free Rabies Clinic-

- The Clerk reported that the Free Rabies Clinic was held on Saturday, January 21st. 14 Cats and 48 Dogs were vaccinated. The Clerk thanked Vicky Papias, Lola Burd, Eloise Hagaman & Drew Reindel for volunteering to work the Clinic again this year. The Clerk said thank you to the Bloomsbury Hose Company for again allowing the use of their garage for the event and for setting up for the same.

Website –

- The Clerk reported that Karen Murray, volunteer website host paid for the Borough website domain renewal again this year and said it was a donation to the Borough. The Clerk thanked her for the same and for all of her hard work on maintaining the website.

Stormwater Points-

- The Clerk reported that Musconetcong Watershed provided proof that with their help, the Borough has again obtained the required 10 points for annual compliance for 2016. The Clerk has received an application for membership renewal for 2017 and the cost is \$250 again this year.

Mr. Weger moved Council authorize to renew a membership with Musconetcong Watershed Association for 2017 for a cost of \$250; seconded by Mr. Stiehler.

ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried

Portable Bathroom Proposal-

- The Clerk received an unsolicited proposal from A Royal Flush for \$48.88/month. She advised that the Borough is currently paying \$80/month. She will contact the company to confirm the proposal cost and service and switch vendors if there will be a cost savings to the Borough.

Borough DPW Garage-

- The Clerk reported that she had the Lock Doctor come out to change the locks at the garage and the cost for the same and 15 keys was \$300.

Clean Communities Coordinator Certification-

- The Clerk stated that classes to obtain the Clean Communities Coordinator Certification are being offered through Rutgers in March for a cost of \$275. The Clerk will ask if the cost of the classes can be paid with grant money.

M. Tersigni –

Planning Board-

- Mrs. Tersigni stated that Oaths were administered at the January 17th meeting to Todd Dangelo, Karen Murray and Ryan Smith.
- The Chairman for 2017 will again be Tom Reilly and no nomination was made for vice chair.
- No change to professional in 2017.
- The Board deemed an application complete for lot line adjustment or minor subdivision for Block 15; lots 11 & 14. The Public Hearing will be held on February 21, 2017.

2017 Budget-

- Mrs. Tersigni stated that they held the annual closing of the books on January 16th and they plan to introduce the Budget at the February meeting.

Aqua-

- Mrs. Tersigni stated that Aqua has expanded its water main replacement project and plan to replace all remaining mains and hydrants in the Borough. Mr. Weger voiced concern that the mains were not done on the new section of Main Street and he asked if we would allow them to cut into it. Discussion followed. The Clerk will reach out to Mr. Roseberry to inquire about the same.

Norfolk Southern Rail Cars-

- Mrs. Tersigni stated that Greenwich Township reached out to Bloomsbury because they have over 100 cars in storage on tracks in their municipality. An informal meeting is scheduled for Thursday with the Clerk, Zoning Officer, herself and a representative from Norfolk Southern.

OLD BUSINESS-

SRTS –

- Nothing new to report.

NORTH STREET/PICKEL LANE-

- Nothing new to report.

4-TON WEIGHT LIMIT DESIGNATION-

- Nothing new to report.

EAGLE SCOUT PROJECT-

- Nothing new to report.

TAX APPEAL SETTLEMENT UPDATE-

- Mr. Edleston summarized the tax appeal settlement agreement between the Borough and 75 North. Council reviewed Mr. Edleston's letter to Mr. Zipp dated December 14, 2016 and the settlement agreement which was endorsed by both attorneys on December 9, 2016.

WOODLAND TERRACE PARKING-

- Mrs. Tersigni stated that she spoke to Mr. Roseberry who stated there is no further engineering work that needs to be done on this. He said 2 signs would be needed and striping of spaces would cost a few hundred dollars. Mr. Weger stated he doesn't want to spend any money on this. Mrs. Tersigni asked if Council then wants us to enforce the current parking regulations, which means only parallel parking is permitted. Chief McNulty stated his opposition to head on parking. He said that head on parking takes up another 20' and he will not be able to get a ladder truck in there and get the ladder to the house. He said there are not little trucks in the area anymore and if Council chose to adopt an ordinance to allow head on parking he would write another letter of opposition to it. Lengthy discussion followed. Council members voiced concern about taking action to allow head on parking given the safety concerns. Mr. Weger stated that a letter should be sent to residents on the cul-de-sac stating that we have a better understanding of what the requirements for a ladder is in case of a fire. Mr. Stiehler added that making any changes puts their lives and property in danger and as a Borough we cannot take action that would allow that. Mrs. Tersigni stated a letter will be drafted and she will make sure everyone is comfortable with it before it goes out.

COAH –

- Mr. Edleston stated that he received an email that basically said the litigation continues and now they are saying that they need money for additional experts. He explained that they say the gap period units must be accounted for going forward, so they need more experts involved. Mr. Edleston stated the email is marked confidential.

BUDGET REQUESTS/EMERGENCY SERVICES CONTRIBUTIONS

BLOOMSBURY HOSE COMPANY NO.1-

- Chief McNulty stated that they are requesting the same contribution as they received last year. He stated that nothing has really changed except the billing recovery program they are using brought \$6,000 a year.
- Major expense at the Fire House this year was a new boiler which cost \$12,000 and they hope they will use less oil with the new system.
- Six sets of turn out gear are going out of date soon and they cost \$2,800, not including boots, helmet, gloves or radio.
- The Fire Department is trying to fix the roof and the air conditioning units.
- Two new members joined this year.
- Things are going very well working with Pattenburg Rescue.
- They had 66 calls in the Borough of Bloomsbury last year and 30 of them were medical.
- One confirmed structure fire in the Borough and Chief McNulty stated that all of the guys did a great job.
- They would like an updated hydrant map when the Aqua completes the work.
- Chief McNulty voiced his concern about lack of communication and notification from Aqua relating to the water main and hydrant replacement project.

PERRYVILLE STATE POLICE REPORT

Trooper Walsh stated that the grass at parks in Bethlehem Township and Union Township were damaged by trucks or ATV's recently.

INTRODUCTION - ORDINANCE # 101-17 - AN ORDINANCE SETTING THE SALARIES & WAGES FOR EMPLOYEES OF THE BOROUGH OF BLOOMSBURY, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE YEAR 2017

BE IT ORDAINED by the Mayor & Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey.

Section 1. This ordinance shall fix the salaries or wages of the employees of the Borough of Bloomsbury at the following ranges for the year 2017:

Section 2. Salary and wage ranges for the year 2017 are as follows:

- a. Borough Clerk/Administrator \$20,000 - \$50,000 per year, plus
\$28.00-\$42.00/hr for additional hours.
- b. Deputy Clerk \$9.00 - \$11.00 per hour
- c. Registrar \$1,000 - \$3,000 per year
- d. Deputy Registrar \$100 - \$500 per year
- e. Chief Financial Officer \$9,000 - \$22,000 per year
- f. Tax Assessor \$5,000 - \$11,500 per year
- g. Tax Collector \$2,000 - \$11,500 per year
- h. Assistant Tax Collector \$2,000 - \$10,000 per year
- i. Tax Clerk \$2,400 - \$3,000 per year

- j. Planning Bd. Secretary \$1,500 - \$5,000 per year
- k. Code Enforcement Officer \$5,000 - \$8,000 per year, plus
\$25.00 per sidewalk inspection
- l. Assistant Code Enforcement Officer \$13.00 - \$15.00 per hour
- m. Public Works Supervisor \$6,500 - \$18,500 per year, plus
\$20.00-25.00/hr for hours in excess of 65 per month
- n. Public Works Laborer #1 \$15.00- \$18.50/hr
- o. Public Works - On Call Laborer \$15.00 - \$18.00 per hour
- p. Public Works - Seasonal Laborer \$9.00 - \$12.00 per hour
- q. Public Works - Specialized Laborer \$20.00 - \$30.00 per hour
- r. Emergency Mgt. Coordinator \$1,700 - \$4,000 per year
\$9.00 - \$12.00/hr. for extraordinary FEMA events
- s. Recycling Coordinator \$250 - \$1,000 per year
- t. Dog/Cat Licensing Official \$400 - \$2,000 per year
- u. Assistant EMC \$7.50 - \$10.00 per hour
- v. School Crossing Guard \$13.00 - 15.00/shift

Section 3. All ordinances inconsistent with this ordinance are hereby repealed.

Section 4. This ordinance shall take effect upon final passage and publication according to law.

Section 5. The exact annual salary or hourly wage for each position shall be specified by a resolution adopted by the Borough Council during the time this ordinance is effective.

Section 6. No Borough employee shall receive longevity or bonus pay.

Mrs. Jordan Moved Council Introduce Ordinance # 101-17; seconded by Mr. Stiehler.
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

INTRODUCTION - ORDINANCE # 102-17 - CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Governing Body of the Borough of Bloomsbury in the County of Hunterdon finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and the citizens; and

WHEREAS, the Governing Body hereby determines that a 3.0% increase in the budget for said year, amounting to \$20,550.60 in excess of the increase in final appropriations otherwise permitted by, by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Governing Body hereby determines that any amount authorized herein above, that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the Borough of Bloomsbury, County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Bloomsbury shall ,in accordance with this ordinance and N.J.S.A. 40A:40-45.14, be increased by 3.5% amounting to \$23,975.70, and that the CY 2017 municipal budget for the Borough of Bloomsbury be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and;

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote thereon, be filed with said Director within 5 days after such adoption.

Mr. Stiehler Moved Council Introduce Ordinance #102-17; seconded by Mrs. Jordan.
 ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

RESOLUTION # 23-17 - APPROVAL TO REFUND TAX COURT JUDGEMENT

WHEREAS, a State Tax Board Judgment dated 12/16/2016 has been favorably awarded to the following for the year 2014:

Block/Lot	Original Assessment	Judgment	Overpayment	Interest 0%	Total
B8/L2	\$1,226,400	\$900,000	\$7,366.85	\$0.00	\$7,366.85

WHEREAS, statutory interest, pursuant to NJSA 54:3-27.2 is waived if refunded within sixty (60) days of the Tax Court judgment date;

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Bloomsbury, in the County of Hunterdon and State of New Jersey that the Borough CFO shall be hereby granted authority to issue a check(s) in the amount(s) listed above for said overpayment of property taxes excluding interest.

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and property owners.

Mr. Stiehler moved Council adopt Resolution #23-17; seconded by Mrs. Jordan.
 ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

Mrs. Tersigni explained that Task #5 is the Sustainable Economic Development Plan Element and Task #10 is the Municipal Storm Water Management Plan. Both are engineering based and it seems appropriate to have our Engineer Rick Roseberry handle the same. Brief discussion followed.

Mrs. Jordan moved Council authorize Rick Roseberry to complete tasks #5 & #10; seconded by Mr. Weger. All ayes. Motion carried.

RESOLUTION # 24-17 - RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT WITH CERTAIN BOROUGH PROFESSIONALS

WHEREAS, the Borough of Bloomsbury, County of Hunterdon and State of New Jersey requires the services of an engineer, auditor, attorney, and planner; and

WHEREAS, the Mayor and Common Council of the Borough of Bloomsbury are satisfied that the services to be provided by an engineer, auditor, attorney, special counsel and municipal planner are not susceptible to precise definition and that the bidding of same would be impracticable; and

WHEREAS, C. Richard Roseberry, P.E., P.P., C.M.E, of Maser Consulting is a duly qualified licensed engineer of the State of New Jersey; and

WHEREAS, William Schroeder of Nisivoccia and Company, is a duly qualified licensed auditor of the State of New Jersey; and

WHEREAS, William Edleston, Esq. is a duly licensed attorney of the State of New Jersey; and

WHEREAS, David Banisch, PP/AICP, of Banisch and Associates, is a duly qualified licensed professional planner of the State of New Jersey; and

WHEREAS, the Mayor and Council are desirous of retaining the services of the aforementioned individuals;

WHEREAS, the Chief Finance Officer has certified that the contracts (recited below) with C. Richard Roseberry, of Maser Consulting, William Schroeder of Nisivoccia and Company, William Edleston, Esq. and David Banisch of Banisch and Associates may exceed \$17,500 in value, and such parties have furnished to the Borough of Bloomsbury (or will furnish to the Borough of Bloomsbury prior to the effectiveness of an award of contract with them) a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires a resolution authorizing the award of contracts for Professional services without competitive bidding must be advertised,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey as follows:

- A. That the Mayor and Clerk of the Borough of Bloomsbury are hereby authorized and directed to execute contracts with the following all being for a period of one year, ending on January 1, 2018, contingent upon receipt from each of the following where the contract may exceed \$17,500 of a Business Entity Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contributions so reportable:

C. Richard Roseberry, P.E., P.P., C.M.E., of Maser Consulting is appointed Borough Engineer for the calendar year 2017.

William Schroeder is appointed Borough Auditor for the calendar year 2017.

William Edleston, Esq. is appointed Borough Attorney for the calendar year 2017.

David Banisch, PP/AICP is appointed Municipal Planner for the calendar year 2017.

- B. These contracts are awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5-(1) (a) of the Local Public Contracts Law.
- C. This resolution shall be published once in the Hunterdon County Democrat.
- D. Copies of said professional agreements shall be maintained in the municipal offices of the Borough.

Mrs. Jordan moved Council adopt Resolution # 24-17; seconded by Mr. Stiehler.
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

CONSENT AGENDA

Mrs. Tersigni asked that Resolutions #25-17 & #26-17 be considered by consent agenda.

RESOLUTION # 25-17 - BLOOMSBURY HOSE COMPANY # 1 - ON PREMISE DRAW RAFFLE

WHEREAS, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an On-Premise Draw Raffle on March 11, 2017 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:00 – 11:00 PM.

WHEREAS, the appropriate application forms and fees have been submitted to the Borough Clerk; and

WHEREAS, there appear to be no reasons to deny the aforesaid On-Premise Draw Raffle,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council as follows:

1. The On-Premise Draw Raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

RESOLUTION # 26-17 - BLOOMSBURY HOSE COMPANY # 1 - ON-PREMISE 50/50 RAFFLE

WHEREAS, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an On-Premise 50/50 Raffle on March 11, 2017 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:00 – 11:00 PM.

WHEREAS, the appropriate application forms and fees have been submitted to the Borough Clerk; and

WHEREAS, there appear to be no reasons to deny the aforesaid On-Premise 50/50 raffle,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council as follows:

1. The On-Premise 50/50 raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

Mr. Weger oved Council adopt Resolutions # 25-17 & # 26-17 by consent agenda; seconded by Mr. Stiehler. All ayes. Motion carried.

CORRESPONDENCE

Council considered a request from STEM that a Council write a letter of support for their application to the Highlands Council. Mr. Stiehler moved Council authorize the Mayor to sign a letter of support; seconded by Mr. Jordan. All ayes. Motion carried.

BUDGET

Mr. Francisco stated that the goal is always to refund the surplus form the previous year which we did and then some. Mr. Francisco stated that he has not received any new budget requests for 2017. Mr. Francisco explained that 2017 increases include an additional 2% budgeted for salary and wages across the board, social security will go up by 2%, the pension system payment is \$300 more this year, \$500 has been included for new swings and chains at the park, \$500 is being budgeted for an inexpensive computer at the Borough Garage, per our contract, the garbage line item will go up by \$2,000 this year, \$15,000 will be budgeted for road work, \$5,000 will be added for catch basin repair. Mr. Francisco stated that decreases for COAH, the \$30,000 will come out and we have the remaining \$19,000 to charge from. The \$5,000 Rescue vehicle payment which was given to the Fire Department one time last year will be removed this year. Mr. Francisco added that in the past both Rescue and Fire received \$11,500 and last year a \$1,000 increase went to the Fire Department only. He asked Council if they want to make them equal again, and give both \$12,500 in 2017. Mr. Weger stated that he thinks it is fair. Mrs. Tersigni questioned why they did not attend the meeting or provide Council with the requested budget information.

Mr. Francisco stated that it is always the recommendation of the Auditor that we increase the tax levy by the 2%, which is about \$11,000. This will go up one cent from \$0.61 to \$0.62 an average home would pay \$24/year more.

HANDICAPPED PARKING GRANT

Mrs. Tersigni reported that Mr. Roseberry explained there is a grant for about \$100,000 that the Borough could apply for that could be used for the installation of ADA compliant handicapped parking spaces in the Borough. The upfront Engineering fees would be about \$10,000 and could not be paid for with grant money. Council voiced concern about spending more money on engineering fees and potentially not getting the grant which has happened for a few years with the Brunswick Avenue application. Brief discussion followed.

Mr. Weger stated that he would like Council to authorize the Borough budget for a second mower for the Public Works Department. He added that it could be smaller than the one we have, perhaps a walk behind and cost in the \$3,000 - \$4,000 range, but not to exceed \$5,000. Discussion followed. The Clerk reminded Council that there is still unused and inoperable equipment at the garage that should be auctioned off in order to make room for any new equipment. She added that she had gathered all of the information needed to set up an account on a free auction site and the pictures, equipment list and information was given to a DPW Employee about a year ago, but no action has been taken to date to her knowledge. Discussion followed.

Mr. Francisco will include a \$5,000 line item in the budget for the purchase of a new mower.

CORRESPONDENCE

No additional correspondence were discussed.

PUBLIC COMMENT

Doug Atkinson, Courtyard Road, Easton asked when the Presbyterian Church Hearing will be held and when the approval will be given. The Clerk stated that the Public Hearing will be next month and typically it would be complete in one evening and if approval is granted, the Attorney will write a Resolution memorializing the actions of the Board. The Resolution would then be on the agenda for the Board's consideration at the March meeting. Brief discussion followed.

Karen Murray, 120 Willow Avenue asked Council for an update on the Mill. Discussion followed, but the Mayor had nothing new to report.

RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a meeting, and

WHEREAS, the Mayor and Council of the Borough of Bloomsbury has deemed it necessary to go into a closed session to discuss certain matters which are exempted from the public,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Bloomsbury will go into closed session for the following reasons as outlined in N.J.S.A. 10:14-2 to discuss a personnel matter.

Mrs. Jordan moved Council enter executive session at 8:20 pm; seconded by Mr. Weger. All ayes. Motion carried.

Mr. Edleston stated that there may be action taken when Council returns from Executive Session and that the purpose of the Executive Session is to discuss a personnel matter.

Mr. Stiehler moved Council return to regular session at 8:45; seconded by Mr. Weger. All ayes. Motion carried.

Mr. Edleston stated that Council met in Executive Session to discuss a personnel matter involving the DPW Superintendent and based upon the discussion and the issues involving him, he believes that Council is in a position to take some official action at this time.

Mr. Weger moved Council notify Mr. Boffa that his employment with the Borough is hereby terminated; and that the Clerk send notification of the same by email, regular mail and certified mail tomorrow; seconded by Mr. Stiehler.

ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried

ADJOURNMENT

There being no further business, a motion to adjourn was made by Mrs. Jordan; seconded by Mr. Stiehler. All ayes, motion carried. Meeting adjourned at 8:46 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY
COUNCIL MEETING MINUTES
MARCH 28, 2017**

The regular meeting of the Mayor and Council was held on March 28, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 20, 2016 by the publication of said notice in the Express Times and the posting of said notice in the Municipal Building on the same date.

ROLL CALL:	Todd Dangelo	Al Stiehler - excused
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics	Eric Weger
	Chris Smith - excused	William Edleston, Esq.

FLAG SALUTE

APPROVAL OF MINUTES

Mrs. Jordan moved Council approve the Meeting Minutes of February 28, 2017; seconded by Mrs. Papics. All ayes. Weger-abstain. Motion carried.

TAX COLLECTOR'S REPORTS

Mr. Weger moved Council approve the Tax Collector's Monthly Report of February 28, 2017; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Weger-aye. Motion carried.

APPROVAL OF BILL LIST

Mrs. Jordan moved Council approve the March 28, 2017 Bill List; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

ZONING/CODE ENFORCEMENT REPORT

No March Report.

COMMITTEE REPORTS

Committee reports were submitted to the Clerk in advance of the meeting as follows:

Mr. Dangelo:

Newsletter-

- The newsletter went out timely.

Planning Board –

- Nothing to report from the planning board this month as the meeting was cancelled.

Board of Education –

- Mr. Dangelo attend the school board meeting in Mrs. Jordan's stead. He offered the following:
- They swore in new member by the name of Kristen Santorum.
- The BOE introduced the budget but will not vote on it until next month. There was some discussion about the financial situation and the fact that they have to pay \$125K to Phillipsburg but are unable to do so. Phillipsburg agreed to a payment plan over four years.
- Three teachers have left, two retired and one resigned. They will eliminates the pre-K program and are combining the fourth and fifth grades as well as the sixth and seventh grades. This is due to declining enrollment and credits expiring as they started with a deficit of \$213K and the fact that tuition has increased.
- There were some comments from the audience regarding the feasibility study but the board felt it would be more appropriate to discuss that on Thursday during the presentation from the attorney.

Mr. Smith:

Recreation-

- Easter Egg Hunt is scheduled for April 8 @ 10 AM, with rain date April 9 @ 10 AM. Egg stuffing will take place in firehouse basement the week before.
- Lacrosse season is nearly upon us. Rob Donnelley will maintain the same operation of snack stand down by lower field near shed and his parents will man the stand. We will provide 5 gallon buckets of paint for him and his team to line the fields and we retain the profits from food/drink sales. They continue to be very self-sufficient. Initial paint purchase has been done, and he will line field as soon as the snow clears.

Mr. Stiehler:

Nothing new to report.

Mrs. Papics-

Nothing new to report.

Mr. Weger-

Nothing new to report.

Clerk/Administrator:

Pay to Play –

- The Clerk emailed reminders on 2/21 and has only received additional info from Mr. Edleston to date. Items are still needed from Maser, Banisch & Gruenberg. The Clerk sent another email reminder on 3/22 requesting the specific missing docs from each.

Clean Communities Coordinator –

- I have reached out to the Bloomsbury Hose Company & the Girl Scout Troop to set up early 2017 events to utilize our 2016 Grant money. I will ask the FD to again do storm drain flushing and work with the Girl Scout Troop and On-call employees to finish the graffiti abatement project started last year on the park pavilion. I hope to schedule both road side and river bank litter clean up events in the Spring.

Borough Alleys –

- The Clerk again asked Council to look into Borough alleys and consider what can be done to address long standing issues. Due to maintenance issues, complaints from residents and issues faced by our plow drivers, she began asking Council to assist this matter in 2008. The Clerk offered to re-distribute correspondence/maps/lists/recommendations she has given out since then if need be.

She explained some issues are as follows:

Some alleys are named, but all grass and inaccessible (Riegel, Mack, Lane A & Water Lane). We do not and have not maintained them during her tenure. Some do not appear on our tax map, but may not be public roads at all, (End of Musconetcong Drive, Part of Smith) but have a street sign and have been maintained to the extent possible. Smith can not be plowed through and instead is plowed shut at the end. Wilson extension is used/mowed by residents. It is impossible to make the turn at the end of Sheetz to Musconetcong or reverse safely during a snow storm. She explained that one of the biggest reasons she asked Council to consider to allow her to apply for the grant to buy the lot was so a turning radius could be created for the plow drivers. This has never been done and she asked Council to consider the purchase of stone for this.

The Clerk again asked that all Council members take a few minutes to drive through town and down the alleys in their personal vehicles to see first-hand the obstructions/difficult areas. She suggested that perhaps Council could try to open a dialogue with the property owners in these areas to see what interest there is in acquiring the parcels and if residents would cooperate and remove fences that are on the property line/Edge of road in tight areas. The Clerk asked Mr. Edleston is changing zoning to restrict fences on property lines that abut a street or alley would be possible at this point and if residents could be forced to comply with the same. Brief discussion followed.

DPW-

- The Clerk wondered if a plow installed on the Kubota tractor may be the best way to plow narrow alleys next year. She reported that it would cost \$1000 to add power hydraulics and an additional \$3,200 for an 84” plow.
- George Tuxhorn asked the Clerk to report that there is room in the Garage for another Mower and he would like to get another Kuboto. He obtained prices for the same ranging between \$10,000 - \$15,000.
- Mr. Tuxhorn would like to purchase two Echo weed trimmer for \$200 - \$250 each. a gas blower for \$150 - \$202, a pressure washer for about \$300 and a self-propelled push mower for \$300 - \$400.

- The Clerk has asked Mr. Tuxhorn to get specific brands/models and prices for all the above

2017 Financial Disclosure Statements-

- The Clerk will be updating the roster this week and send an email to everyone required to file an FDS this year.

Mayor Tersigni:

Planning Board Meeting-

- The 3.21.17 meeting cancelled. The Board is waiting for the attorney to provide his Resolution for the lot line adjustment approved at the February meeting.

Stone Walk –

- Mrs. Tersigni is waiting on final opinions from the Borough attorney regarding public use of Stone Walk as a “private” garden.

Tax Collector-

- Mr. Edleston is looking into the Tax Collector appointment resolution and how long a holdover can last. May need to make the 4-year appointment.

SECTV-

- The connection at municipal garage is tied to the contract and we need an install date.

Aqua-

- Per Rick Roseberry, before additional phase begins, there will be a preconstruction meeting with the engineer, mayor and fire chief invited. All plans to be delivered to clerk before work begins. Escrow to be funded as needed.

Park-

- We need to know how the playing fields will be used. Have not received any schedule of practice/play. Anticipate not needing infield mix but will need to drag the softball infield, mow all areas. Sling swings and any other broken/worn equipment must be replaced. Need to investigate probable leak at park, when weather permits due to high water usage evidenced on Aqua bills. Need to replace/replenish playground mulch – estimate same as last year. Also need to add stone to parking lot. Could order enough to add stone to fill in road shoulders that are muddy – ¾”

Storm Basins –

- We need to identify and schedule storm basin repairs.

Tax Department –

- No additional information received on appeals.
- Tax collector mailed Homestead Rebate adjustment notices last week.

Alleyways-

- Alleys are an on-going issue. Mrs. Tersigni asked if any members of Council would like to serve on a subcommittee to address encroachments by residents and possible setbacks for fencing along roads and alleys.

Boxcars-

- Discussion regarding any involvement by Council. Mrs. Tersigni will reach out to Mr. Roseberry with concerns for damage to the RR culvert on Willow and she will contact Kerry with the DEP to see if there is anything she can suggest.

Stella –

- Thank you to Eric and all employees and residents who understood the difficulty of a heavy, mid-week storm. 5 on-call employees were named at our January meeting. At the time of the storm only 2 of the 5 were available for work – one being our DPW lead. 3 emergency hires were made: 1 of whom was available during the storm, 2 available after the storm. Others who had expressed interest were contacted.

Personnel –

- Mrs. Tersigni suggested a subcommittee to review DPW/on-call.

Borough-owned property-

- Mrs. Tersigni suggested a subcommittee to review.

Mrs. Tersigni asked for Council approval to purchase mulch, swings and stone.

Mr. Weger oved Council authorize the purchase of Mulch for a cost not to exceed \$1,200, Swings for a cost not to exceed \$1,000 and ¾ stone for a cost not to exceed \$500; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Weger-aye. Motion carried.

Sewer System-

Mrs. Tersigni stated that Mr. Roseberry met the local representative of the NJDEP regarding the septic system situation in the Borough. The Clerk provided a summary of the meeting to Council advance of the meeting. Mrs. Tersigni stated that there is one solution of installing a sewer system in the Borough but that would cost approximately \$18,000,000.

Mrs. Jordan: Report provided in person

Board of Education –

- Mrs. Jordan stated there was a budget meeting on Monday and approximately 11 people attended. She explained that she asked Mr. Dangelo to attend in her place and understands the Budget was approved by the BOE and sent to the County. Mrs. Santoro was sworn in. Bloomsbury BOE owes Phillipsburg High School approximately \$128,000 for tuition which they do not have. This amount will be paid over 4 years.

The Pre-K Program was cut and three teaching positions have been eliminated, with two retiring and one leaving for a different positon. Fourth & fifth grades will be combined and sixth & seventh grades will be combined.

Due to snow days, June 14th will now be the last day of school.

Feasibility Study –

- A meeting about the feasibility study was held on Wednesday night with approximately 71 people in attendance. Residents voiced their concerns for suggested merger.

PERRYVILLE STATE POLICE

Trooper Walsh stated he received a text from George Tuxhorn advising of ATV activity in the park again. He advised that they did catch a few kid from Stewartsville about a month ago. They did not admit to any park damage and some of the parents were not cooperative. Trooper Walsh reminded Council that residents have to report all issues in real time.

There was another break in to 99 North Street and the door was taped open to allow for re-entry. NJSP will continue to monitor the location. The DPW will do the same.

Trooper Walsh stated the rumor that the March 27th house fire in Bloomsbury was a meth lab is not true.

OLD BUSINESS-

SRTS –

- Nothing new to report.

NORTH STREET/PICKEL LANE-

- Nothing new to report.

4-TON WEIGHT LIMIT DESIGNATION-

- Nothing new to report.

COAH-

- Mr. Edleston stated there is no update but Flemington has filed their motion at the end of April to have their fair share plan approved.

BOROUGH OWNED PROPERTY-

- Mrs. Tersigni asked if anyone was interested in serving on a subcommittee to investigate how we can move forward. She stated that the Clerk has drawn up details in the past and she has sent maps out to Council as well. Mr. Weger asked if Council could go to the sites. The Clerk stated that she handed out a map and detailed list a few years ago with her suggestions and asked that Council go take a look. Discussion followed.

WOODLAND TERRACE PARKING-

- Nothing new to report.

BUDGET REQUESTS/EMERGENCY SERVICES CONTRIBUTIONS

Mr. Francisco stated that he received the requested financial documents from Pattenburg Rescue and feels they are a very stable organization.

SHARED SERVICE AGREEMENT – Municipal Court

No additional information has been received.

2017 BUDGET ADOPTION-

**2017 Municipal Budget
Borough of Bloomsbury
County of Hunterdon**

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2017	2016
1. Surplus	206,100	242,400
2. Total Miscellaneous Revenues	80,754	83,701
3. Receipts from Delinquent Taxes	60,000	36,000
4. a) Local Tax for Municipal Purposes	563,682	552,676
b) Addition to Local District School Tax		
Total Amount to be Raised by Taxes	563,682	552,676
Total General Revenues	910,536	914,777

Summary of Appropriations	2017 Budget	Final 2016 Budget		
1. Operating Expenses: Salaries & Wages	180,560	177,145		
1. Operating Expenses: Other Expenses	455,547	484,373		
2. Deferred Charges & Other Appropriations	29,729	29,159		
3. Capital Improvements	59,700	44,700		
4. Debt Service (Include for School Purposes)				
5. Reserve for Uncollected Taxes	185,000	179,400		
Total General Appropriations	910,536	914,777		
Total Number of Employees	17	17		
Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility-Other
Interest				

Principal				
Outstanding Balance				

Mr. Weger moved Council open the 2017 Budget hearing to the public; seconded by Mrs. Papics. All ayes. Motion carried.

No Comment.

Mrs. Jordan moved Council close the 2017 Budget hearing to the public; seconded by Mr. Weger. All ayes. Motion carried.

Mr. Weger moved Council adopt the 2017 Budget as presented; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Weger-aye. Motion carried.

NEW BUSINESS-

CONSENT AGENDA

Mrs. Tersigni asked that Resolutions #34-17, #35-17 & #36-17 be considered by consent agenda.

RESOLUTION # 34-17 - RESOLUTION APPOINTING EDWIN GEORGE TUXHORN TO THE POSITION OF ACTING PUBLIC WORKS SUPERVISOR AT A HOURLY RATE OF \$22.00 PER HOUR.

WHEREAS, The Borough of Bloomsbury has adopted a salary ordinance # 101-17 setting salary and wage ranges for 2017, and

WHEREAS, there has been a vacancy in the Public Works Supervisor position since January.

BE IT IS HEREBY RESOLVED that the Common Council of the Borough of Bloomsbury does hereby appoint Edwin George Tuxhorn to the position of Acting Public Works Supervisor at an hourly rate of \$22.00, retroactive to January 2017.

RESOLUTION # 35-17 - A RESOLUTION SETTING THE PUBLIC WORKS SPECIALIZED LABOR RATE FOR SNOW PLOWING FOR EMPLOYEES OF THE BOROUGH OF BLOOMSBURY, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE YEAR 2017

WHEREAS, The Borough of Bloomsbury has adopted a salary ordinance # 101-17 setting salary and wage ranges for 2017, and

WHEREAS, Ordinance #101-17 set the hourly rate range for Public Works Specialized Labor at \$20.00 to \$30.00 per hour.

WHEREAS, The Borough of Bloomsbury wishes to consider snow plowing and salting a specialized labor task and compensate at a special rate.

NOW THEREFORE, BE IT RESOLVED, this resolution will specify the specific 2017 hourly rate wage for plowing snow and/or salting at \$20.00 per hour.

NOW THEREFORE, BE IT FURTHER RESOLVED, the above rate shall be retroactive to March 1, 2017.

RESOLUTION # 36-17 - AMENDING LIST OF ON - CALL EMPLOYEES FOR THE BOROUGH OF BLOOMSBURY DEPARTMENT OF PUBLIC WORKS

WHEREAS, from time to time it is necessary for the Department of Public Works Supervisor to hire additional, part-time help in order to provide services to the Borough, and

WHEREAS, these services are occasional or seasonal in nature including but not limited to road repairs, snowplowing, leaf pickup and brush pickup:

NOW THEREFORE, BE IT RESOLVED, the following shall be appointed as On-Call Employees for the Borough of Bloomsbury for Calendar Year 2017 and shall be required to endorse the On-Call Employment Agreement.

Bob Clark

Scott Gonzalez

Steve Douglas

Jessica McNulty

Dave Heinrich

Aaron Murray

Michael Pflugfelder

BE IT FURTHER RESOLVED, all On-call employees will be paid the hourly rate in accordance with the Salary Ordinance.

BE IT FURTHER RESOLVED, that the aforementioned on-call employees will not be eligible for additional benefits such as paid time off from work or medical coverage.

Mrs. Papics moved Council adopt Resolutions #34-17, #35-17 & #37-17 by consent agenda; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Weger-aye.

CORRESPONDENCE

Hal Murray stated that he had sent correspondence asking to have a garden on the Borough owned parcel on the river known as Stone Walk. The Clerk stated that she called the Hunterdon County Open Space Committee to ask if there were specific restrictions on the lot since it was purchased with Open Space Trust Fund money. She advised that he was not able to provide an answer but was going to look into the matter and she has not heard back to date. Mr. Edleston stated that the only concept he was asked to look into was the idea of a community garden. He reported that that would require a non-profit corporation that would lease or sell portions of the public property and issues arise due to liability matters. Discussion followed.

PUBLIC COMMENT

No comment.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Mrs. Jordan; seconded by Mr. Weger. All ayes, motion carried. Meeting adjourned at 8:22 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY
REGULAR MEETING OF THE MAYOR AND COUNCIL
AGENDA
APRIL 25, 2017**

The April 25, 2017 meeting of the Mayor and Council was canceled due to lack of pending business.

**BOROUGH OF BLOOMSBURY
REGULAR MEETING OF THE MAYOR AND COUNCIL
AGENDA
JULY 25, 2017**

The July 25, 2017 meeting of the Mayor and Council was canceled due to lack of pending business.

**BOROUGH OF BLOOMSBURY
COUNCIL MEETING MINUTES
AUGUST 22, 2017**

The regular meeting of the Mayor and Council was held on August 22, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 26, 2017 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

ROLL CALL:	Todd Dangelo	Al Stiehler
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics	Eric Weger
	Chris Smith	William Edleston, Esq.

FLAG SALUTE

APPROVAL OF MINUTES

Mr. Stiehler moved Council approve the Meeting Minutes of June 27, 2017; seconded by Mrs. Papics. All ayes. Jordan-abstain; Weger-abstain. Motion carried.

TAX COLLECTOR'S REPORTS

Mrs. Jordan moved Council approve the Tax Collector's Monthly Reports of June 30th & July 31st, 2017 seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Motion carried.

APPROVAL OF BILL LIST

Mr. Weger moved Council approve the Bill List of July 25th & August 22nd, 2017; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Smith-abstain. Motion carried.

ZONING/CODE ENFORCEMENT REPORT

Mr. Smith moved Council accept the zoning/code enforcement reports of July & August; seconded by Mrs. Jordan. All ayes. Motion carried.

COMMITTEE REPORTS

Committee Reports were submitted to the Clerk in advance of the meeting as follows:

TODD DANGELO-

Newsletter-

Nothing significant to report. If anyone has any items for inclusion please let me know.

Planning Board-

The planning board met on June 20th. We approved the bill and escrow lists among other things. There was some discuss regarding redevelop of borough properties. Chairman Reilly was to check with our professionals as to where we stand in the process and report back. The July & August meetings were cancelled due to a lack of pending business.

New Business-

The borough has been contacted by a gentleman named Ralph Black. He is a principal in a company called Municipal Cards based out of Texas. They offer a product called an Estate Card. As near as I can tell it is a debit card that allows residents to accumulate points based on spending that can be applied to their property taxes. I have yet to book a session with Mr. Black to learn more. My understanding is that Caldwell New Jersey is enrolled in the program so we can reach out to them to and get idea of their experience with the company.

CHRIS SMITH-

Recreation –

Greenwich has requested use of the lower field for senior level soccer this fall, with practices starting in early September. Current plan is to re-seed the lower field next week so lacrosse has a better field for spring. Lacrosse is a positive revenue stream for the borough.

These activities are in conflict. Also the soccer goal nets are dated based on not having soccer the last two years, so will need to see what is required to get field and goals in playable condition. There is no snack stand revenue from soccer as there is only one game scheduled for roughly 4-5 days in the season. Costs are roughly \$200-\$300 for paint and supplies.

Also, a request for the 2016 and 2017 annual \$2200 payment was made by Greenwich. Money is in the budget, and we should release the funds.

KATHLEEN JORDAN-

BOE –

Jennifer Marycz was appointed CSA. School merger is waiting on COAH numbers. School starts September 5, 2017.

AL STIEHLER –

Nothing new to report.

VICKY PAPICS-

OEM-

Updates are required for First Responder Medicine Distribution Forms.

ERIC WEGER-

Nothing new to report.

CLERK/ADMINISTRATOR:

Clean Communities Coordinator –

2016 program has been closed out and paperwork filed. The Clerk is planning for the 2017 Grant.

Prosecutor's Office Update –

Anthony Boffa plead guilty to 4th degree unlawful taking and is ordered to pay \$910.82 to the Borough in restitution. Payments will be made through probation and the Clerk will contact them to confirm when payments will be received. The Clerk will contact the Criminal Division to request a copy of the Judgement of Conviction for our files.

Borough Alleys –

The Clerk walked the alleys and Borough parcels with Todd Dangelo. If any other member of Council is interested in going please contact Lisa.

Property Maintenance Reminder-

Overgrowth into streets and sidewalks continues to be an issue.

PAIC – 2017 Playground inspection –

Several recommendations were made including the need for additional work on the parking lot. The Clerk received two quotes to have the parking lot graded and compacted. Pip's - \$1,500 and Matt Matarrazzo - \$1,400.

Crossing Guard-

One application received from Albert Bay – interviewed last Monday the Clerk contacted past employers and the Mayor contacted references.

DPW-

Mike Pflugfelder would like Council to consider the quote the Clerk got from Kubota for a plow for the Kubota last year. The DPW is interested in making this purchase and feel it would help significantly in removing snow from the alleys.

As a reminder - cost would be: \$1000 to add power hydraulics - \$3,200 for an 84" plow. DPW would like to purchase a new self-propelled push mower. George estimates a decent machine would cost between \$350 - \$400. I had asked that he obtain 3 actual quotes in advance of our meeting but none have been received to date.

George has requested Council approval to spend \$600 for a Stihl pole saw for tree trimming.

GARBAGE BID –

The Clerk received 6 requests for bid packages and all submissions must be received by the Clerk by 2 pm September 14th.

MAYOR TERSIGNI-

Planning Board Meeting: there was a 6.20.17 meeting but none in July or August.

Garbage bid opening will be on Sept 14 with a contract award anticipated on Sept 26.

Clean Up Day wrap-up: senior curbside pickup was very successful and generated more junk than could fit in the 1 dumpster delivered before Saturday. We accepted 100 "loads" from residents.

By the end of the drop off event, we filled 1 - 30 yd dumpster with metal, 4 - 30 yd dumpsters with junk and organized overflow to fill 2 additional dumpsters on Monday. The total was 6 plus 1 for metal. The problems were that the contracted number of dumpsters were not delivered prior to the event, the contracted number of dumpsters were not available for delivery during the event and full dumpsters were not removed as per the contract. The highlights of the day were a well - coordinated crew, cooperative residents and lots of junk GONE! Thank you Vicky, George, Mike, Scott, Bob.....

Aqua: no notice of work to be performed in the Borough. We are not noticed of work causing detours which impact our residents. Additional escrow has been requested to cover submitted engineering bills.

Parks: cooperation needed from residents to keep our parks clean. They are to be used not abused!

Court: revenue reports are in the packet as is the proposed Glen Gardner contract.

Crossing Guard: what do we do if no one applies for the job? Please see the legal opinion in the packet. One application was received and will be considered for hire at the meeting on Tuesday. There is also one returning experienced crossing guard, so we hope that both shifts will be covered. There will not be any subs.

Tax Appeals: have no additional information on the pending appeals.

Alleyways: on-going issue. No one expressed interest in serving on a subcommittee to address vacating, encroachments by residents and possible setbacks for fencing along roads and alleys (currently fencing may be placed on a property line). DPW cleared years of debris in School St behind an empty house which should help with plowing and visibility. The debris extended approximately 3ft into the alleyway.

Borough-owned Property: on-going issue. Suggested a subcommittee to review. No one expressed interest. (Includes structures, lawns, alleyways, paper streets, trees etc). Can we amend our ordinance to include a provision for abandoned vehicles on public lands such as a vehicle will be considered abandoned if left on public lands (including parking lots) for more than 24 hours without prior authorization? Some inoperable vehicles have been identified which can be addressed under existing ordinances. Operable vehicles are not addressed – our parking lots are not storage lots. Resolution takes too long.

Property Maintenance: some violation notices have been mailed. Do we need to tighten up our ordinances or policies? Resolution takes too long. There needs to be a better way to stay on top of the known problem areas/properties.

Hunterdon County Fire Staffing: Sean McNulty to make formal presentation after he meets with Bethlehem and Alexandria Townships.

Zoning Officer/Code Enforcement: propose a change in hours. Currently, the 9 hours/week are as follows: Monday evening 5-8, Thursday morning 10-11, the remaining 5 hours are spent in court and in the field. The 9 hours may be spent more efficiently this way: Monday evening 5-7 (all other personnel leave at 7), Thursday morning 10-12 with the remaining 5 hours for court, field

and appointments. The additional hour on Thursday can also be used to patrol the town for road overgrowth and encroachments, violations on Borough owned property, follow up on problem areas etc.

Crossing Guard- No applications have been received following the advertisement in the Democrat.

BOROUGH PARK PARKING LOT –

The Clerk reported that she solicited two quotes for grading and rolling the parking lot. Pip's for \$1,500 and Mattarazzo - \$1,400. Discussion followed.

Mrs. Papis moved Council authorize the Clerk sign an agreement with Mattarazzo to grade and roll the parking lot; seconded by Mr. Smith.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papis-aye; Weger-aye. Motion carried.

SCHOOL ZONE FLASHING LIGHTS-

Mrs. Tersigni reported that the southbound light is functioning and the timing has been set. She authorized the Electrician to order two batteries for a cost of \$250 each for the northbound light and hopes it will be functioning by the start of school.

PERRYVILLE STATE POLICE

No report.

OLD BUSINESS-

SRTS –

- Nothing new to report.

NORTH STREET/PICKEL LANE-

- Nothing new to report.

COAH-

- Mr. Edleston stated that he has been asked to go before the Judge to give a status update on Sept 21st and Mr. Edleston will tell him that we have no ability to provide any low or moderate income units. Mr. Edleston stated that the Borough received a letter dated August 16th from West Milford to the Highlands Council Mr. Edleston explained that they are also entirely in the Highlands Preservation and as such they cannot provide these additional units. They are asking the Highlands Council to review the entire situation and see if there is any kind of relief that can be granted. Brief discussion followed.

Mr. Smith moved Council authorize Mr. Edleston to draft a similar letter to the Highlands Council; seconded by Mrs. Jordan. All ayes. Motion carried.

Mrs. Tersigni asked what the status is of the Borough's withdraw from the lawsuit. Mr. Edleston stated that the Judge may make a determination on that at the September 21st meeting.

BOROUGH OWNED PROPERTY-

- Nothing new to report.

WOODLAND TERRACE PARKING-

- Nothing new to report.

JOINT MUNICIPAL COURT-

- **Shared Services Agreement with the Borough of Glen Gardner –**
Mr. Francisco stated it is time to renew our agreement with Glen Gardner for three more years. He explained that they may change the way that their revenue is handled. Mr. Francisco stated that if Council approves this tonight, the Mayor can sign it and we can send back to the other parties for their signature.
- **Revenue Analysis for 2016 & 2017-**
Mr. Francisco stated that the Court revenue was up for four months in a row. Brief discussion followed.

Mrs. Tersigni stated that there is still a typo in the title and clarified that it is a three year agreement, not five year.

Mr. Stiehler moved Council authorize the Mayor and Clerk to execute the shared services agreement; seconded by Mr. Weger.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye.
Motion carried.

VERIZON CONSENT-

- Mrs. Tersigni stated that the Borough has not received the requested proposed location additional information to date.

ORDINANCE 103-17 – UPDATE

The Clerk stated a certified copy of the ordinance was sent to the NJDOT as required and no response has been received to date. She explained that it cannot be codified or enforced until accepted by NJDOT.

SOLID WASTE CONTRACT

The Clerk reported that she distributed six bid packages. None have been returned yet and the bid opening will be held on Thursday, September 14th at 2 pm.

NEW BUSINESS

RESOLUTION # 40-17 - RESOLUTION IN SUPPORT OF HUNTERDON MEDICAL CENTER BECOMING A FULLSERVICE ANGIOPLASTY PROVIDER

WHEREAS, in 1953 the Hunterdon Medical Center opened its doors in Hunterdon County focusing on wellness and primary care. Since that time it has grown into a sophisticated community hospital by adding numerous medical specialties and complementary services while still maintaining its emphasis on primary care for Hunterdon County and its environs; and

WHEREAS, in this age of spiraling medical costs, the Hunterdon Medical Center has made significant efforts to provide medical services in an extremely efficient manner without sacrificing the quality care it is known for; and

WHEREAS, the leading cause of death in Hunterdon County is heart disease; and

WHEREAS, Hunterdon Medical Center has worked hard to develop a sophisticated and successful cardiology department staffed by experienced, well-trained cardiologists; and

WHEREAS, in an effort to develop state-of-the-art cardiac facilities for a community hospital, it constructed the Norman and Denise Guilloud Cardiovascular Center which opened in June 2015, which includes a catheterization lab so as to provide cardiac catheterization services; and

WHEREAS, cardiac catheterization, also known as coronary angioplasty, is a procedure used to diagnose and open clogged heart arteries. It involves temporarily inserting a wire to identify blockage and then inflating a tiny balloon at the location of a clogged artery to help widen it. The angioplasty is often combined with the permanent placement of a small, wire mesh tube called a stent to keep the artery open and decrease its chances of future narrowing. Angioplasty can improve the symptoms of blocked arteries, such as chest pain and shortness of breath. Angioplasty can also be used during a heart attack to quickly open a blocked artery and reduce damage to the heart; and

WHEREAS, cardiac catheterization was developed nearly 50 years ago as a diagnostic tool. However, it evolved into one that included the effective treatment of widening and stenting arteries; and

WHEREAS, originally, due to its novelty, cardiac catheterization was only permitted at hospitals with facilities capable of performing heart surgery, if that became necessary. However, as the use and frequency of the procedure developed, State regulators began to ease the restrictions on which hospitals could offer elective angioplasty, although those restrictions have not yet been lifted for the Hunterdon Medical Center and a number of other hospitals in New Jersey which are often located in more rural areas; and

WHEREAS, peer reviewed articles in highly regarded medical journal have regularly reported the procedure has become common and can be safely performed at hospitals without coronary operation theatres; and

WHEREAS, the regulations of the State of New Jersey permit Hunterdon Medical Center to perform diagnostic and emergency angioplasty, but those regulations do not permit it to perform elective angioplasty. In 2015, Hunterdon Medical Center performed more than 500 diagnostic and emergency angioplasty procedures, often in less time and using less invasive methods than some other hospitals which are permitted to perform all angioplasty procedures; and

WHEREAS, Hunterdon Medical Center believes if it is permitted to perform emergency angioplasty procedures to save the lives of patients in a potentially fatal situation, it should be

permitted to perform the exact same procedures on patients who not in an emergency condition; and

WHEREAS, Senator Christopher “Kip” Bateman, whose district includes the Hunterdon Medical Center, has asserted that hospitals that are able to perform this procedure do not want to lose their market share; and

WHEREAS, the residents of Hunterdon County and surrounding environs are being unfairly treated by this restriction on the ability of Hunterdon Medical Center to perform all angioplasty services because residents who require angioplasty services, other than diagnostic or emergency ones, must travel to Morristown or other locations to have this procedure performed which is both inconvenient and wasteful; and

WHEREAS, the limitation on the ability to provide full angioplasty services is also a financial burden on the Hunterdon Medical Center. To properly staff its cardiac catheterization service 24 hours a day, 365 days a year so as to have the capacity to respond to heart attacks and other cardiac emergencies its facility must have all necessary equipment, supplies and staff on duty at all times. However, it is not able to amortize the high cost associated with maintaining the facilities and staff 24 hours a day/365 days per year over a larger number of procedures thereby artificially increasing the expense of providing this service, which does an injustice to the hospital and its patients and leads to the inefficient delivery of medical services; and

WHEREAS, in order to permit Hunterdon Medical Center to perform elective (as well as emergency and diagnostic) angioplasty, the New Jersey Department of Health needs to amend its Rules, but it has not done so for various reasons unrelated to the ability of the hospital to efficiently and safely provide this service ; and

WHEREAS, it is in the interest of the residents of the Borough of Bloomsbury that the Hunterdon Medical Center be able to perform elective, as well as emergency and diagnostic angioplasty for both the convenience of its patients and also to allow its angioplasty facilities to operate in an efficient and business-like way without being artificially deprived of revenue; and

WHEREAS, it is necessary for municipalities in Hunterdon County to urge their residents to petition the Department of Health and their elected officials, including those members of the Assembly that sit on the Health and Senior Services Committee of the Assembly and the Health, Human Services and Senior Citizens Committee of the New Jersey Senate, as well as the Governor, to rectify this injustice.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomsbury, Hunterdon County, New Jersey, as follows:

The New Jersey Department of Health is hereby urged to amend its Rules so as to permit the Hunterdon Medical Center to perform elective, as well as emergency, angioplasty procedures.

Mr. Weger moved Council adopt Resolution # 40-17; seconded by Mr. Smith. All ayes. Motion carried.

RESOLUTION # 41-17 - LIEN REDEMPTION

WHEREAS, the Tax Collector of the Borough of Bloomsbury has advised the Committee that the following properties have been redeemed and the money due thereon paid to the Borough of Bloomsbury Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Common Council of the Borough of Bloomsbury this 22nd day of August 2017 that refunds are made to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT #	AMOUNT
ProCap4	25/11	2016-001	\$13,608.20

Mrs. Papics moved Council adopt Resolution # 41-17; seconded by Mr. Stiehler.
ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye.
Motion carried.

VEHICLE USE POLICY

Borough of Bloomsbury Equipment & Vehicle Use Policy

Equipment:

Borough equipment is to be used solely for Borough business. Personal use of Borough equipment is prohibited. When using Borough equipment, employees shall exercise care, perform required maintenance, and follow all operating instructions, safety standards, guidelines, and laws. Improper, careless, negligent, destructive, or unsafe use or operation of equipment may result in disciplinary action up to and including termination of employment.

Vehicles:

Unless an employee receives permission from the Administrator or Mayor, Borough vehicles are to be used only for purposes related to the necessary and proper conduct of official Borough business. Personal use of Borough vehicles is prohibited. Passengers, aside from Borough employees or individuals directly associated with official Borough business, are prohibited. It is the responsibility of all department heads to ensure the Borough vehicles operated by their employees are used for Borough business purposes only. Failure to abide by this Policy will be cause for disciplinary action for the employee and/or department head.

Vehicles may be taken home only with the advance approval of the Administrator or Mayor to facilitate responses to after-hours emergencies. When an employee takes home a Borough vehicle, it is to be used only for official Borough business; any other use is not permitted. At no time should children be in a Borough vehicle when responding to an emergency.

The driver of a Borough vehicle on official Borough business must possess a valid motor vehicle operator's license. The driver of said vehicle shall be fully responsible for his/her actions pursuant to highway laws and must, at all times, obey traffic laws and cooperate with law

enforcement officials in all jurisdictions. The Borough of Bloomsbury assumes no responsibility for violations of traffic regulations and laws. Borough employees shall not be reimbursed for monies paid due to parking or moving violations incurred in any jurisdiction. Borough employees who are guilty of moving violations; observed in violation of traffic regulations and laws; or operating vehicles in a reckless or unsafe manner shall be subject to disciplinary action.

RESOLUTION #42-17 - RESOLUTION APPROVING THE BOROUGH'S EQUIPMENT AND VEHICLE POLICY.

WHEREAS, The Borough of Bloomsbury currently has an informal Equipment and Vehicle Use Policy, and

WHEREAS, the current Equipment and Vehicle Use Policy is not included in the Borough Policy and Procedures Manual.

BE IT IS HEREBY RESOLVED that the Common Council of the Borough of Bloomsbury does hereby approve the attached Equipment and Vehicle Use Policy,

BE IT FURTHER RESOLVED that the approved Equipment and Vehicle Use Policy be added to the Borough Policy and Procedure Manual

Mr. Weger moved Council adopt Resolution #42-17 approving the Borough's Equipment and Vehicle's Policy; seconded by Mrs. Papics. All ayes. Motion carried.

SCHOOL CROSSING GUARD

Mrs. Tersigni stated that we have an applicant to consider as a new hire and also the Attorney's legal opinion to discuss. Mrs. Tersigni explained that we have been trying to find an additional crossing guard since May. The Clerk has sent out email blasts, distributed through the school, posted on the Borough website and advertised in the newspaper with no interest.

Mrs. Tersigni stated that this lead us to consider what do we do if we are unable to fill the position. She explained that that is what spurred Mr. Edleston's written memoranda – adding that he took it even a step further speaking to County Engineer and the Director of HART, both of whom agreed we have no legal obligation to provide a crossing guard. Mr. Edleston stated that while he doesn't think the Borough has an obligation, they have provided for this in the past and as such have made every reasonable attempt to find someone now.

One applicant responded to the most recent email blast and was interviewed on the 14th. He is available to fill the AM shift and to be a substitute for the PM shift. Discussion followed.

RESOLUTION # 43-17 - AM SCHOOL CROSSING GUARD

BE IT RESOLVED, the Common Council of the Borough of Bloomsbury does hereby authorize the Clerk to extend an offer of Employment to Albert Bay to be the AM School

Crossing Guard and alternate PM Crossing Guard for the Bloomsbury Elementary School at a rate of \$14.28 per shift;

BE IT FURTHER RESOLVED, that the offer of employment is subject to satisfactory clearance following a background check through the New Jersey State Police.

Mr. Weger moved Council adopt Resolution #43-17 to hire Albert Bay as AM Crossing Guard at a rate of \$14.28 per shift; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Motion carried.

Mr. Edleston will draft a letter to the School outlining his findings and legal opinion that the Borough is not required to provide crossing guards.

Mrs. Tersigni continues to work to get the blinking lights fully functioning and noted that the Borough does not have a legal obligation to have the lights either.

PUBLIC WORKS

Council discussed a request from George Tuxhorn to consider Michael Pflugfelder for the position of First Laborer and a pay rate of \$18.50 per hour. The CFO explained that he is currently making \$17.23 as an On-Call Employee. Mr. Smith asked if the position of First Laborer was advertised for. The Clerk stated it was not. Discussion followed.

PUBLIC WORKS EXPENDITURES

Mrs. Tersigni stated there are expenditures that fall under public works that she would like to outline all of them before Council considers them.

Motorized Professional Pole Saw - \$600

Plow & Hydraulics for Kubota Tractor - \$3,200 for the plow and \$1,000 for the necessary hydraulics.

Mower Service - \$600

Soccer Goals – Mrs. Tersigni stated that Greenwich would now like to use one field for soccer and the goals are no longer at the park because they were cut apart and thrown away by the DPW. She stated that there is some dispute over the condition of the goals but that Mr. Smith was intimately involved with the soccer program for decades and felt they were fine and only needed new nets. Mr. Weger stated that he would not think that the DPW would just decide to throw them out on their own because they were rusty. Mrs. Tersigni stated they do not exist anymore and Greenwich wants to utilize the field again and the cost to replace what was discarded is \$4,000 - \$5,000. The Clerk stated that Council has never discussed what should be done with them and when it was mentioned to her that perhaps they should be tossed at the upcoming Clean Up Day she said that they may not even be ours so they would need to speak to Chris and he could speak to Greenwich in order for a decision to be made. The Clerk stated

that she said they are public property and could not be thrown out without approval but apparently a week before clean up day they were cut into pieces and thrown out at the annual clean up. Discussion followed.

Mr. Smith stated that soccer is not a revenue producer. Mrs. Papics stated it would be hard to justify spending that much money to replace them. Mr. Weger agreed adding the goals are gone now and we can't go back so he thinks we have to tell Greenwich we do not have soccer goals this year. Mr. Smith and Mr. Stiehler agreed. Mr. Smith will offer use of the fields without goals and let Greenwich know if they have an old set of goals they are welcome to bring them here to use.

Mrs. Tersigni stated that Greenwich also requested we submit the annual payment of \$2,200 for 2016 & 2017. Mrs. Tersigni asked how many Bloomsbury children participate in the program. Mr. Smith estimated that about 30 kids participate per sport season.

Mr. Weger moved Council authorize the purchase of the plow and hydraulics from Powerco for a cost not to exceed \$4,500 and a pole saw not to exceed \$600; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Motion carried.

CORRESPONDENCE

Mrs. Tersigni stated that the new ISO rating for the Borough came out and it is a 4.4 which is a low number and good rating.

Pilot is switching over to public water and will installing an additional public hydrant at that end of town.

Kathleen Jordan submitted a letter of resignation and she will be leaving us after the September meeting because they are moving. The Mayor, Council Members and Clerk all offered their congratulations and appreciation for her service.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Mr. Stiehler; seconded by Mrs. Smith. All ayes, motion carried. Meeting adjourned at 8:08 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR
Borough Clerk/Administrator

September