

**BOROUGH OF BLOOMSBURY  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

***Reorganization Meeting – January 1, 2017***

The Reorganization meeting of the Mayor and Council was held on January 1, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order by the reading of the Sunshine Law by the Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 21, 2016 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice at the Municipal Building on same date.

ROLL CALL: Kathleen Jordan Martha Tersigni, Mayor  
Vicky Papics Eric Weger  
Chris Smith - arrived 10:02 William Edleston, Esq.  
Al Stiehler – arrived 10:07

Flag Salute

**OATHS OF OFFICE:**

Mr. Edleston administered the following oaths of office:

Todd Dangelo – Common Council – Full Term – Expires December 31, 2019  
Vicky Papics – Common Council – Full Term – Expires December 31, 2019

**NOMINATIONS FOR COUNCIL PRESIDENT:**

A motion was made by Mr. Weger, seconded by Mrs. Papics, to open nominations for Council Presidents. All ayes. Motion carried.

A motion was made by Mr. Weger, seconded by Mrs. Papics, to nominate Al Stiehler as Council President.

No other nominations were heard.

Mrs. Jordan moved nominations be closed; seconded by Mr. Smith. All ayes.

Mrs. Papics moved Council accept the nomination of Al Stiehler; seconded by Mr. Smith.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Smith-aye; Dangelo-aye; Weger-aye. Motion carried.

Mrs. Tersigni outlined the following Council Appointments for 2016.

Martha Tersigni – Finance, Planning Board, Deputy OEM  
Todd Dangelo – Newsletter; Planning Board  
Kathleen Jordan – Board of Education  
Vicky Papics - Public Safety, OEM, BCC  
Chris Smith – Recreation Committee, Personnel  
Al Stiehler – Court Liaison, Code Enforcement  
Eric Weger - Public Works, Environmental Committee, Mayor’s Designee to the Planning Board

**PLANNING BOARD MEMBERS:**

**Review 2017 Membership:**

- Martha Tersigni – CLASS I – 4 Year Term - Expires 12/31/19
- Vacant - CLASS II - 1 Year Term - Expires 12/31/17
- Todd Dangelo - CLASS III - 1 Year Term - Expires 12/31/17
- Thomas Reilly – CLASS IV – 4 Year Term – Expires 12/31/17
- Michele Stiehler - Class IV - 4 Year Term - Expires 12/31/19
- Matt Korbobo - Class IV - 4 Year Term - Expires 12/31/17
- Rob Waterson - Class IV - 4 Year Term - Expires 12/31/19
- Ryan Smith– Class IV – 4 Year Term – Expires 12/31/20
- Ann Ferrero – Class IV – 4 Year Term – Expires 12/31/18
- Eric Weger – Mayor’s Designee - 1 Year Term - Expires 12/31/17
- Karen Murray – Alternate Seat – 4 Year Term – Expires 12/31/20

**CONSENT AGENDA**

Mrs. Tersigni stated that Resolutions #1-17 – #22-17 will be considered via consent agenda.

**RESOLUTION # 1-17 - MEETING DATES**

**WHEREAS**, the Senate and General Assembly of the State of New Jersey have enacted an Act concerning meeting of certain public bodies known as the Open Public Meetings act, approved, October 21, 1975, as Chapter 231, P.L. 1975, effective 90 days after enactment, to wit, on or about January 19, 1976,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bloomsbury as follows:

1. The regular meetings of the Borough of Bloomsbury shall be held on the fourth Tuesday of every month during the calendar year of 2017. Meetings shall be held in the Municipal Building, 91 Brunswick Ave., Bloomsbury, NJ at 7:00 PM.
2. Notice of such annual schedule of regular meeting of the Mayor and Council or any revised schedule thereof, as well as advance written notice of any regular, special or rescheduled meeting of the Council shall be prominently posted at the Municipal Building, published in the Hunterdon County Democrat and shall be on file with the Borough Clerk.

**REGULAR MEETING SCHEDULE**

January 24, 2017  
 February 28, 2017  
 March 28, 2017  
 April 25, 2017  
 May 23, 2017  
 June 27, 2017  
 July 25, 2017  
 August 22, 2017  
 September 26, 2017  
 October 24, 2017  
 November 28, 2017  
 December 26, 2017

2018 Re-organization - January 1, 2018 – 10AM

**RESOLUTION # 2-17 - OFFICIAL DEPOSITORIES FOR BOROUGH FUNDS**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bloomsbury the that Official Depositories for all Borough funds, Bond Anticipation Notes, Certificates of Deposit shall be as follows:

PNC Bank, Bloomsbury, NJ  
 Provident Bank, Phillipsburg, NJ  
 First Bank, Flemington, NJ

**RESOLUTION # 3-17 - PERSONS AUTHORIZED TO SIGN BOROUGH CHECKS**

**BE IT HEREBY RESOLVED** by the Council that the following persons are authorized on behalf of the Borough to sign any and all checks drawn on any accounts in the name of Bloomsbury Borough and that any two of the four authorized signatures are required, the following persons are authorized for admittance to the safe deposit box, such entry shall require the signatures of not less than two of the following persons, the following persons are authorized on behalf of the Borough to deposit cash and checks in the appropriate accounts:

Martha J. Tersigni, Mayor  
Lisa A. Burd Reindel, Borough Clerk  
Kim Francisco, Chief Financial Officer  
Al Stiehler, Council President

**BE IT FURTHER RESOLVED** that the following additional persons are authorized on behalf of the Borough of Bloomsbury to deposit cash and checks belonging to the Borough to appropriate depositories for the municipal accounts:

Jennifer Harrington, Deputy Tax Collector  
Bonnie Fleming, Tax Collector

**RESOLUTION # 4-17 - TEMPORARY BUDGET FOR 2017**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bloomsbury that the temporary budget for the year of 2017 is hereby adopted. Said budget shall be 25% of the regular budget for the year of 2016.

**RESOLUTION # 5-17 - OFFICIAL NEWSPAPERS**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bloomsbury that the Hunterdon County Democrat shall be designated as the official newspaper of the Borough, wherein all legal advertising of the Borough shall be placed. The Express Times shall be designated as the first alternative and the Courier News shall be designated as the second alternative.

**RESOLUTION # 6-17 - RESOLUTION AUTHORIZING SERVICE CHARGE ON RETURNED CHECK FOR INSUFFICIENT FUNDS**

**WHEREAS**, NJSA 40:5-19 has been enacted to allow a municipality the authority to impose a service charge to be added on an account where payment by check or written instrument was returned for insufficient funds: and

**NOW THEREFORE, BE IT RESOLVED**, that the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, hereby authorizes the Tax Collector to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year, and

**BE IT FURTHER RESOLVED**, that the Tax Collector may require future payments to be tendered in certified check, cashier's check, or cash, and,

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Tax Collector and the Municipal Auditor.

**RESOLUTION # 7-17 - RATE OF INTEREST FOR NON-PAYMENT OF TAXES**

**WHEREAS**, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 and allows 18% per annum on any amount in excess of \$1,500.00 and allows additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey; as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum of the first \$1,500.00 of taxes becoming delinquent after due date and 18% annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2017 there will be a ten- (10) day grace period of quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from due date as set forth in paragraph one of this resolution.

**RESOLUTION # 8-17 - TAX APPEALS**

**WHEREAS**, The Borough Council of the Borough of Bloomsbury has been informed that from time to time errors are made in computing tax assessments, and

**WHEREAS**, the Municipal Tax Assessor of the Borough of Bloomsbury requested the Borough to authorize the filing of corrective appeals of such errors with the Hunterdon County Board of Taxation, and,

**WHEREAS**, the Municipal Tax Assessor is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and agree to stipulation of appeals, and

**WHEREAS**, the Municipal Tax Assessor of the Borough of Bloomsbury is authorized by the Borough Council to file rollback petitions with the Hunterdon County Board of Taxation for the Borough of Bloomsbury and,

**WHEREAS**, the Municipal Attorney is authorized to appear on behalf of the Borough of Bloomsbury before the Hunterdon County Board of Taxation, and execute such documents as are necessary to resolve corrective appeals of errors and stipulation of appeals as may be recommended by the Tax Assessor.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bloomsbury that the Municipal Tax Assessor and Municipal Attorney be and hereby are authorized to file corrective appeals with the Hunterdon County Board of Taxation, to sign stipulations in matters of appeals with Hunterdon County Board of Taxation and to file rollback petitions with the Hunterdon County Board of Taxation, are proper and in the best interests of the municipality.

**BE IT FURTHER RESOLVED**, that the Municipal Tax Assessor and Municipal Attorney shall notify the Mayor, Borough Council, Clerk and CFO of all tax appeals filed with the Borough of Bloomsbury.

**RESOLUTION # 9-17 - ANNUAL SALE OF DELINQUENT TAXES**

**BE IT HEREBY RESOLVED**, by the Borough Council of the Borough of Bloomsbury that the Collector of Taxes for Bloomsbury Borough is hereby authorized to conduct the annual sale of delinquent taxes of the calendar year of 2016.

**RESOLUTION # 10-17 - TAX COLLECTOR'S RESOLUTION**

**WHEREAS**, the Tax Collector has overpayments and underpayments of taxes for 2016 in the amount of \$5.00, and that they be cancelled; and

**NOW, THEREFORE LET IT BE RESOLVED**, by a majority of the members of the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey that these overpayments of \$5.00 and under be cancelled to surplus and balances of \$5.00 and under be cancelled.

**RESOLUTION # 11-17 - RESOLUTION AUTHORIZING PAYMENT OF PREVIOUSLY APPROVED EXPENDITURES OR ROUTINE RECURRING EXPENSES PRIOR TO FORMAL COUNCIL APPROVAL**

**WHEREAS**, payment of previously approved expenditures and bills of a routine or recurring nature such as the payment of routine recurring expenses such as utility bills or petty cash reimbursement is at times required prior to their formal inclusion on the bill list or Treasurer's report for formal approval for payment by Council; and

**WHEREAS**, it is necessary to establish policy whereby these bills may be paid prior to that form of approval in order to assure the orderly continuation of municipal functions;

**NOW, THEREFORE, BE IT RESOLVED** on this 1<sup>st</sup> day of January, 2017, that the Borough of Bloomsbury does hereby implement a policy and procedure whereby routine or recurrent bills or previously approved expenditures may be paid and checks issued therefor executed by the appropriate municipal officials prior their formal inclusion on the monthly bill list for formal approval by Council.

**RESOLUTION # 12-17 - RESOLUTION DESIGNATING THE COMMON COUNCIL OF THE BOROUGH OF BLOOMSBURY TO ACT AS THE LOCAL BOARD OF HEALTH**

**WHEREAS**, the Borough of Bloomsbury does not have a Local of Board of Health, and

**WHEREAS**, from time to time there is a need to have a local Board of Health to make decisions under the advisement of the Borough Engineer relating to septic system waivers and other health department related matters,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bloomsbury that the Common Council shall act as the Local Board of Health, considering Board of Health matters, rendering decisions, and authorizing approvals for the same, as needed, under the advisement of the Borough Engineer.

**RESOLUTION # 13-17 - RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER FOR CALENDAR YEAR 2017**

**BE IT RESOLVED**, by the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, that Lisa A. Burd Reindel, is hereby designated Public Agency Compliance Officer for the Borough of Bloomsbury for 2017.

**RESOLUTION # 14-17 - TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulation impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing the municipality to apply for such tonnage grants (for calendar year 2016) will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Bloomsbury to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE BE IT RESOLVED** by the Common Council of the Borough of Bloomsbury that the Borough of Bloomsbury hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Lisa A. Burd Reindel, Recycling Grant Coordinator, to ensure that the application is properly filed; and will earn a stipend of \$560.00

**BE IT FURTHER RESOLVED**, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

**RESOLUTION # 15-17 - APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, the Borough of Bloomsbury is required to appoint a Deputy Emergency Management Coordinator; and

**WHEREAS**, Martha J. Tersigni is qualified for this position; and served as Deputy OEM Coordinator in 2016, a term which expired on December 31, 2016;

**NOW, THEREFORE BE IT RESOLVED** by the Common Council of the Borough of Bloomsbury does hereby re-appoint Martha J. Tersigni to the position of Deputy Emergency Management Coordinator for a one year term ending December 31, 2017.



**RESOLUTION #16-17 - APPOINTMENT OF DEPUTY REGISTRAR**

**BE IT RESOLVED** that Lisa A. Burd Reindel, Registrar of the Borough of Bloomsbury, does hereby appoint Ella Ruta as Deputy Registrar for the calendar year 2017.

**BE IT FURTHER RESOLVED**, the Mayor and Council hereby set a stipend of \$200.00 be paid to the Deputy Registrar for 2017.

**RESOLUTION # 17-17 - RESOLUTION APPOINTING LISA A. BURD REINDEL 911 COORDINATOR FOR 2017**

**BE IT RESOLVED**, by the Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey, that Lisa A. Burd Reindel, is hereby designated 911 Coordinator for the Borough of Bloomsbury for the calendar year 2017.

**RESOLUTION # 18-17 - RESOLUTION APPOINTING CROSSING GUARDS FOR 2017/2018 SCHOOL YEAR**

The Mayor and Council of the Borough of Bloomsbury do hereby appoint Donna Vanya as AM Crossing Guard; Lisa Hutchison as PM Crossing Guard and Susan Galuppo will be the substitute Crossing Guard.

**RESOLUTION # 19-17 - APPOINTMENT OF ON - CALL EMPLOYEES FOR THE BOROUGH OF BLOOMSBURY DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, from time to time it is necessary for the Department of Public Works Supervisor to hire additional, part-time help in order to provide services to the Borough, and

**WHEREAS**, these services are occasional or seasonal in nature including but not limited to road repairs, snowplowing, leaf pickup and brush pickup:

**NOW THEREFORE, BE IT RESOLVED**, the following shall be appointed as On-Call Employees for the Borough of Bloomsbury for Calendar Year 2017 and shall be required to endorse the On-Call Employment Agreement.

Steve Douglas  
Dave Heinrich  
George Tuxhorn

Scott Gonzalez  
Jessica McNulty

**BE IT FURTHER RESOLVED**, all On-call employees will be paid the hourly rate in accordance with the Salary Ordinance.

**BE IT FURTHER RESOLVED**, that the aforementioned on-call employees will not be eligible for additional benefits such as paid time off from work or medical coverage.

**RESOLUTION # 20-17 - A RESOLUTION TO AFFIRM THE BOROUGH OF BLOOMSBURY'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Borough of Bloomsbury to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**BE IT RESOLVED** by the Common Council of the Borough of Bloomsbury that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Bloomsbury by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** All persons are encouraged to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution immediately to the Administrator, CFO, Mayor or Department Head.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Administrator shall ensure that anti-harassment training is made available for all officials, employees, appointees or volunteers of the Borough of Bloomsbury

**Section 7:** This resolution shall take effect immediately.

**Section 8:** A copy of this resolution shall be become part of the official meeting minutes of the Borough of Bloomsbury.

**RESOLUTION # 21-17 - ANIMAL CONTROL SERVICES 2017**

**WHEREAS**, the Borough of Bloomsbury requires animal control services for the calendar year 2017,

**NOW, THEREFORE, BE IT RESOVED** by the Common Council of the Borough of Bloomsbury, County of Hunterdon and State of New Jersey that; the Clerk is hereby authorized to execute an agreement with Animal Control and Investigative Services, LLC, 249 Goat Hill Road, Lambertville, NJ 08530 for the year 2017 for \$1,200, to be billed on a quarterly basis.

**RESOLUTION # 22-17 - RESOLUTION ENDORSING SEPTIC SYSTEM WAIVER REQUEST BLOCK 15; LOT 11; 25 MAIN STREET**

**WHEREAS**, application has been received for a septic system waiver request for Block 15, Lot 11; 25 Main Street to allow a proposed septic system, and

**WHEREAS**, a waiver is required in connection with same which is detailed in a letter prepared by the Borough Engineer, C. Richard Roseberry, PE, dated December 29, 2016 as follows:

1. The proposed disposal bed will be only 25' from the septic system on neighboring lot 8, which does not meet the minimum code distance of 50'.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council that the proposed septic system is hereby endorsed and the requested waiver is hereby granted in accordance with Code Standards;

**BE IT FURTHER RESOLVED** that a copy of this Resolution be placed on file in the Office of the Borough Clerk for public inspection.

Mr. Weger moved Council adopt Resolutions #1-17 – #22-17; seconded by Mrs. Jordan.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Stiehler-aye; Smith-aye; Dangelo-aye; Weger-aye. Motion carried.

### **PAYMENT OF BILLS**

Mrs. Jordan moved Council approve the bill list of January 1, 2017, seconded by Mrs. Papics.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Stiehler-aye; Smith-aye; Dangelo-aye; Weger-aye. Motion carried.

### **OPEN TO THE PUBLIC**

No Comment.

### **ADJOURNMENT**

A motion to adjourn the reorganization meeting of the Bloomsbury Borough Common Council was made by Mr. Weger; seconded by Mr. Stiehler. All ayes. Motion carried. The meeting was adjourned at 10:12 am.

Respectfully submitted,

Lisa A. Burd Reindel, RMC  
Borough Clerk/ Administrator

**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
JANUARY 24, 2017**

The regular meeting of the Mayor and Council was held on January 24, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 20, 2016 by the publication of said notice in the Express Times and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Todd Dangelo	Al Stiehler
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics - excused	Eric Weger
	Chris Smith - excused	William Edleston, Esq.

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Mr. Weger moved Council approve the Reorganization Meeting Minutes of January 1, 2017; seconded by Mrs. Jordan. All ayes. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mr. Stiehler moved Council approve the Tax Collector's Reports of December 31, 2016; seconded by Mrs. Jordan. All ayes. Motion carried.

**APPROVAL OF BILL LIST**

Mr. Stiehler moved Council approve the January 24, 2017 Bill List; seconded by Mrs. Jordan.  
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

**ZONING/CODE ENFORCEMENT REPORT**

Council accepted the Zoning/Code Enforcement Report.

**COMMITTEE REPORTS**

***E. Weger*** –

DPW- Mr. Weger will follow up with the DPW employees to ask that the heat be turned down when they are not working in the garage to reduce energy costs.

***K. Jordan*** –

Board of Education - Mrs. Jordan attended the Board of Education meeting and was advised that the feasibility study is still not complete.

*A. Stiehler –*

Bethlehem/Bloomsbury Joint Court – Mr. Stiehler received a message from Donna Surdich this afternoon that she would like to send the first quarter information to him but he was unable to return her call.

**CLERK/ADMINISTRATOR REPORT-**

2017 Free Rabies Clinic-

- The Clerk reported that the Free Rabies Clinic was held on Saturday, January 21<sup>st</sup>. 14 Cats and 48 Dogs were vaccinated. The Clerk thanked Vicky Papics, Lola Burd, Eloise Hagaman & Drew Reindel for volunteering to work the Clinic again this year. The Clerk said thank you to the Bloomsbury Hose Company for again allowing the use of their garage for the event and for setting up for the same.

Website –

- The Clerk reported that Karen Murray, volunteer website host paid for the Borough website domain renewal again this year and said it was a donation to the Borough. The Clerk thanked her for the same and for all of her hard work on maintaining the website.

Stormwater Points-

- The Clerk reported that Musconetcong Watershed provided proof that with their help, the Borough has again obtained the required 10 points for annual compliance for 2016. The Clerk has received an application for membership renewal for 2017 and the cost is \$250 again this year.

Mr. Weger moved Council authorize to renew a membership with Musconetcong Watershed Association for 2017 for a cost of \$250; seconded by Mr. Stiehler.

ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried

Portable Bathroom Proposal-

- The Clerk received an unsolicited proposal from A Royal Flush for \$48.88/month. She advised that the Borough is currently paying \$80/month. She will contact the company to confirm the proposal cost and service and switch vendors if there will be a cost savings to the Borough.

Borough DPW Garage-

- The Clerk reported that she had the Lock Doctor come out to change the locks at the garage and the cost for the same and 15 keys was \$300.

Clean Communities Coordinator Certification-

- The Clerk stated that classes to obtain the Clean Communities Coordinator Certification are being offered through Rutgers in March for a cost of \$275. The Clerk will ask if the cost of the classes can be paid with grant money.

*M. Tersigni –*

Planning Board-

- Mrs. Tersigni stated that Oaths were administered at the January 17<sup>th</sup> meeting to Todd Dangelo, Karen Murray and Ryan Smith.
- The Chairman for 2017 will again be Tom Reilly and no nomination was made for vice chair.
- No change to professional in 2017.
- The Board deemed an application complete for lot line adjustment or minor subdivision for Block 15; lots 11 & 14. The Public Hearing will be held on February 21, 2017.

2017 Budget-

- Mrs. Tersigni stated that they held the annual closing of the books on January 16<sup>th</sup> and they plan to introduce the Budget at the February meeting.

Aqua-

- Mrs. Tersigni stated that Aqua has expanded its water main replacement project and plan to replace all remaining mains and hydrants in the Borough. Mr. Weger voiced concern that the mains were not done on the new section of Main Street and he asked if we would allow them to cut into it. Discussion followed. The Clerk will reach out to Mr. Roseberry to inquire about the same.

Norfolk Southern Rail Cars-

- Mrs. Tersigni stated that Greenwich Township reached out to Bloomsbury because they have over 100 cars in storage on tracks in their municipality. An informal meeting is scheduled for Thursday with the Clerk, Zoning Officer, herself and a representative from Norfolk Southern.

**OLD BUSINESS-**

**SRTS –**

- Nothing new to report.

**NORTH STREET/PICKEL LANE-**

- Nothing new to report.

**4-TON WEIGHT LIMIT DESIGNATION-**

- Nothing new to report.

**EAGLE SCOUT PROJECT-**

- Nothing new to report.

**TAX APPEAL SETTLEMENT UPDATE-**

- Mr. Edleston summarized the tax appeal settlement agreement between the Borough and 75 North. Council reviewed Mr. Edleston's letter to Mr. Zipp dated December 14, 2016 and the settlement agreement which was endorsed by both attorneys on December 9, 2016.

### **WOODLAND TERRACE PARKING-**

- Mrs. Tersigni stated that she spoke to Mr. Roseberry who stated there is no further engineering work that needs to be done on this. He said 2 signs would be needed and striping of spaces would cost a few hundred dollars. Mr. Weger stated he doesn't want to spend any money on this. Mrs. Tersigni asked if Council then wants us to enforce the current parking regulations, which means only parallel parking is permitted. Chief McNulty stated his opposition to head on parking. He said that head on parking takes up another 20' and he will not be able to get a ladder truck in there and get the ladder to the house. He said there are not little trucks in the area anymore and if Council chose to adopt an ordinance to allow head on parking he would write another letter of opposition to it. Lengthy discussion followed. Council members voiced concern about taking action to allow head on parking given the safety concerns. Mr. Weger stated that a letter should be sent to residents on the cul-de-sac stating that we have a better understanding of what the requirements for a ladder is in case of a fire. Mr. Stiehler added that making any changes puts their lives and property in danger and as a Borough we cannot take action that would allow that. Mrs. Tersigni stated a letter will be drafted and she will make sure everyone is comfortable with it before it goes out.

### **COAH –**

- Mr. Edleston stated that he received an email that basically said the litigation continues and now they are saying that they need money for additional experts. He explained that they say the gap period units must be accounted for going forward, so they need more experts involved. Mr. Edleston stated the email is marked confidential.

### **BUDGET REQUESTS/EMERGENCY SERVICES CONTRIBUTIONS**

#### **BLOOMSBURY HOSE COMPANY NO.1-**

- Chief McNulty stated that they are requesting the same contribution as they received last year. He stated that nothing has really changed except the billing recovery program they are using brought \$6,000 a year.
- Major expense at the Fire House this year was a new boiler which cost \$12,000 and they hope they will use less oil with the new system.
- Six sets of turn out gear are going out of date soon and they cost \$2,800, not including boots, helmet, gloves or radio.
- The Fire Department is trying to fix the roof and the air conditioning units.
- Two new members joined this year.
- Things are going very well working with Pattenburg Rescue.
- They had 66 calls in the Borough of Bloomsbury last year and 30 of them were medical.
- One confirmed structure fire in the Borough and Chief McNulty stated that all of the guys did a great job.
- They would like an updated hydrant map when the Aqua completes the work.
- Chief McNulty voiced his concern about lack of communication and notification from Aqua relating to the water main and hydrant replacement project.

### **PERRYVILLE STATE POLICE REPORT**



Trooper Walsh stated that the grass at parks in Bethlehem Township and Union Township were damaged by trucks or ATV's recently.

**INTRODUCTION - ORDINANCE # 101-17 - AN ORDINANCE SETTING THE SALARIES & WAGES FOR EMPLOYEES OF THE BOROUGH OF BLOOMSBURY, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE YEAR 2017**

**BE IT ORDAINED** by the Mayor & Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey.

Section 1. This ordinance shall fix the salaries or wages of the employees of the Borough of Bloomsbury at the following ranges for the year 2017:

Section 2. Salary and wage ranges for the year 2017 are as follows:

- a. Borough Clerk/Administrator \$20,000 - \$50,000 per year, plus  
\$28.00-\$42.00/hr for additional hours.
- b. Deputy Clerk \$9.00 - \$11.00 per hour
- c. Registrar \$1,000 - \$3,000 per year
- d. Deputy Registrar \$100 - \$500 per year
- e. Chief Financial Officer \$9,000 - \$22,000 per year
- f. Tax Assessor \$5,000 - \$11,500 per year
- g. Tax Collector \$2,000 - \$11,500 per year
- h. Assistant Tax Collector \$2,000 - \$10,000 per year
- i. Tax Clerk \$2,400 - \$3,000 per year
  
- j. Planning Bd. Secretary \$1,500 - \$5,000 per year
- k. Code Enforcement Officer \$5,000 - \$8,000 per year, plus  
\$25.00 per sidewalk inspection
- l. Assistant Code Enforcement Officer \$13.00 - \$15.00 per hour
- m. Public Works Supervisor \$6,500 - \$18,500 per year, plus  
\$20.00-25.00/hr for hours in excess of 65 per month
- n. Public Works Laborer #1 \$15.00- \$18.50/hr
- o. Public Works - On Call Laborer \$15.00 - \$18.00 per hour
- p. Public Works - Seasonal Laborer \$9.00 - \$12.00 per hour
- q. Public Works - Specialized Laborer \$20.00 - \$30.00 per hour
- r. Emergency Mgt. Coordinator \$1,700 - \$4,000 per year  
\$9.00 - \$12.00/hr. for extraordinary FEMA events
- s. Recycling Coordinator \$250 - \$1,000 per year
- t. Dog/Cat Licensing Official \$400 - \$2,000 per year
- u. Assistant EMC \$7.50 - \$10.00 per hour
- v. School Crossing Guard \$13.00 - 15.00/shift

Section 3. All ordinances inconsistent with this ordinance are hereby repealed.

Section 4. This ordinance shall take effect upon final passage and publication according to law.

Section 5. The exact annual salary or hourly wage for each position shall be specified by a resolution adopted by the Borough Council during the time this ordinance is effective.

Section 6. No Borough employee shall receive longevity or bonus pay.

Mrs. Jordan Moved Council Introduce Ordinance # 101-17; seconded by Mr. Stiehler.  
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

**INTRODUCTION - ORDINANCE # 102-17 - CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.. 40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Governing Body of the Borough of Bloomsbury in the County of Hunterdon finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and the citizens; and

**WHEREAS**, the Governing Body hereby determines that a 3.0% increase in the budget for said year, amounting to \$20,550.60 in excess of the increase in final appropriations otherwise permitted by, by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Governing Body hereby determines that any amount authorized herein above, that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED**, by the Governing Body of the Borough of Bloomsbury, County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Bloomsbury shall ,in accordance with this ordinance and N.J.S.A. 40A:40-45.14, be increased by 3.5% amounting to \$23,975.70, and that the CY 2017 municipal budget for the Borough of Bloomsbury be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and;

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote thereon, be filed with said Director within 5 days after such adoption.

Mr. Stiehler Moved Council Introduce Ordinance #102-17; seconded by Mrs. Jordan.  
 ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

**RESOLUTION # 23-17 - APPROVAL TO REFUND TAX COURT JUDGEMENT**

**WHEREAS**, a State Tax Board Judgment dated 12/16/2016 has been favorably awarded to the following for the year 2014:

Block/Lot	Original Assessment	Judgment	Overpayment	Interest 0%	Total
B8/L2	\$1,226,400	\$900,000	\$7,366.85	\$0.00	\$7,366.85

**WHEREAS**, statutory interest, pursuant to NJSA 54:3-27.2 is waived if refunded within sixty (60) days of the Tax Court judgment date;

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Bloomsbury, in the County of Hunterdon and State of New Jersey that the Borough CFO shall be hereby granted authority to issue a check(s) in the amount(s) listed above for said overpayment of property taxes excluding interest.

**BE IT FINALLY RESOLVED** that a certified copy of this resolution be forwarded to the Tax Collector and property owners.

Mr. Stiehler moved Council adopt Resolution #23-17; seconded by Mrs. Jordan.  
 ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

Mrs. Tersigni explained that Task #5 is the Sustainable Economic Development Plan Element and Task #10 is the Municipal Storm Water Management Plan. Both are engineering based and it seems appropriate to have our Engineer Rick Roseberry handle the same. Brief discussion followed.

Mrs. Jordan moved Council authorize Rick Roseberry to complete tasks #5 & #10; seconded by Mr. Weger. All ayes. Motion carried.

**RESOLUTION # 24-17 - RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT WITH CERTAIN BOROUGH PROFESSIONALS**

**WHEREAS**, the Borough of Bloomsbury, County of Hunterdon and State of New Jersey requires the services of an engineer, auditor, attorney, and planner; and

**WHEREAS**, the Mayor and Common Council of the Borough of Bloomsbury are satisfied that the services to be provided by an engineer, auditor, attorney, special counsel and municipal planner are not susceptible to precise definition and that the bidding of same would be impracticable; and

**WHEREAS**, C. Richard Roseberry, P.E., P.P., C.M.E, of Maser Consulting is a duly qualified licensed engineer of the State of New Jersey; and

**WHEREAS**, William Schroeder of Nisivoccia and Company, is a duly qualified licensed auditor of the State of New Jersey; and

**WHEREAS**, William Edleston, Esq. is a duly licensed attorney of the State of New Jersey; and

**WHEREAS**, David Banisch, PP/AICP, of Banisch and Associates, is a duly qualified licensed professional planner of the State of New Jersey; and

**WHEREAS**, the Mayor and Council are desirous of retaining the services of the aforementioned individuals;

**WHEREAS**, the Chief Finance Officer has certified that the contracts (recited below) with C. Richard Roseberry, of Maser Consulting, William Schroeder of Nisivoccia and Company, William Edleston, Esq. and David Banisch of Banisch and Associates may exceed \$17,500 in value, and such parties have furnished to the Borough of Bloomsbury (or will furnish to the Borough of Bloomsbury prior to the effectiveness of an award of contract with them) a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires a resolution authorizing the award of contracts for Professional services without competitive bidding must be advertised,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey as follows:

- A. That the Mayor and Clerk of the Borough of Bloomsbury are hereby authorized and directed to execute contracts with the following all being for a period of one year, ending on January 1, 2018, contingent upon receipt from each of the following where the contract may exceed \$17,500 of a Business Entity Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contributions so reportable:

C. Richard Roseberry, P.E., P.P., C.M.E., of Maser Consulting is appointed Borough Engineer for the calendar year 2017.

William Schroeder is appointed Borough Auditor for the calendar year 2017.

William Edleston, Esq. is appointed Borough Attorney for the calendar year 2017.

David Banisch, PP/AICP is appointed Municipal Planner for the calendar year 2017.

- B. These contracts are awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5-(1) (a) of the Local Public Contracts Law.
- C. This resolution shall be published once in the Hunterdon County Democrat.
- D. Copies of said professional agreements shall be maintained in the municipal offices of the Borough.

Mrs. Jordan moved Council adopt Resolution # 24-17; seconded by Mr. Stiehler.  
ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried.

### **CONSENT AGENDA**

Mrs. Tersigni asked that Resolutions #25-17 & #26-17 be considered by consent agenda.

### **RESOLUTION # 25-17 - BLOOMSBURY HOSE COMPANY # 1 - ON PREMISE DRAW RAFFLE**

**WHEREAS**, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an On-Premise Draw Raffle on March 11, 2017 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:00 – 11:00 PM.

**WHEREAS**, the appropriate application forms and fees have been submitted to the Borough Clerk; and

**WHEREAS**, there appear to be no reasons to deny the aforesaid On-Premise Draw Raffle,

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council as follows:

1. The On-Premise Draw Raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

**RESOLUTION # 26-17 - BLOOMSBURY HOSE COMPANY # 1 - ON-PREMISE 50/50 RAFFLE**

**WHEREAS**, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an On-Premise 50/50 Raffle on March 11, 2017 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:00 – 11:00 PM.

**WHEREAS**, the appropriate application forms and fees have been submitted to the Borough Clerk; and

**WHEREAS**, there appear to be no reasons to deny the aforesaid On-Premise 50/50 raffle,

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council as follows:

1. The On-Premise 50/50 raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

Mr. Weger oved Council adopt Resolutions # 25-17 & # 26-17 by consent agenda; seconded by Mr. Stiehler. All ayes. Motion carried.

**CORRESPONDENCE**

Council considered a request from STEM that a Council write a letter of support for their application to the Highlands Council. Mr. Stiehler moved Council authorize the Mayor to sign a letter of support; seconded by Mr. Jordan. All ayes. Motion carried.

**BUDGET**

Mr. Francisco stated that the goal is always to refund the surplus form the previous year which we did and then some. Mr. Francisco stated that he has not received any new budget requests for 2017. Mr. Francisco explained that 2017 increases include an additional 2% budgeted for salary and wages across the board, social security will go up by 2%, the pension system payment is \$300 more this year, \$500 has been included for new swings and chains at the park, \$500 is being budgeted for an inexpensive computer at the Borough Garage, per our contract, the garbage line item will go up by \$2,000 this year, \$15,000 will be budgeted for road work, \$5,000 will be added for catch basin repair. Mr. Francisco stated that decreases for COAH, the \$30,000 will come out and we have the remaining \$19,000 to charge from. The \$5,000 Rescue vehicle payment which was given to the Fire Department one time last year will be removed this year. Mr. Francisco added that in the past both Rescue and Fire received \$11,500 and last year a \$1,000 increase went to the Fire Department only. He asked Council if they want to make them equal again, and give both \$12,500 in 2017. Mr. Weger stated that he thinks it is fair. Mrs. Tersigni questioned why they did not attend the meeting or provide Council with the requested budget information.

Mr. Francisco stated that it is always the recommendation of the Auditor that we increase the tax levy by the 2%, which is about \$11,000. This will go up one cent from \$0.61 to \$0.62 an average home would pay \$24/year more.

**HANDICAPPED PARKING GRANT**

Mrs. Tersigni reported that Mr. Roseberry explained there is a grant for about \$100,000 that the Borough could apply for that could be used for the installation of ADA compliant handicapped parking spaces in the Borough. The upfront Engineering fees would be about \$10,000 and could not be paid for with grant money. Council voiced concern about spending more money on engineering fees and potentially not getting the grant which has happened for a few years with the Brunswick Avenue application. Brief discussion followed.

Mr. Weger stated that he would like Council to authorize the Borough budget for a second mower for the Public Works Department. He added that it could be smaller than the one we have, perhaps a walk behind and cost in the \$3,000 - \$4,000 range, but not to exceed \$5,000. Discussion followed. The Clerk reminded Council that there is still unused and inoperable equipment at the garage that should be auctioned off in order to make room for any new equipment. She added that she had gathered all of the information needed to set up an account on a free auction site and the pictures, equipment list and information was given to a DPW Employee about a year ago, but no action has been taken to date to her knowledge. Discussion followed.

Mr. Francisco will include a \$5,000 line item in the budget for the purchase of a new mower.

**CORRESPONDENCE**

No additional correspondence were discussed.

**PUBLIC COMMENT**

Doug Atkinson, Courtyard Road, Easton asked when the Presbyterian Church Hearing will be held and when the approval will be given. The Clerk stated that the Public Hearing will be next month and typically it would be complete in one evening and if approval is granted, the Attorney will write a Resolution memorializing the actions of the Board. The Resolution would then be on the agenda for the Board's consideration at the March meeting. Brief discussion followed.

Karen Murray, 120 Willow Avenue asked Council for an update on the Mill. Discussion followed, but the Mayor had nothing new to report.

**RESOLUTION FOR AN EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a meeting, and

**WHEREAS**, the Mayor and Council of the Borough of Bloomsbury has deemed it necessary to go into a closed session to discuss certain matters which are exempted from the public,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Bloomsbury will go into closed session for the following reasons as outlined in N.J.S.A. 10:14-2 to discuss a personnel matter.

Mrs. Jordan moved Council enter executive session at 8:20 pm; seconded by Mr. Weger. All ayes. Motion carried.

Mr. Edleston stated that there may be action taken when Council returns from Executive Session and that the purpose of the Executive Session is to discuss a personnel matter.

Mr. Stiehler moved Council return to regular session at 8:45; seconded by Mr. Weger. All ayes. Motion carried.

Mr. Edleston stated that Council met in Executive Session to discuss a personnel matter involving the DPW Superintendent and based upon the discussion and the issues involving him, he believes that Council is in a position to take some official action at this time.

Mr. Weger moved Council notify Mr. Boffa that his employment with the Borough is hereby terminated; and that the Clerk send notification of the same by email, regular mail and certified mail tomorrow; seconded by Mr. Stiehler.

ROLL CALL VOTE: Jordan-aye; Stiehler-aye; Dangelo-aye; Weger-aye. Motion carried

#### **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mrs. Jordan; seconded by Mr. Stiehler. All ayes, motion carried. Meeting adjourned at 8:46 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator



**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
FEBRUARY 28, 2017**

The regular meeting of the Mayor and Council was held on February 28, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:04 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 20, 2016 by the publication of said notice in the Express Times and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Todd Dangelo	Al Stiehler - excused
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics	Eric Weger
	Chris Smith - excused	William Edleston, Esq.

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Mrs. Jordan moved Council approve the Meeting Minutes of January 24, 2017; seconded by Mr. Dangelo. All ayes. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mrs. Papics moved Council approve the Tax Collector's Monthly Report of January 31, 2017 & Annual Report for 2016; seconded by Mrs. Jordan. All ayes. Motion carried.

**2017 BUDGET**

**SECOND READING - ORDINANCE # 102-17 - CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.. 40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Governing Body of the Borough of Bloomsbury in the County of Hunterdon finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the

previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and the citizens; and

**WHEREAS**, the Governing Body hereby determines that a 3.0% increase in the budget for said year, amounting to \$20,550.60 in excess of the increase in final appropriations otherwise permitted by, by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Governing Body hereby determines that any amount authorized herein above, that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED**, by the Governing Body of the Borough of Bloomsbury, County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Bloomsbury shall, in accordance with this ordinance and N.J.S.A. 40A:40-45.14, be increased by 3.5% amounting to \$23,975.70, and that the CY 2017 municipal budget for the Borough of Bloomsbury be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and;

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote thereon, be filed with said Director within 5 days after such adoption.

Mrs. Papics moved Council open the public hearing; seconded by Mrs. Jordan. All ayes. Motion carried.

No comment from the public.

Mrs. Papics moved Council close the public hearing; seconded by Mrs. Jordan. All ayes. Motion carried.

Mrs. Jordan moved Council adopt Ordinance #102-17; seconded by Mrs. Jordan.  
ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

### **RESOLUTION # 27-17 - SELF EXAM REVIEW**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the division of Local Government Services, of conducting the annual budget examination, and

**WHEREAS**, N.J.S.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 thru 7.5, the Borough of Bloomsbury has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the Borough meets the necessary conditions to participate in the program for the 2017 budget year, so

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bloomsbury that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification.

The Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges.
  - b. Deferred charges and statutory expenditures.
  - c. Cash deficit of preceding year.
  - d. Reserve for uncollected taxes.
  - e. Other reserves and non-disbursement items.
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met.(Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth.
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Mrs. Jordan moved Council adopt Resolution #27-17; seconded my Mrs. Papics.  
 ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

William Schroeder stated that the overall rate is going up 2 points which for the average home would be \$24/year or \$2/month. He stated that the Borough is well within the cap banks.

**INTRODUCTION - 2017 MUNICIPAL BUDGET**

**2017 Municipal Budget  
 Borough of Bloomsbury  
 County of Hunterdon**

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2017	2016
1. Surplus	206,100	242,400
2. Total Miscellaneous Revenues	80,754	83,701
3. Receipts from Delinquent Taxes	60,000	36,000
4. a) Local Tax for Municipal Purposes	563,682	552,676
b) Addition to Local District School Tax		
Total Amount to be Raised by Taxes	563,682	552,676
Total General Revenues	910,536	914,777

Summary of Appropriations	2017 Budget	Final 2016 Budget
1. Operating Expenses: Salaries & Wages	180,560	177,145
1. Operating Expenses: Other Expenses	455,547	484,373
2. Deferred Charges & Other Appropriations	29,729	29,159
3. Capital Improvements	59,700	44,700
4. Debt Service ( Include for School Purposes )		
5. Reserve for Uncollected Taxes	185,000	179,400
Total General Appropriations	910,536	914,777

Total Number of Employees		17	17
Balance of Outstanding Debt			
	General	Water Utility	Sewer Utility
Interest			
Principal			
Outstanding Balance			

A hearing on the budget and Tax resolution will be held at the Bloomsbury Borough Municipal Building on March 28, 2017 at 7:00 PM at which time and place objections to the Budget and Tax Resolution may be presented by taxpayers or other interested persons.

Copies of the entire budget are available in the office of Lisa A. Burd Reindel, Borough Clerk, at the Municipal Building, 91 Brunswick Avenue, Bloomsbury, New Jersey, or by calling (908) 479-4200 during the hours of 8:30 AM to 3 PM, Monday - Thursday.

Mrs. Jordan moved Council Introduce the 2017 Budget on First Reading; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried

**APPROVAL OF BILL LIST**

Mrs. Jordan moved Council approve the February 28, 2017 Bill List; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

**ZONING/CODE ENFORCEMENT REPORT**

No March Report.

**COMMITTEE REPORTS**

Moving forward, Council members will submit reports in writing in advance of the meeting.

**V. Papics-**

**OEM-**Mrs. Papics reported that following her submission of the needed application, she was notified that the Borough should receive \$6,619.15 by the end of March for reimbursement of expenses related to Winter Storm Jonas.

**K. Jordan-**

**Board of Education –**

Mrs. Jordan provided Council with a summary of the feasibility study. She stated that meetings will be held on March 6<sup>th</sup> in Greenwich Township and in Bloomsbury on March 23<sup>rd</sup> to discuss the findings and she will be attending both. Mrs. Jordan stated that a big concern is what the impact to taxes may be and if the Bloomsbury School will be closed.

**T. Dangelo-**

**Newsletter-**

Mr. Dangelo stated that he and the Clerk are working on the Spring Newsletter and it should be mailed on time.

**CLERK/ADMINISTRATOR REPORT-**

**Raffle Fees-**

The Clerk reported that she had planned to ask Council to consider not charging the \$10 per raffle fee in the future. She explained that when she looked into it, she could not find any ordinance that established the fee in the first place. After discussing the same with Mr. Edleston, he finds no action is needed and the municipal fee should not be charged moving forward.

**Pay to Play –**

The Clerk emailed reminders on 2/21 and has only received additional info from Mr. Edleston to date. Items are still needed from Maser, Banisch & Gruenberg. The Clerk sent another email reminder on 3/22 requesting the specific missing docs from each.

**Service Electric –**

The Clerk received notice that Service Electric has filed to have their petition processed with the Board of Public Utilities and she is in receipt of the Borough copy.

**DPW-**

The Clerk reported that Mr. Tuxhorn stated that he thinks sections of Lance Road and High Street should be the focus of the road work this year. The Clerk will relay this information to Mr. Weger and follow up with Mr. Roseberry to be sure that those areas will not be affected in the near term by water main replacement by AQUA.

**Prosecutor’s Office-**

The Clerk spoke to John Burke, Assistant Prosecutor of Hunterdon County today and has submitted a victim impact statement relating to the Boffa matter.

**M. Tersigni-**

**Planning Board-**

Mrs. Tersigni stated that the lot line adjustment was approved for Block 1; Lots 11 & 14.

**DEP-** Mrs. Tersigni met with the Director of the DEP, Kerry Pfkugh who is very concerned about the drought. She will work with the Borough and try to come up with ideas about the septic

situation in the Borough. Mrs. Tersigni explained that all of this ties in with our Highland's Redevelopment Plan which involves planners, engineers and the Highlands.

Rail Cars- Norfolk Southern has confirmed that the railroad cars are for scrap. The doors have been closed and secured and they have stated that there is additional patrolling by Norfolk Southern Police.

**Garbage Contract** – Mrs. Tersigni has requested that Mr. Edleston begin drafting documents for the Garbage and Recycling bid.

### **PERRYVILLE STATE POLICE**

The Clerk stated that Trooper Walsh advised that the perpetrators of the park damage have been identified and there is an investigation underway.

### **OLD BUSINESS-**

#### **SRTS –**

- Nothing new to report.

#### **NORTH STREET/PICKEL LANE-**

- Nothing new to report.

#### **4-TON WEIGHT LIMIT DESIGNATION-**

- Nothing new to report.

#### **WOODLAND TERRACE PARKING-**

Mrs. Tersigni stated that at the last meeting she said she would write a letter about this but then she had additional discussion about the matter with the Borough Engineer and now she is not comfortable writing the letter because he said that the parking plan developed by him does not inhibit fire truck access at all. The opinion that they cannot do their job and cannot access the homes is not founded in engineering. She stated that if someone else wants to write the letter they can, but she will not do it because she feels she must rely on the opinion of the Borough Professionals, that the road is designed to do exactly what he said it can do if it is properly marked out and people follow the rules. She stated that either people need to follow the rules we have now or we need to change the rules but to say a firetruck cannot have access is not backed by the engineering.

### **BUDGET REQUESTS/EMERGENCY SERVICES CONTRIBUTIONS**

Mrs. Tersigni reported that Mark Mason came to Borough Hall last night and handed in a packet of information to the CFO who was unable to attend this evening. Mr. Francisco planned to review the same today.

### **SECOND READING - ORDINANCE # 101-17 - AN ORDINANCE SETTING THE SALARIES & WAGES FOR EMPLOYEES OF THE BOROUGH OF BLOOMSBURY, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE YEAR 2017**

**BE IT ORDAINED** by the Mayor & Common Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey.

Section 1. This ordinance shall fix the salaries or wages of the employees of the Borough of Bloomsbury at the following ranges for the year 2017:

Section 2. Salary and wage ranges for the year 2017 are as follows:

- a. Borough Clerk/Administrator \$20,000 - \$50,000 per year, plus  
\$28.00-\$42.00/hr for additional hours.
- b. Deputy Clerk \$9.00 - \$11.00 per hour
- c. Registrar \$1,000 - \$3,000 per year
- d. Deputy Registrar \$100 - \$500 per year
- e. Chief Financial Officer \$9,000 - \$22,000 per year
- f. Tax Assessor \$5,000 - \$11,500 per year
- g. Tax Collector \$2,000 - \$11,500 per year
- h. Assistant Tax Collector \$2,000 - \$10,000 per year
- i. Tax Clerk \$2,400 - \$3,000 per year
  
- j. Planning Bd. Secretary \$1,500 - \$5,000 per year
- k. Code Enforcement Officer \$5,000 - \$8,000 per year, plus  
\$25.00 per sidewalk inspection
- l. Assistant Code Enforcement Officer \$13.00 - \$15.00 per hour
- m. Public Works Supervisor \$6,500 - \$18,500 per year, plus  
\$20.00-25.00/hr for hours in excess of 65 per month
- n. Public Works Laborer #1 \$15.00- \$18.50/hr
- o. Public Works - On Call Laborer \$15.00 - \$18.00 per hour
- p. Public Works - Seasonal Laborer \$9.00 - \$12.00 per hour
- q. Public Works - Specialized Laborer \$20.00 - \$30.00 per hour
- r. Emergency Mgt. Coordinator \$1,700 - \$4,000 per year  
\$9.00 - \$12.00/hr. for extraordinary FEMA events
- s. Recycling Coordinator \$250 - \$1,000 per year
- t. Dog/Cat Licensing Official \$400 - \$2,000 per year
- u. Assistant EMC \$7.50 - \$10.00 per hour
- v. School Crossing Guard \$13.00 - 15.00/shift

Section 3. All ordinances inconsistent with this ordinance are hereby repealed.

Section 4. This ordinance shall take effect upon final passage and publication according to law.

Section 5. The exact annual salary or hourly wage for each position shall be specified by a resolution adopted by the Borough Council during the time this ordinance is effective.

Section 6. No Borough employee shall receive longevity or bonus pay.



Mrs. Papics moved Council open the public hearing on Ordinance # 101-17; seconded by Mrs. Jordan. All ayes. Motion carried.

Mrs. Jordan moved Council close the public hearing on Ordinance # 101-17; seconded by Mrs. Papics. All ayes. Motion carried.

Mrs. Jordan moved Council adopt Ordinance #101-17; seconded by Mrs. Papics.  
ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

**SHARED SERVICE AGREEMENT – Municipal Court**

No additional information has been received.

**NEW BUSINESS-**

**CONSENT AGENDA**

Mrs. Tersigni asked that Resolutions #28-17, #29-17, #30-17, #31-17, #32-17 & #33-17 be considered by consent agenda.

**RESOLUTION # 28-17 - BLOOMSBURY HOSE COMPANY # 1 INC. OFF-PREMISE 50/50 RAFFLE**

**WHEREAS**, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an Off-Premise 50/50 Raffle on May 19, 2017 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:30 - 10:30 PM.

**WHEREAS**, the appropriate application forms and fees have been submitted to the Borough Clerk; and

**WHEREAS**, there appear to be no reasons to deny the aforesaid off-premise 50/50 raffle,

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council as follows:

1. The off-premise 50/50 raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

**RESOLUTION # 29-17 - Resolution Urging the State Legislature to approve A-1834/S-178 which requires the Department of Health to license additional angioplasty facilities, with at least one in each county**

**WHEREAS**, heart disease remains the number one cause of death in Hunterdon County; and

**WHEREAS**, Hunterdon Medical Center is the sole hospital in Hunterdon County providing healthcare services to 26 municipalities and surrounding communities in Mercer, Somerset, and Warren Counties; and

**WHEREAS**, Hunterdon Medical Center has expert Cardiologists and state-of-the-art facilities where non-elective emergency angioplasty procedures are performed with great success and excellent outcomes; and

**WHEREAS**, Hunterdon Medical Center does not have state approval to conduct elective angioplasty, a scheduled treatment to open narrowed arteries of the heart, therefore exposing cardiac patients to severe risk; and

**WHEREAS**, Although national studies have concluded that performing elective angioplasty at facilities without surgical back-up is safe, Hunterdon Medical Center cardiac patients must go to alternate and out of state facilities when the procedure can be conducted successfully at the medical center; and

**WHEREAS**, New Jersey is one of only a small number of states nationally without regulations allowing for the safe conduction of elective angioplasty at qualified facilities without on-site cardiac surgery; and

**WHEREAS**; New Jersey has a responsibility to provide comprehensive, preventive cardiac healthcare resources with equal access to all of the state's citizens and

**WHEREAS**, Assemblymen Herbert Conaway and Jack Ciattarelli and Senators Christopher Bateman and Jeff Van Drew have introduced A-1834/S-178, which requires the Department of Health to license additional angioplasty facilities, with at least one facility in each county;

**NOW, THEREFORE, BE IT RESOLVED**, that the Bloomsbury Borough Council urges the legislature to approve A-1834/S-178 as swiftly as possible, and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the members of the New Jersey General Assembly, the New Jersey State Senate, the Commissioner of the Department of Health, the Lieutenant Governor and the Governor of State of New Jersey.

**RESOLUTION # 30-17 - Resolution Authorizing Signature of the Remedial Action Permit Application Forms for the New Jersey Department of Environmental Protection Former Koh-I-Noor Rapidograph, Inc. Facility 100 North Street Bloomsbury Borough, Hunterdon County Block 8 Lot 3 NJDEP Program Interest No. 026407 & 573236**

**WHEREAS**, the Borough of Bloomsbury is now the owner of the above property which is being remediated by the former property owner and Industrial Site Remediation Act (ISRA) responsible party, Sanford, L.P. As part of the remediation, Remedial Action Permits for the soil engineering controls and the groundwater institutional controls was approved by the New Jersey Department of Environmental Protection (NJDEP) as the remedy.

**WHEREAS**, the Remedial Action Permits were assigned to former property owner, Quovadis, LLC and DeNovo Constructors, Inc., of which both entities are no longer viable and the Remedial Action Permits must be modified as required by NJDEP's regulations to reflect the ownership of the property

**WHEREAS**, the ISRA responsible party, Sanford L.P., has remained as the person responsible for conducting the remediation and shall resume responsibility as the party primarily responsible for permit compliance.

**NOW THEREFORE BE IT RESOLVED**, by the Borough of Bloomsbury Council that the Mayor is hereby authorized to execute NJDEP Remedial Action Permit Application Forms as an authorized representative thereunder, as the representative for the Borough of Bloomsbury.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the New Jersey Department of Environmental Protection.

**RESOLUTION #31-17 - A RESOLUTION SETTING THE SALARIES & WAGES FOR EMPLOYEES OF THE BOROUGH OF BLOOMSBURY, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE YEAR 2017**

**WHEREAS**, The Borough of Bloomsbury has adopted a salary ordinance # 101-17 setting salary and wage ranges for 2017, and

**NOW THEREFORE, BE IT RESOLVED**, this resolution will specify the specific 2017 salary or wage for each employee serving in each position as follows:

<u>Position (Employee)</u>	<u>Salary or Wage</u>
a. Borough Clerk/Administrator (Burd-Reindel)	\$48,603 per year, plus \$40.22/hr. for additional hours
b. Deputy Clerk	\$10.00 per hour
c. Registrar (Burd-Reindel)	\$2,550 per year
d. Deputy Registrar (Ruta)	\$200 per year
e. Chief Financial Officer (Francisco)	\$21,295 per year
f. Tax Assessor (Hagaman)	\$10,967 per year
g. Tax Collector (Fleming)	\$2,040 per year
h. Deputy Tax Collector (Harrington)	\$4,080 per year,
i. Tax Clerk (Burd-Reindel)	\$2,638 per year
j. Planning Bd. Secretary (Burd-Reindel)	\$3,956 per year
k. Code Enforcement Officer (Creveling)	\$6,992 per year, plus \$25.00 per sidewalk inspection
l. Public Works Laborer #1 (Tuxhorn)	\$18.21 per hour
m. On Call Laborer (Douglas, Gonzalez, D. Heinrich, J. McNulty)	\$17.23 per hour
n. Emergency Mgt. Coordinator (Papics)	\$2,084 per year, plus \$10.99/hr. for FEMA related hours
o. Dog/Cat Licensing Official (Burd-Reindel)	\$561 per year
p. School Crossing Guard (Hutchinson, Vanya and Galuppo)	\$14.28 per shift

**NOW THEREFORE, BE IT FURTHER RESOLVED**, the above salaries shall be retroactive to January 1, 2017, unless otherwise noted.

**RESOLUTION # 32-17 - ANIMAL CONTROL SERVICES - March 1, 2017 – December 31, 2017**

**WHEREAS**, the Borough of Bloomsbury requires animal control services for 2017,

**NOW, THEREFORE, BE IT RESOVED** by the Common Council of the Borough of Bloomsbury, County of Hunterdon and State of New Jersey that; the Clerk is hereby authorized to execute an agreement with Animal Control Solutions, LLC, beginning March 1, 2017 – December 31, 2017 for \$1,000 to be billed quarterly.

**RESOLUTION # 33-17 - RESOLUTION ENDORSING SEPTIC SYSTEM WAIVER REQUEST BLOCK 15; LOT 3.02; 21 MAIN STREET**

**WHEREAS**, application has been received for a septic system waiver request for Block 15, Lot 3.02; 39 Main Street to allow a proposed septic system, and

**WHEREAS**, a waiver is required in connection with same as detailed in a letter prepared by the Borough Engineer, C. Richard Roseberry, PE, dated February 28, 2017 as follows:

1. The proposed disposal bed will be less than 25’ from the existing dwelling and is shown 9’ and 16’ from the corners of the building.

**WHEREAS**, the Borough Engineer’s letter recommends the Board approve the waiver request subject to the following conditions:

- A. An impervious liner shall be installed along the house side of the septic field above the basement floor elevation.
- B. The applicant shall install low-flow water fixtures in both units of the house, including faucets, showerheads, and toilets.
- C. Roof leaders shall be re-directed so as not to direct stormwater flow into the septic field.
- D. The applicant shall confirm that the proposed septic bed is located 10’ from the ultimate right of way line of Main Street as designated by the Borough Master Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council that the proposed septic system is hereby endorsed and the requested waiver is hereby granted subject to the aforesaid conditions.

**BE IT FURTHER RESOLVED** the applicant shall be required to endorse a hold harmless agreement holding the Borough of Bloomsbury, Borough Engineer and the County of Hunterdon Division of Public Health Services harmless since the system is not in full conformance with code standards,

**BE IT FURTHER RESOLVED** that a copy of this Resolution be placed on file in the Office of the Borough Clerk for public inspection.

Mrs. Papics moved Council adopt Resolutions # 28-17 - # 33-17 by consent agenda; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye. Motion carried.

**CORRESPONDENCE**

No additional correspondence was received.

**PUBLIC COMMENT**

No comment.

**ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mrs. Jordan; seconded by Mr. Dangelo. All ayes, motion carried. Meeting adjourned at 7:39 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
MARCH 28, 2017**

The regular meeting of the Mayor and Council was held on March 28, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 20, 2016 by the publication of said notice in the Express Times and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Todd Dangelo	Al Stiehler - excused
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics	Eric Weger
	Chris Smith - excused	William Edleston, Esq.

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Mrs. Jordan moved Council approve the Meeting Minutes of February 28, 2017; seconded by Mrs. Papics. All ayes. Weger-abstain. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mr. Weger moved Council approve the Tax Collector's Monthly Report of February 28, 2017; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Weger-aye. Motion carried.

**APPROVAL OF BILL LIST**

Mrs. Jordan moved Council approve the March 28, 2017 Bill List; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

**ZONING/CODE ENFORCEMENT REPORT**

No March Report.

**COMMITTEE REPORTS**

Committee reports were submitted to the Clerk in advance of the meeting as follows:

**Mr. Dangelo:**

Newsletter-

- The newsletter went out timely.

Planning Board –

- Nothing to report from the planning board this month as the meeting was cancelled.

Board of Education –

- Mr. Dangelo attend the school board meeting in Mrs. Jordan's stead. He offered the following:
- They swore in new member by the name of Kristen Santorum.
- The BOE introduced the budget but will not vote on it until next month. There was some discussion about the financial situation and the fact that they have to pay \$125K to Phillipsburg but are unable to do so. Phillipsburg agreed to a payment plan over four years.
- Three teachers have left, two retired and one resigned. They will eliminates the pre-K program and are combining the fourth and fifth grades as well as the sixth and seventh grades. This is due to declining enrollment and credits expiring as they started with a deficit of \$213K and the fact that tuition has increased.
- There were some comments from the audience regarding the feasibility study but the board felt it would be more appropriate to discuss that on Thursday during the presentation from the attorney.

**Mr. Smith:**

Recreation-

- Easter Egg Hunt is scheduled for April 8 @ 10 AM, with rain date April 9 @ 10 AM. Egg stuffing will take place in firehouse basement the week before.
- Lacrosse season is nearly upon us. Rob Donnelley will maintain the same operation of snack stand down by lower field near shed and his parents will man the stand. We will provide 5 gallon buckets of paint for him and his team to line the fields and we retain the profits from food/drink sales. They continue to be very self-sufficient. Initial paint purchase has been done, and he will line field as soon as the snow clears.

**Mr. Stiehler:**

Nothing new to report.

**Mrs. Papics-**

Nothing new to report.

**Mr. Weger-**

Nothing new to report.

**Clerk/Administrator:**

Pay to Play –

- The Clerk emailed reminders on 2/21 and has only received additional info from Mr. Edleston to date. Items are still needed from Maser, Banisch & Gruenberg. The Clerk sent another email reminder on 3/22 requesting the specific missing docs from each.

Clean Communities Coordinator –

- I have reached out to the Bloomsbury Hose Company & the Girl Scout Troop to set up early 2017 events to utilize our 2016 Grant money. I will ask the FD to again do storm drain flushing and work with the Girl Scout Troop and On-call employees to finish the graffiti abatement project started last year on the park pavilion. I hope to schedule both road side and river bank litter clean up events in the Spring.

Borough Alleys –

- The Clerk again asked Council to look into Borough alleys and consider what can be done to address long standing issues. Due to maintenance issues, complaints from residents and issues faced by our plow drivers, she began asking Council to assist this matter in 2008. The Clerk offered to re-distribute correspondence/maps/lists/recommendations she has given out since then if need be.

She explained some issues are as follows:

Some alleys are named, but all grass and inaccessible (Riegel, Mack, Lane A & Water Lane). We do not and have not maintained them during her tenure. Some do not appear on our tax map, but may not be public roads at all, (End of Musconetcong Drive, Part of Smith) but have a street sign and have been maintained to the extent possible. Smith can not be plowed through and instead is plowed shut at the end. Wilson extension is used/mowed by residents. It is impossible to make the turn at the end of Sheetz to Musconetcong or reverse safely during a snow storm. She explained that one of the biggest reasons she asked Council to consider to allow her to apply for the grant to buy the lot was so a turning radius could be created for the plow drivers. This has never been done and she asked Council to consider the purchase of stone for this.

The Clerk again asked that all Council members take a few minutes to drive through town and down the alleys in their personal vehicles to see first-hand the obstructions/difficult areas. She suggested that perhaps Council could try to open a dialogue with the property owners in these areas to see what interest there is in acquiring the parcels and if residents would cooperate and remove fences that are on the property line/Edge of road in tight areas. The Clerk asked Mr. Edleston is changing zoning to restrict fences on property lines that abut a street or alley would be possible at this point and if residents could be forced to comply with the same. Brief discussion followed.

DPW-

- The Clerk wondered if a plow installed on the Kubota tractor may be the best way to plow narrow alleys next year. She reported that it would cost \$1000 to add power hydraulics and an additional \$3,200 for an 84” plow.
- George Tuxhorn asked the Clerk to report that there is room in the Garage for another Mower and he would like to get another Kuboto. He obtained prices for the same ranging between \$10,000 - \$15,000.
- Mr. Tuxhorn would like to purchase two Echo weed trimmer for \$200 - \$250 each. a gas blower for \$150 - \$202, a pressure washer for about \$300 and a self-propelled push mower for \$300 - \$400.



- The Clerk has asked Mr. Tuxhorn to get specific brands/models and prices for all the above

#### 2017 Financial Disclosure Statements-

- The Clerk will be updating the roster this week and send an email to everyone required to file an FDS this year.

#### **Mayor Tersigni:**

##### Planning Board Meeting-

- The 3.21.17 meeting cancelled. The Board is waiting for the attorney to provide his Resolution for the lot line adjustment approved at the February meeting.

##### Stone Walk –

- Mrs. Tersigni is waiting on final opinions from the Borough attorney regarding public use of Stone Walk as a “private” garden.

##### Tax Collector-

- Mr. Edleston is looking into the Tax Collector appointment resolution and how long a holdover can last. May need to make the 4-year appointment.

##### SECTV-

- The connection at municipal garage is tied to the contract and we need an install date.

##### Aqua-

- Per Rick Roseberry, before additional phase begins, there will be a preconstruction meeting with the engineer, mayor and fire chief invited. All plans to be delivered to clerk before work begins. Escrow to be funded as needed.

##### Park-

- We need to know how the playing fields will be used. Have not received any schedule of practice/play. Anticipate not needing infield mix but will need to drag the softball infield, mow all areas. Sling swings and any other broken/worn equipment must be replaced. Need to investigate probable leak at park, when weather permits due to high water usage evidenced on Aqua bills. Need to replace/replenish playground mulch – estimate same as last year. Also need to add stone to parking lot. Could order enough to add stone to fill in road shoulders that are muddy – ¾”

##### Storm Basins –

- We need to identify and schedule storm basin repairs.

##### Tax Department –

- No additional information received on appeals.
- Tax collector mailed Homestead Rebate adjustment notices last week.

##### Alleyways-

- Alleys are an on-going issue. Mrs. Tersigni asked if any members of Council would like to serve on a subcommittee to address encroachments by residents and possible setbacks for fencing along roads and alleys.

Boxcars-

- Discussion regarding any involvement by Council. Mrs. Tersigni will reach out to Mr. Roseberry with concerns for damage to the RR culvert on Willow and she will contact Kerry with the DEP to see if there is anything she can suggest.

Stella –

- Thank you to Eric and all employees and residents who understood the difficulty of a heavy, mid-week storm. 5 on-call employees were named at our January meeting. At the time of the storm only 2 of the 5 were available for work – one being our DPW lead. 3 emergency hires were made: 1 of whom was available during the storm, 2 available after the storm. Others who had expressed interest were contacted.

Personnel –

- Mrs. Tersigni suggested a subcommittee to review DPW/on-call.

Borough-owned property-

- Mrs. Tersigni suggested a subcommittee to review.

Mrs. Tersigni asked for Council approval to purchase mulch, swings and stone.

Mr. Weger oved Council authorize the purchase of Mulch for a cost not to exceed \$1,200, Swings for a cost not to exceed \$1,000 and ¾ stone for a cost not to exceed \$500; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Weger-aye. Motion carried.

Sewer System-

Mrs. Tersigni stated that Mr. Roseberry met the local representative of the NJDEP regarding the septic system situation in the Borough. The Clerk provided a summary of the meeting to Council advance of the meeting. Mrs. Tersigni stated that there is one solution of installing a sewer system in the Borough but that would cost approximately \$18,000,000.

**Mrs. Jordan:** Report provided in person

Board of Education –

- Mrs. Jordan stated there was a budget meeting on Monday and approximately 11 people attended. She explained that she asked Mr. Dangelo to attend in her place and understands the Budget was approved by the BOE and sent to the County. Mrs. Santoro was sworn in. Bloomsbury BOE owes Phillipsburg High School approximately \$128,000 for tuition which they do not have. This amount will be paid over 4 years.

The Pre-K Program was cut and three teaching positions have been eliminated, with two retiring and one leaving for a different positon. Fourth & fifth grades will be combined and sixth & seventh grades will be combined.

Due to snow days, June 14<sup>th</sup> will now be the last day of school.

Feasibility Study –

- A meeting about the feasibility study was held on Wednesday night with approximately 71 people in attendance. Residents voiced their concerns for suggested merger.

### **PERRYVILLE STATE POLICE**

Trooper Walsh stated he received a text from George Tuxhorn advising of ATV activity in the park again. He advised that they did catch a few kid from Stewartsville about a month ago. They did not admit to any park damage and some of the parents were not cooperative. Trooper Walsh reminded Council that residents have to report all issues in real time.

There was another break in to 99 North Street and the door was taped open to allow for re-entry. NJSP will continue to monitor the location. The DPW will do the same.

Trooper Walsh stated the rumor that the March 27<sup>th</sup> house fire in Bloomsbury was a meth lab is not true.

### **OLD BUSINESS-**

**SRTS –**

- Nothing new to report.

**NORTH STREET/PICKEL LANE-**

- Nothing new to report.

**4-TON WEIGHT LIMIT DESIGNATION-**

- Nothing new to report.

**COAH-**

- Mr. Edleston stated there is no update but Flemington has filed their motion at the end of April to have their fair share plan approved.

**BOROUGH OWNED PROPERTY-**

- Mrs. Tersigni asked if anyone was interested in serving on a subcommittee to investigate how we can move forward. She stated that the Clerk has drawn up details in the past and she has sent maps out to Council as well. Mr. Weger asked if Council could go to the sites. The Clerk stated that she handed out a map and detailed list a few years ago with her suggestions and asked that Council go take a look. Discussion followed.

**WOODLAND TERRACE PARKING-**

- Nothing new to report.

### **BUDGET REQUESTS/EMERGENCY SERVICES CONTRIBUTIONS**

Mr. Francisco stated that he received the requested financial documents from Pattenburg Rescue and feels they are a very stable organization.

**SHARED SERVICE AGREEMENT – Municipal Court**

No additional information has been received.

**2017 BUDGET ADOPTION-**

**2017 Municipal Budget  
Borough of Bloomsbury  
County of Hunterdon**

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2017	2016
1. Surplus	206,100	242,400
2. Total Miscellaneous Revenues	80,754	83,701
3. Receipts from Delinquent Taxes	60,000	36,000
4. a) Local Tax for Municipal Purposes	563,682	552,676
b) Addition to Local District School Tax		
Total Amount to be Raised by Taxes	563,682	552,676
Total General Revenues	910,536	914,777

Summary of Appropriations	2017 Budget	Final 2016 Budget		
1. Operating Expenses: Salaries & Wages	180,560	177,145		
1. Operating Expenses: Other Expenses	455,547	484,373		
2. Deferred Charges & Other Appropriations	29,729	29,159		
3. Capital Improvements	59,700	44,700		
4. Debt Service ( Include for School Purposes )				
5. Reserve for Uncollected Taxes	185,000	179,400		
Total General Appropriations	910,536	914,777		
Total Number of Employees	17	17		
Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility-Other
Interest				

Principal				
Outstanding Balance				

Mr. Weger moved Council open the 2017 Budget hearing to the public; seconded by Mrs. Papics. All ayes. Motion carried.

No Comment.

Mrs. Jordan moved Council close the 2017 Budget hearing to the public; seconded by Mr. Weger. All ayes. Motion carried.

Mr. Weger moved Council adopt the 2017 Budget as presented; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Weger-aye. Motion carried.

**NEW BUSINESS-**

**CONSENT AGENDA**

Mrs. Tersigni asked that Resolutions #34-17, #35-17 & #36-17 be considered by consent agenda.

**RESOLUTION # 34-17 - RESOLUTION APPOINTING EDWIN GEORGE TUXHORN TO THE POSITION OF ACTING PUBLIC WORKS SUPERVISOR AT A HOURLY RATE OF \$22.00 PER HOUR.**

**WHEREAS**, The Borough of Bloomsbury has adopted a salary ordinance # 101-17 setting salary and wage ranges for 2017, and

**WHEREAS**, there has been a vacancy in the Public Works Supervisor position since January.

**BE IT IS HEREBY RESOLVED** that the Common Council of the Borough of Bloomsbury does hereby appoint Edwin George Tuxhorn to the position of Acting Public Works Supervisor at an hourly rate of \$22.00, retroactive to January 2017.

**RESOLUTION # 35-17 - A RESOLUTION SETTING THE PUBLIC WORKS SPECIALIZED LABOR RATE FOR SNOW PLOWING FOR EMPLOYEES OF THE BOROUGH OF BLOOMSBURY, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE YEAR 2017**

**WHEREAS**, The Borough of Bloomsbury has adopted a salary ordinance # 101-17 setting salary and wage ranges for 2017, and

**WHEREAS**, Ordinance #101-17 set the hourly rate range for Public Works Specialized Labor at \$20.00 to \$30.00 per hour.

**WHEREAS**, The Borough of Bloomsbury wishes to consider snow plowing and salting a specialized labor task and compensate at a special rate.

**NOW THEREFORE, BE IT RESOLVED**, this resolution will specify the specific 2017 hourly rate wage for plowing snow and/or salting at \$20.00 per hour.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, the above rate shall be retroactive to March 1, 2017.

**RESOLUTION # 36-17 - AMENDING LIST OF ON - CALL EMPLOYEES FOR THE BOROUGH OF BLOOMSBURY DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, from time to time it is necessary for the Department of Public Works Supervisor to hire additional, part-time help in order to provide services to the Borough, and

**WHEREAS**, these services are occasional or seasonal in nature including but not limited to road repairs, snowplowing, leaf pickup and brush pickup:

**NOW THEREFORE, BE IT RESOLVED**, the following shall be appointed as On-Call Employees for the Borough of Bloomsbury for Calendar Year 2017 and shall be required to endorse the On-Call Employment Agreement.

Bob Clark

Scott Gonzalez

Steve Douglas

Jessica McNulty

Dave Heinrich

Aaron Murray

Michael Pflugfelder

**BE IT FURTHER RESOLVED**, all On-call employees will be paid the hourly rate in accordance with the Salary Ordinance.

**BE IT FURTHER RESOLVED**, that the aforementioned on-call employees will not be eligible for additional benefits such as paid time off from work or medical coverage.

Mrs. Papics moved Council adopt Resolutions #34-17, #35-17 & #37-17 by consent agenda; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Weger-aye.

### **CORRESPONDENCE**

Hal Murray stated that he had sent correspondence asking to have a garden on the Borough owned parcel on the river known as Stone Walk. The Clerk stated that she called the Hunterdon County Open Space Committee to ask if there were specific restrictions on the lot since it was purchased with Open Space Trust Fund money. She advised that he was not able to provide an answer but was going to look into the matter and she has not heard back to date. Mr. Edleston stated that the only concept he was asked to look into was the idea of a community garden. He reported that that would require a non-profit corporation that would lease or sell portions of the public property and issues arise due to liability matters. Discussion followed.

### **PUBLIC COMMENT**

No comment.

### **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mrs. Jordan; seconded by Mr. Weger. All ayes, motion carried. Meeting adjourned at 8:22 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY  
REGULAR MEETING OF THE MAYOR AND COUNCIL  
AGENDA  
APRIL 25, 2017**

The April 25, 2017 meeting of the Mayor and Council was canceled due to lack of pending business.





**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
MAY 23, 2017**

The regular meeting of the Mayor and Council was held on May 23, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 26, 2017 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

**ROLL CALL:**

Todd Dangelo	Al Stiehler
Kathleen Jordan - excused	Martha Tersigni, Mayor
Vicky Papics	Eric Weger
Chris Smith - excused	William Edleston, Esq.

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Mrs. Papics moved Council approve the Meeting Minutes of March 28, 2017; seconded by Mr. Weger. All ayes. Stiehler-abstain. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mr. Weger moved Council approve the Tax Collector's Monthly Reports of March 31, 2017 & April 30, 2017 seconded by Mr. Stiehler. All ayes. Motion carried.

**APPROVAL OF BILL LIST**

Mr. Weger moved Council approve the Bill Lists of April 25, 2017 & May 23, 2017; seconded by Mr. Stiehler.

ROLL CALL VOTE: Dangelo-aye; Stiehler-aye; Papics-aye; Weger-aye. Motion carried.

**ZONING/CODE ENFORCEMENT REPORT**

Mrs. Papics moved Council accept the zoning/code enforcement report of April/May; seconded by Mr. Weger. All ayes. Motion carried.

**COMMITTEE REPORTS**

Committee reports were submitted to the Clerk in advance of the meeting as follows:

**TODD DANGELO:**

**Newsletter-**

Nothing significant to report. Lisa and I have accumulated various bulletins for inclusion within the June newsletter. If anyone has anything in particular they would like to see added, please contact me. The submission deadline was May 15<sup>th</sup> and the Newsletter is scheduled to go out June 1<sup>st</sup>.

**Planning Board-**

The planning board conducted a special meeting on April 6, 2017 for the purpose of approving a resolution to grant a minor subdivision/lot line adjustment as well as variance relief to facilitate the sale of the property (60 Church Street/25 Main Street) adjacent to the former Presbyterian Church. The property in question was the former pastor's home. The resolution was approved. The regularly scheduled meetings for March, April, and May were cancelled as there was no pending business before the board.

**CHRIS SMITH:**

No report.

**AL STIEHLER:**

Nothing new to report.

**VICKY PAPICS:**

Town wide yard sale – June 10, 2017

**ERIC WEGER:**

Nothing new to report.

**CLERK/ADMINISTRATOR:**

**Pay to Play-**

After several additional reminders to professionals, the Clerk is still missing items. She reported that she sent requests in January, 2/21, 3/22, then called everyone on 5/8 – have subsequently had additionally back and forth via email and is still waiting for required documents.

The Clerk would like Council's support in implementing a new procedure for next year. She will send one letter to professionals in late November or early December to request a new contract and all Pay to Play docs be provided one week before Re-org. If items are not received professionals will not be reappointed and bills will not be paid.

**Clean Communities Coordinator-**

The Clerk is scheduling 2017 events including: Girl Scout Troop to paint the pavilion and pick up litter at the park; Bloomsbury Hose Company will flush stormdrains, street sweeping is scheduled for May 24<sup>th</sup>.

**Prosecutor's Office Update-**

Anthony Boffa plead guilty to theft by unlawful taking and has agreed to pay restitution. I spoke directly to prosecutor Burke and asked about the Official Misconduct charge- he said that Mr. Boffa was never black listed so he could not really make that charge but he will be black listed now. I explained that we were told he had already agreed to never seek public employment in NJ. Mr. Burke stated he would look into this matter and get back to me. Sentencing hearing is scheduled for June 7, 2017.

**Borough Alleys-**

Has anyone had an opportunity to drive the alleys? Have any insight or recommendations?

**House Numbers-**

Martha reported seeing a few houses without numbers – Per our code- numbers must be predominantly displayed, be a minimum of 4” high and at least 30” off the ground. The Clerk and/or zoning officer will send letters to property owners as needed.

**Crossing Guard-**

No interest received following the Clerk’s email blast about an AM Crossing Guard opening. Job advertisement will be in this week’s Democrat. Discussion followed.

**Recycling Coordinator-**

The Clerk submitted the Annual Recycling Tonnage Report and related documents to the County.

**DPW-**

Considering a Plow for the Kubota for 2017 snow season - \$1000 to add power hydraulics \$3,200 for an 84” plow.

George would like to purchase:

Home Depot walk behind mower - \$999.99 & 48” John Deere Tractor - \$2,200 with the mower budget previously approved and 2 – Echo Weed Trimmers- \$199.00 Each.

The following items are still on the list, but he has not provided specific models/costs.

Gas Blower around - \$150.00 to \$200.00; Pressure Washer - \$300.00.

**MAYOR TERSIGNI:****Planning Board Meeting-**

Mrs. Tersigni attended 4.6.17 meeting

Waiting on final opinions from the Borough attorney regarding: 1) Tax Collector appointment resolution. Local Govt. Services is supposed to tell Bill how long a holdover can last. May need to make the 4-year appointment. 3) SECTV connection at municipal garage – tied to contract – need an install date) 4) Requested a specific format for divesting municipal property.

**Stone Walk-**

Public use of Stone Walk as a “private” garden. Our attorney has confirmed that open space funded by taxpayer (open space) dollars cannot be used by a single private person for his/her own use. Since this use is not specifically allowable, then it is not permitted. Usually, land for this purpose is owned and operated by some type of association – most often in an urban setting. Mr. Murray was going to attempt to contact someone at the state level to hopefully learn something that would allow his requested use.

**Water Company Property-**

The water company building on Willow Ave was sold to Aqua NJ, as per attorney review of the contract of sale.

The lot identified as Block 28 Lot 13 on Bethlehem Ave (100 ft frontage) and Route 173 (50 ft. frontage) is not owned by the Borough. As advised by our attorney, any overhanging trees may be trimmed back by an abutting property owner.

**Weight Limit-**

Work continued to move agenda items, specifically 4-ton weight limit and garbage contract which should be ready for review and hopefully action in May or June, at the latest.

**121 North Street-**

Our engineer has alerted me to inquiries about developing 121 North Street – he is concerned about flooding issues and has so advised the owner’s professional of same.

**Aqua per our engineer –**

The next phase is replacing the old Bloomsbury Water Co lines along Route 173 including the link crossing the river. I have again been assured that there will be a preconstruction meeting with the engineer, mayor, fire chief invited prior to the next in-town phase which may be North St. Plans are to be delivered to the clerk before work begins. Escrow to be funded as needed. No other underground utility installations are anticipated besides the on-going Aqua project.

**Borough Park –**

Replacement swings are being replaced. DPW has found a person to investigate water line leak at park. Fresh playground mulch is in place – as required by our insurance. Lisa obtained millings from the Brunswick Ave paving repair to add stone to parking lot, to fill in road shoulders and other damaged road areas.

**Stormdrains-**

We need to identify and schedule storm basin repairs.

**NJDEP-**

Rick Roseberry and Kerry Pflugh met. The community in Sussex County that successfully obtained funding for and installed a public wastewater system was not in any part of the Highlands system.

**Tax appeals-**

A hearing is scheduled for this week. No evidence yet received from appellant. Should know more by the meeting.

**Tax collector-**

Tax bills should go out in July.

**Alleyways –**

On-going issue. Anyone interested is serving on a subcommittee to address encroachments by residents and possible setbacks for fencing along roads and alleys (currently fencing may be placed on a property line? This may work on “inside” lot lines but is not practical along streets/alleys/lanes.)

**Boxcars –**

Boxcars were relocated!!!

**Borough Owned Property-**

Borough-owned property: suggested a subcommittee to review. No one expressed interest. Since last meeting - Michelle Evanowski has made contact with Prof Toby Horton of Rutgers U whose Landscape Architecture Dept. removes old buildings, repurposes materials and creates useful space.

**Route –**

Received notification that Route 78 east-bound will be repaved between Perryville and Route 287. No information as to any paving west of Perryville. This is expected to add to the frustration caused by the replacement of the Pattenburg exit overpass and may further complicate first responder response times.

Congratulations to Lisa who successfully renewed her RMC license through 2019!

Kathi Jordan will represent Council at the 8<sup>th</sup> grade graduation. Lisa has prepared certificates thank you both!

Al Steihler will represent Council at the May 31<sup>st</sup> presentation on the county fire chiefs' plan for staffing the volunteer fire service county-wide. Thank you, Al!

**OLD BUSINESS-**

**SRTS –**

- Nothing new to report.

**NORTH STREET/PICKEL LANE-**

- Nothing new to report.

**COAH-**

- Nothing new to report.

**BOROUGH OWNED PROPERTY-**

- Mrs. Tersigni and the Clerk will pull together that file again.

**WOODLAND TERRACE PARKING-**

- Nothing new to report.

**MOWER PURCHASE-**

- Mr. Weger reported that the \$5,000 he requested be budgeted for a new mower is not enough to purchase a commercial grade machine. He stated that he would need an additional \$2,000 as cost would not exceed \$7,000. Discussion followed. Mr. Francisco stated that we could use the \$5,000 budgeted and take the balance from the DPW Budget as it was a warm winter and we saved money on road salt. The Clerk stated that due to the cost, three quotes for comparable mowers will be needed. Mr. Weger stated he will get two additional quotes.

Mr. Weger moved Council authorize he work with the DPW Supervisor to obtain three quotes and make purchasing decision for a new 52” zero turn mower utilizing the budgeted \$5,000 and up to an additional \$2,000 from the Street Budget; seconded by Mr. Stiehler.  
ROLL CALL VOTE: Dangelo-aye; Papics-aye; Stiehler-aye; Weger-aye. Motion carried.

**VERIZON CONSENT-**

- Mrs. Tersigni stated that the Borough has not received the requested proposed location additional information to date.

**PAVING ESTIMATE-**

- Council reviewed the estimate. The Clerk stated that her only concern is the noted possible additional charge of \$400 per day if a backhoe and extra fill is needed. Discussion followed. Mr. Weger moved Council authorize the Clerk to sign the agreement to authorize the proposed work on upper High Street for \$3,300, lower High Street for \$6,700, School Street for \$4,500 and scab patch the seam on Lehigh for \$200, provided Pip’s agrees that they will not add additional charges for a total cost to exceed the budgeted \$15,000; seconded by Mr. Stiehler.

ROLL CALL VOTE: Dangelo-aye; Papics-aye; Stiehler-aye; Weger-aye. Motion carried.

**PERRYVILLE STATE POLICE**

Trooper Walsh reported that work has begun on the bridge over Route 78 at exit 11. Council voiced concerns for the illegal truck parking on Route 173 at the Truck Stops. Discussion followed.

**NEW BUSINESS-**

**AUDIT OF 2016**

**BOROUGH OF BLOOMSBURY**  
**SUMMARY OR SYNOPSIS OF AUDIT REPORT FOR PUBLICATION**

Attention is directed to the fact that a summary or synopsis of the audit report, together with the recommendations, is the minimum required to be published pursuant to N.J.S. 40A:5-7.

Summary or Synopsis of 2016 Audit Report of the Borough of Bloomsbury as required by N.J.S. 40A:5-7.

**COMBINED COMPARATIVE BALANCE SHEET**

	<u>December 31,</u>	
	<u>2016</u>	<u>2015</u>
<u>ASSETS</u>		
Cash and Cash Equivalents	\$ 1,087,087.01	\$ 994,678.12
Taxes, Liens and Utility Charges Receivable	75,004.67	43,456.29
Foreclosed Property	462,800.00	121,100.00
Accounts Receivable	394,769.72	398,650.37
Fixed Assets	1,404,563.98	
	\$	\$
<u>TOTAL ASSETS</u>	<u>3,424,225.38</u>	<u>1,557,884.78</u>

LIABILITIES, RESERVES AND FUND BALANCES

Other Liabilities and Special Funds	\$ 770,674.99	\$ 655,660.58
Reserve for Certain Assets Receivable	121,811.18	211,078.66
Capital Improvement Fund	37,304.15	22,404.77
Reserve for Foreclosed Property	462,800.00	121,100.00
Reserve for Fixed Assets	1,404,563.98	
Fund Balance	627,071.08	547,640.77
<u>TOTAL LIABILITIES, RESERVES AND FUND BALANCES</u>	<u>\$ 3,424,225.38</u>	<u>\$ 1,557,884.78</u>

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE  
IN FUND BALANCE - CURRENT FUND

	<u>Year Ended December 31,</u>	
	<u>2016</u>	<u>2015</u>
<u>Revenue and Other Income Realized</u>		



Fund Balance Utilized	\$ 242,400.00	\$ 210,000.00
Miscellaneous Revenue Anticipated	86,326.50	88,165.90
Receipts from:		
Delinquent Taxes	37,133.41	76,933.66
Current Taxes	2,497,308.70	2,480,114.78
Non budget Revenue	50,309.13	47,393.18
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	131,665.12	131,469.45
Increase in Deferred School Tax	29,463.00	7,942.50
Cancellation of Federal and State Grant Fund		
Appropriated Reserves	2,220.40	2,220.40
Total Income	3,074,605.86	3,044,239.87
 <u>Expenditures</u>		
Budget Appropriations	735,376.85	691,272.00
County Taxes	349,265.30	368,785.75
Local School District Taxes	1,663,265.00	1,604,339.00
Cancellation of Federal and State Grant Fund Receivables		2,220.40
Interfunds Advanced	1,521.13	1,521.13
	2,749,428.28	2,666,617.15
Statutory Excess to Fund Balance	325,177.58	377,622.72
 <u>Fund Balance</u>		
Balance January 1	541,684.67	374,061.95
Decreased by:	866,862.25	751,684.67

Utilized as Anticipated Revenue	242,400.00	210,000.00
	\$	
Balance December 31	624,462.25	\$ 541,684.67

It is recommended that:

1. The Borough examine its policies and procedures in order to mitigate its segregation of duties finding.

\* \* \* \* \*

The above summary or synopsis was prepared from the report of audit of the Borough of Bloomsbury, County of Hunterdon, for the calendar year 2016. This report of audit, submitted by William F. Schroeder, Registered Municipal Accountant, of Nisivoccia LLP, is on file at the Borough Clerk's office and may be inspected by any interested person.

**RESOLUTION # 37-17 - GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Borough Clerk pursuant to N.J.S.A.40a:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the section of the annual audit entitled "Comments and Recommendation"; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, specifically the section of the Annual Audit entitled "Comments and Recommendation", as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the Local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date of fixed compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, that the Common Council of the Borough of Bloomsbury, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

#### **RESOLUTION # 38-17 - CHURCH OF THE ANNUNCIATION 50/50 RAFFLE**

**WHEREAS**, the Church of the Annunciation is the licensee on the application to conduct an On-Premise 50/50 Raffle, to be held on June 10, 2017 at the 80 Main Street, Bloomsbury, New Jersey from 7:00 am – 2:00 pm; and

**WHEREAS**, the appropriate application forms and fees have been submitted to the Borough Clerk; and

**WHEREAS**, there appear to be no reasons to deny the aforesaid On-Premise 50/50 Raffle,

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council as follows:

1. The On-Premise 50/50 Raffle applications are approved contingent to the Legalized Games of Chance Control Commission approving said application.

#### **RESOLUTION # 39-17 - BLOOMSBURY HOSE COMPANY LIQUOR LICENSE 2017**

**WHEREAS**, the Bloomsbury Hose Company is the holder of a liquor license which is to expire June 30, 2017,

**WHEREAS**, the appropriate application forms and renewal fees have been submitted to the Borough Clerk; and

**WHEREAS**, there appear to be no reasons to deny renewal of the aforesaid liquor license,

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council as follows:

1. The liquor license of the Bloomsbury Hose Company No. 1 be and the same is hereby extended for the one-year period beginning July 1, 2017 and terminating June 30, 2018.
2. Nothing herein shall be construed as relieving the license holder to the obligation to fully comply with all state and municipal regulations relating to the license holder.

**CONSENT AGENDA**

Mrs. Tersigni asked that Resolutions #37-17, #38-17 & #39-17 be considered by consent agenda.

Mr. Stiehler moved Council adopt Resolutions #37-17; 38-17 & 39-17; seconded by Mr. Weger. ROLL CALL VOTE: Dangelo-aye; Papics-aye; Stiehler-aye; Weger-aye. Motion carried.

**INTRODUCTION – ORDINANCE #103-17 AS AMENDED AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 256 OF THE CODE OF THE BOROUGH OF BLOOMSBURY ENTITLED VEHICLES AND TRAFFIC PERTAINING TO GROSS VEHICLE WEIGHT LIMITS**

**WHEREAS**, the Borough of Bloomsbury is desirous of amending Chapter 256 of the Code of the Borough of Bloomsbury entitled Vehicles and Traffic pertaining to Gross Vehicle Weight Limits; and

**WHEREAS**, the Borough Engineer in conjunction with the State of New Jersey Supervisor, Traffic Investigations has recommended that that the Gross Vehicle Weight Limits allowed on borough streets or parts of streets be amended; and

**WHEREAS**, the Borough Council finds that this amendment would be beneficial to the Borough and its residents.

**NOW, THEREFORE, BE IT ORDAINED** by the Bloomsbury Borough Council as follows:

**SECTION ONE**

Section 256-22 is hereby deleted and replaced with the following:

**§256-22 - LIMITING USE OF CERTAIN STREETS BY COMMERCIAL VEHICLES**

Commercial Motor Vehicles over the gross vehicle weight (GVW) are hereby excluded from the streets or parts of streets described except for the pickup and delivery of materials on such streets.

**Name of Street**

**Tons**

**Location**

Main Street	4	Entire Length
Willow Avenue	4	Entire Length
Milford Road	4	Entire Length

**SECTION TWO**

If any part of this Ordinance shall be deemed invalid by an administrative agency or court of competent jurisdiction, such decision shall not affect the legality and enforceability of any other provision hereof.

**SECTION THREE**

All ordinances, policies and or procedures or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency.

**SECTION FOUR**

This Ordinance shall take effect upon final passage and publication as provided by law.

Mr. Weger moved Council Introduce Ordinance #103-17 on First Reading; seconded by Mr. Stiehler.

ROLL CALL VOTE: Dangelo-aye; Papics-aye; Stiehler-aye; Weger-aye. Motion carried.

**SOLID WASTE CONTRACT**

The Clerk stated that a draft bid spec was emailed to Council today for their consideration. Mr. Edleston stated that it is time to advertise to renew the garbage contract. He explained it is on a three year basis and the final year of the current contract ends on December 31<sup>st</sup>. Mr. Edleston stated the Mayor and Clerk would like to do this now so there is time to re-bid if need be.

The Clerk stated that she and the Mayor would like to see the number of options reduced from six to three to simplify the bid. Discussion followed.

**CORRESPONDENCE**

Mrs. Tersigni stated that she received a letter from a second grader at Bloomsbury Elementary School and she wrote back on official letterhead. She explained that she had a suggestion that everyone should plant flowers at their homes.

**PUBLIC COMMENT**

Karen Murray 120 Milford Road asked if a right turn lane could be installed on Route 173 east bound as it was on the west bound side. Discussion followed. The Clerk stated that the State Police had reached out to DOT to request the same thing due to the continued parking issue. She added that the other turn lane was installed when Travel Center's was doing site work and they paid for the required traffic studies so it was not at the Borough's expense. The Clerk will ask Brian if he has any update from DOT.

Mrs. Papics asked who is responsible for maintenance of the Water Company Building. Mrs. Tersigni stated that she asked the Attorney to review the contract and he confirmed that the building belongs to AQUA. Mrs. Murray asked if there is an Ordinance that would require the building be painted and maintained. Mrs. Tersigni stated there is no such Ordinance. The Clerk asked if anyone had reached out to AQUA to ask if they would be willing to do something. She explained that they have always been responsive and good to work with. Discussion followed.

The Clerk will try to get contact information for the local AQUA representative to ask they consider the public's concerns.

Mrs. Papic asked if there have been updates about the school merger. Craig Levesque, 115 North Street stated that they need COAH numbers in order to move forward. He explained that neither side is comfortable moving forward because there is concern that Bloomsbury will get a terribly high COAH number and be forced to add housing. Mr. Levesque said that one person said they heard it could be as high as 400 units. Mrs. Tersigni stated that they should really ask someone of authority with the Borough because this is ridiculous. Mr. Levesque said that they heard numbers are due by August. Mr. Edleston stated that he has not heard the same. Mrs. Tersigni asked if they understand that the Borough is one of three municipalities in the State of New Jersey that is completely within the preservation area. Discussion followed. Mr. Levesque stated that the tax assessment issue is basically settled and it looks like 86% for Greenwich and 14% for Bloomsbury or in that ballpark. Discussion followed.

### **TAX APPEALS**

Mr. Edleston stated that we have two tax appeals, Brown's Hunterdon Mack which is fairly new and one that is four years old, Truck Stops. He explained that the Court said they want all discovery done by the 18<sup>th</sup> of September. We have not received anything to date and Eloise said we should see what kind of discovery we get before we make any other decisions.

### **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mr. Stiehler; seconded by Mr. Weger. All ayes, motion carried. Meeting adjourned at 8:19 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
JUNE 27, 2017**

The regular meeting of the Mayor and Council was held on June 27, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 26, 2017 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Todd Dangelo	Al Stiehler
	Kathleen Jordan - excused	Martha Tersigni, Mayor
	Vicky Papics	Eric Weger - absent
	Chris Smith – arrived 7:01	William Edleston, Esq.

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Mr. Stiehler moved Council approve the Meeting Minutes of May 23, 2017; seconded by Mrs. Papics. All ayes. Smith-abstain. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mr. Stiehler moved Council approve the Tax Collector's Monthly Report of May 31, 2017 seconded by Mrs. Papics. All ayes. Motion carried.

**APPROVAL OF BILL LIST**

Mrs. Papics moved Council approve the Bill List of June 27, 2017; seconded by Mr. Stiehler. ROLL CALL VOTE: Dangelo-aye; Smith-aye; Stiehler-aye; Papics-aye. Motion carried.

**ZONING/CODE ENFORCEMENT REPORT**

Mrs. Papics moved Council accept the zoning/code enforcement report of June; seconded by Mr. Stiehler. All ayes. Motion carried.

**COURT UPDATE**

Mr. Francisco provided Council with a Court revenue and expense report and stated that court revenue has been up for the last few months.

Mr. Stiehler stated that a meeting is scheduled for July 27, 2017 to go over court expenses and discuss the addition of Franklin Township to the court. Mr. Francisco will plan to attend.

**COMMITTEE REPORTS**

The following Committee Reports were submitted to the Clerk in advance of the meeting as follows:

**TODD DANGELO-**  
Newsletter:

The newsletter went out timely the first week of June due in large part because of the help of Lisa Burd and Mayor Tersigni. Please join me in thanking them.

Planning Board:

The planning board meeting for May was canceled due to lack of pending business.

**CHRIS SMITH-**

Mr. Smith stated that Recreation has a \$306.59 net profit for the snack stand for lacrosse season. He will submit the same to Mr. Francisco.

**AL STIEHLER –**

Information relating to day time county wide fire coverage was included in packets. Mr. Stiehler will reach out to Sean McNulty to ask for Bloomsbury day time call statistics. He will try to schedule an informal meeting with Mrs. Papics, Chief McNulty and the Mayor to discuss this matter.

**VICKY PAPICS-**

No report.

**ERIC WEGER-**

No report.

**CLERK/ADMINISTRATOR:**

Pay to Play – Final pay to play documents received on June 12, 2017. File is now complete.

Elected Official Training- Have confirmed that 5 people completed the Elected Officials training for a today savings of \$1,250 this year.

FDS 2017 – Everyone filed!

Clean Communities Coordinator – 2016 program will be finalized by the end of June. Grant money been used as follows to date:

Street Sweeping:	\$816
Brush/Leaf Recycling:	\$1,000
Mini Grant – Girl Scouts:	\$300 (Graffiti abatement project)
Mini Grant – Bloomsbury Hose Co.	\$500 (Storm drain Flushing)
Misc Supplies Purchases -	\$556.53

Remaining Grant will be used to offset cost of DPW hours in completing litter clean up and removing items illegally dumped on the Borough owned river parcels and Coordinator's hours spent to develop the 2016 program and organize events.

Prosecutor's Office Update – On June 7, 2017 Anthony Boffa was sentenced to 1 day in county jail and 2 years of probation and \$910.82 restitution.

Borough Alleys – No one has reported that they have walked alleys. Kindly respond if you would be available to meet with the Clerk for a walking tour of the alleys/Borough owned properties on Monday July 10<sup>th</sup> or 17<sup>th</sup> at 6:00 pm.



Borough Property- I asked the DPW to clean up the Borough owned river front parcel Block 17; Lot 46. They asked nearby residents to remove personal property they had on the lot and then began work to remove dead tree and a lot of yard waste which had been illegal dumped there. If Council agrees, we would like to add maintenance of this parcel to the DPW list for routine mowing/trimming so that it can be utilized by residents to access the river. I have received several compliments from residents already. George will purchase grass seed in the near term for the lot, and I would like Council to consider allowing us to purchase some slow growing arborvitae or similar to be planted on the western end. George and Mike did a GREAT job and the lot looks amazing!

Property Maintenance Reminder - The Clerk asked Larry to send letter to all Brunswick Avenue property owners from Sheetz Lane to Church Street to remind them that dumping of yard waste on Borough land is prohibited. Additionally, he asked that all mailboxes that are overhanging the curb be straightened/repaired.

Crossing Guard- No applications have been received following the advertisement in the Democrat.

DPW- Mower was purchased and received last week.

The Clerk requested Council input about the quote she got from Kubota for a plow for the Kubota last year. The DPW is interested in making this purchase and feel it would help significantly in removing snow from the alleys - cost would be: \$1000 to add power hydraulics - \$3,200 for an 84" plow.

DPW would like to purchase a new self-propelled push mower. George estimates a decent machine would cost between \$350 - \$400. The Clerk asked that he obtain 3 actual quotes in advance of our meeting so that Council can consider the same.

2016 Garbage Tonnage - Last month the Clerk voiced concern for the estimated garbage tonnage information she received from RVD for last year. It was significantly higher and she was concerned it could adversely affect the upcoming garbage bids. The Clerk contacted them and asked them to re-visit the numbers and it went down to 299.54 tons from 380.28!

Aqua Water Department Building – Aqua representative stated they will be painting the building and putting on a new roof in the near term.

Audit –

The Clerk mailed the necessary documents to the Division of Local Government Services.

#### **MAYOR TERSIGNI-**

Planning Board Meeting: there was no meeting in May. Next meeting 6.20.17.

Garbage specs and contract are drafted and are part of the June meeting packet.

Clean Up Day: is anyone available to assist, if needed, on July 15?

Aqua: no pending projects within the Borough. Leak at park or change in usage? Cost of investigation and repair vs size of problem.

Park: all repairs to play equipment are completed. More focus on our river frontage parks – clearing, safety, signage etc. The goal is to make these areas obvious public access points and invite residents and families to enjoy the Musconetcong.

Roads: need to identify and schedule storm basin repairs, assess drain problems and sinkholes. Pot hole repair continues.

Court Revenue: report is in the June packet.

Crossing Guard: what do we do if no one applies for the job?

Tax Appeals: have no update. Bill may be able to provide.

Alleyways: on-going issue. Anyone interested is serving on a subcommittee to address encroachments by residents and possible setbacks for fencing along roads and alleys (currently fencing may be placed on a property line? This may work on “inside” lot lines but is not practical along streets/alleys/lanes.)

Borough-owned Property: on-going issue. Suggested a subcommittee to review. No one expressed interest. (Includes structures, trees, lawns, alleyways, paper streets, trees etc).

Property Maintenance: violation notices have been mailed. More are forth-coming.

Verizon Wireless: waiting on requested information as to the number and placement of the nodes. The contractor wants to know our position which we will have once they furnish this information.

Hunterdon County Fire Staffing: Al Stiehler represented council. Sean McNulty to make formal presentation at a future meeting.

## **OLD BUSINESS-**

### **SRTS –**

- Nothing new to report.

### **NORTH STREET/PICKEL LANE-**

- Nothing new to report.

### **COAH-**

- Nothing new to report.

### **BOROUGH OWNED PROPERTY-**

- Nothing new to report.

**WOODLAND TERRACE PARKING-**

- Nothing new to report.

**VERIZON CONSENT-**

- Mrs. Tersigni stated that the Borough has not received the requested proposed location additional information to date.

**PERRYVILLE STATE POLICE**

No report.

**NEW BUSINESS-**

**SECOND READING – ORDINANCE #103-17 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 256 OF THE CODE OF THE BOROUGH OF BLOOMSBURY ENTITLED VEHICLES AND TRAFFIC PERTAINING TO GROSS VEHICLE WEIGHT LIMITS**

**WHEREAS**, the Borough of Bloomsbury is desirous of amending Chapter 256 of the Code of the Borough of Bloomsbury entitled Vehicles and Traffic pertaining to Gross Vehicle Weight Limits; and

**WHEREAS**, the Borough Engineer in conjunction with the State of New Jersey Supervisor, Traffic Investigations has recommended that that the Gross Vehicle Weight Limits allowed on borough streets or parts of streets be amended; and

**WHEREAS**, the Borough Council finds that this amendment would be beneficial to the Borough and its residents.

**NOW, THEREFORE, BE IT ORDAINED** by the Bloomsbury Borough Council as follows:

**SECTION ONE**

Section 256-22 is hereby deleted and replaced with the following:

**§256-22 - LIMITING USE OF CERTAIN STREETS BY COMMERCIAL VEHICLES**

Commercial Motor Vehicles over the gross vehicle weight (GVW) are hereby excluded from the streets or parts of streets described except for the pickup and delivery of materials on such streets.

<b><u>Name of Street</u></b>	<b><u>Tons</u></b>	<b><u>Location</u></b>
Main Street	4	Entire Length
Willow Avenue	4	Entire Length
Milford Road	4	Entire Length

**SECTION TWO**

If any part of this Ordinance shall be deemed invalid by an administrative agency or court of competent jurisdiction, such decision shall not affect the legality and enforceability of any other provision hereof.

**SECTION THREE**

All ordinances, policies and or procedures or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency.

#### **SECTION FOUR**

This Ordinance shall take effect upon final passage and publication as provided by law.

Mr. Smith moved Council open the Public Hearing on Ordinance #103-17; seconded by Mr. Stiehler. All ayes. Motion carried.

No public comment.

Mr. Smith moved Council close the Public Hearing on Ordinance #103-17; seconded by Mr. Stiehler. All ayes. Motion carried.

Mrs. Papics moved Council adopt Ordinance #103-17; seconded by Mr. Dangelo.

ROLL CALL VOTE: Dangelo-aye; Smith-aye; Stiehler-aye; Papics-aye. Motion carried.

#### **SOLID WASTE CONTRACT**

Mrs. Tersigni asked Council if there were any questions or comments about the proposed garbage bid specifications.

Mr. Dangelo asked if the bid spec needs to specify that recycling is single stream. Discussion followed. The Clerk will amend each of the three options to reflect unlimited co-mingled type 13 recyclable waste.

Mr. Stiehler moved Council authorize the Clerk to publish the Notice to Bidders and distribute the bid specifications as amended; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Smith-aye; Stiehler-aye; Papics-aye. Motion carried.

#### **CORRESPONDENCE**

No additional correspondence were received.

#### **PUBLIC COMMENT**

No public comment.

#### **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mrs. Papics; seconded by Mr. Stiehler. All ayes, motion carried. Meeting adjourned at 7:26 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY  
REGULAR MEETING OF THE MAYOR AND COUNCIL  
AGENDA  
JULY 25, 2017**

The July 25, 2017 meeting of the Mayor and Council was canceled due to lack of pending business.

**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
AUGUST 22, 2017**

The regular meeting of the Mayor and Council was held on August 22, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 26, 2017 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Todd Dangelo	Al Stiehler
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics	Eric Weger
	Chris Smith	William Edleston, Esq.

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Mr. Stiehler moved Council approve the Meeting Minutes of June 27, 2017; seconded by Mrs. Papics. All ayes. Jordan-abstain; Weger-abstain. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mrs. Jordan moved Council approve the Tax Collector's Monthly Reports of June 30<sup>th</sup> & July 31<sup>st</sup>, 2017 seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Motion carried.

**APPROVAL OF BILL LIST**

Mr. Weger moved Council approve the Bill List of July 25<sup>th</sup> & August 22<sup>nd</sup>, 2017; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Smith-abstain. Motion carried.

**ZONING/CODE ENFORCEMENT REPORT**

Mr. Smith moved Council accept the zoning/code enforcement reports of July & August; seconded by Mrs. Jordan. All ayes. Motion carried.

**COMMITTEE REPORTS**

Committee Reports were submitted to the Clerk in advance of the meeting as follows:

**TODD DANGELO-**

Newsletter-

Nothing significant to report. If anyone has any items for inclusion please let me know.

**Planning Board-**

The planning board met on June 20<sup>th</sup>. We approved the bill and escrow lists among other things. There was some discuss regarding redevelop of borough properties. Chairman Reilly was to check with our professionals as to where we stand in the process and report back. The July & August meetings were cancelled due to a lack of pending business.

**New Business-**

The borough has been contacted by a gentleman named Ralph Black. He is a principal in a company called Municipal Cards based out of Texas. They offer a product called an Estate Card. As near as I can tell it is a debit card that allows residents to accumulate points based on spending that can be applied to their property taxes. I have yet to book a session with Mr. Black to learn more. My understanding is that Caldwell New Jersey is enrolled in the program so we can reach out to them to and get idea of their experience with the company.

**CHRIS SMITH-**

**Recreation –**

Greenwich has requested use of the lower field for senior level soccer this fall, with practices starting in early September. Current plan is to re-seed the lower field next week so lacrosse has a better field for spring. Lacrosse is a positive revenue stream for the borough.

These activities are in conflict. Also the soccer goal nets are dated based on not having soccer the last two years, so will need to see what is required to get field and goals in playable condition. There is no snack stand revenue from soccer as there is only one game scheduled for roughly 4-5 days in the season. Costs are roughly \$200-\$300 for paint and supplies.

Also, a request for the 2016 and 2017 annual \$2200 payment was made by Greenwich. Money is in the budget, and we should release the funds.

**KATHLEEN JORDAN-**

**BOE –**

Jennifer Marycz was appointed CSA. School merger is waiting on COAH numbers. School starts September 5, 2017.

**AL STIEHLER –**

Nothing new to report.

**VICKY PAPICS-**

**OEM-**

Updates are required for First Responder Medicine Distribution Forms.

**ERIC WEGER-**

Nothing new to report.

**CLERK/ADMINISTRATOR:**

**Clean Communities Coordinator –**

2016 program has been closed out and paperwork filed. The Clerk is planning for the 2017 Grant.

Prosecutor's Office Update –

Anthony Boffa plead guilty to 4<sup>th</sup> degree unlawful taking and is ordered to pay \$910.82 to the Borough in restitution. Payments will be made through probation and the Clerk will contact them to confirm when payments will be received. The Clerk will contact the Criminal Division to request a copy of the Judgement of Conviction for our files.

Borough Alleys –

The Clerk walked the alleys and Borough parcels with Todd Dangelo. If any other member of Council is interested in going please contact Lisa.

Property Maintenance Reminder-

Overgrowth into streets and sidewalks continues to be an issue.

PAIC – 2017 Playground inspection –

Several recommendations were made including the need for additional work on the parking lot. The Clerk received two quotes to have the parking lot graded and compacted. Pip's - \$1,500 and Matt Matarrazzo - \$1,400.

Crossing Guard-

One application received from Albert Bay – interviewed last Monday the Clerk contacted past employers and the Mayor contacted references.

DPW-

Mike Pflugfelder would like Council to consider the quote the Clerk got from Kubota for a plow for the Kubota last year. The DPW is interested in making this purchase and feel it would help significantly in removing snow from the alleys.

As a reminder - cost would be: \$1000 to add power hydraulics - \$3,200 for an 84" plow. DPW would like to purchase a new self-propelled push mower. George estimates a decent machine would cost between \$350 - \$400. I had asked that he obtain 3 actual quotes in advance of our meeting but none have been received to date.

George has requested Council approval to spend \$600 for a Stihl pole saw for tree trimming.

GARBAGE BID –

The Clerk received 6 requests for bid packages and all submissions must be received by the Clerk by 2 pm September 14<sup>th</sup>.

**MAYOR TERSIGNI-**

Planning Board Meeting: there was a 6.20.17 meeting but none in July or August.

Garbage bid opening will be on Sept 14 with a contract award anticipated on Sept 26.

Clean Up Day wrap-up: senior curbside pickup was very successful and generated more junk than could fit in the 1 dumpster delivered before Saturday. We accepted 100 "loads" from residents. By the end of the drop off event, we filled 1 - 30 yd dumpster with metal, 4 - 30 yd dumpsters with junk and organized overflow to fill 2 additional dumpsters on Monday. The total was 6 plus



1 for metal. The problems were that the contracted number of dumpsters were not delivered prior to the event, the contracted number of dumpsters were not available for delivery during the event and full dumpsters were not removed as per the contract. The highlights of the day were a well - coordinated crew, cooperative residents and lots of junk GONE! Thank you Vicky, George, Mike, Scott, Bob.....

Aqua: no notice of work to be performed in the Borough. We are not noticed of work causing detours which impact our residents. Additional escrow has been requested to cover submitted engineering bills.

Parks: cooperation needed from residents to keep our parks clean. They are to be used not abused!

Court: revenue reports are in the packet as is the proposed Glen Gardner contract.

Crossing Guard: what do we do if no one applies for the job? Please see the legal opinion in the packet. One application was received and will be considered for hire at the meeting on Tuesday. There is also one returning experienced crossing guard, so we hope that both shifts will be covered. There will not be any subs.

Tax Appeals: have no additional information on the pending appeals.

Alleyways: on-going issue. No one expressed interest in serving on a subcommittee to address vacating, encroachments by residents and possible setbacks for fencing along roads and alleys (currently fencing may be placed on a property line). DPW cleared years of debris in School St behind an empty house which should help with plowing and visibility. The debris extended approximately 3ft into the alleyway.

Borough-owned Property: on-going issue. Suggested a subcommittee to review. No one expressed interest. (Includes structures, lawns, alleyways, paper streets, trees etc). Can we amend our ordinance to include a provision for abandoned vehicles on public lands such as a vehicle will be considered abandoned if left on public lands (including parking lots) for more than 24 hours without prior authorization? Some inoperable vehicles have been identified which can be addressed under existing ordinances. Operable vehicles are not addressed – our parking lots are not storage lots. Resolution takes too long.

Property Maintenance: some violation notices have been mailed. Do we need to tighten up our ordinances or policies? Resolution takes too long. There needs to be a better way to stay on top of the known problem areas/properties.

Hunterdon County Fire Staffing: Sean McNulty to make formal presentation after he meets with Bethlehem and Alexandria Townships.

Zoning Officer/Code Enforcement: propose a change in hours. Currently, the 9 hours/week are as follows: Monday evening 5-8, Thursday morning 10-11, the remaining 5 hours are spent in court and in the field. The 9 hours may be spent more efficiently this way: Monday evening 5-7 (all other personnel leave at 7), Thursday morning 10-12 with the remaining 5 hours for court, field and appointments. The additional hour on Thursday can also be used to patrol the town for road

overgrowth and encroachments, violations on Borough owned property, follow up on problem areas etc.

Crossing Guard- No applications have been received following the advertisement in the Democrat.

**BOROUGH PARK PARKING LOT –**

The Clerk reported that she solicited two quotes for grading and rolling the parking lot. Pip’s for \$1,500 and Mattarazzo - \$1,400. Discussion followed.

Mrs. Papics moved Council authorize the Clerk sign an agreement with Mattarazzo to grade and roll the parking lot; seconded by Mr. Smith.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Motion carried.

**SCHOOL ZONE FLASHING LIGHTS-**

Mrs. Tersigni reported that the southbound light is functioning and the timing has been set. She authorized the Electrician to order two batteries for a cost of \$250 each for the northbound light and hopes it will be functioning by the start of school.

**PERRYVILLE STATE POLICE**

No report.

**OLD BUSINESS-**

**SRTS –**

- Nothing new to report.

**NORTH STREET/PICKEL LANE-**

- Nothing new to report.

**COAH-**

- Mr. Edleston stated that he has been asked to go before the Judge to give a status update on Sept 21<sup>st</sup> and Mr. Edleston will tell him that we have no ability to provide any low or moderate income units. Mr. Edleston stated that the Borough received a letter dated August 16<sup>th</sup> from West Milford to the Highlands Council Mr. Edleston explained that they are also entirely in the Highlands Preservation and as such they cannot provide these additional units. They are asking the Highlands Council to review the entire situation and see if there is any kind of relief that can be granted. Brief discussion followed.

Mr. Smith moved Council authorize Mr. Edleston to draft a similar letter to the Highlands Council; seconded by Mrs. Jordan. All ayes. Motion carried.

Mrs. Tersigni asked what the status is of the Borough’s withdraw from the lawsuit. Mr. Edleston stated that the Judge may make a determination on that at the September 21<sup>st</sup> meeting.

**BOROUGH OWNED PROPERTY-**

- Nothing new to report.

#### **WOODLAND TERRACE PARKING-**

- Nothing new to report.

#### **JOINT MUNICIPAL COURT-**

- **Shared Services Agreement with the Borough of Glen Gardner –**  
Mr. Francisco stated it is time to renew our agreement with Glen Gardner for three more years. He explained that they may change the way that their revenue is handled. Mr. Francisco stated that if Council approves this tonight, the Mayor can sign it and we can send back to the other parties for their signature.
- **Revenue Analysis for 2016 & 2017-**  
Mr. Francisco stated that the Court revenue was up for four months in a row. Brief discussion followed.

Mrs. Tersigni stated that there is still a typo in the title and clarified that it is a three year agreement, not five year.

Mr. Stiehler moved Council authorize the Mayor and Clerk to execute the shared services agreement; seconded by Mr. Weger.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papis-aye; Weger-aye. Motion carried.

#### **VERIZON CONSENT-**

- Mrs. Tersigni stated that the Borough has not received the requested proposed location additional information to date.

#### **ORDINANCE 103-17 – UPDATE**

The Clerk stated a certified copy of the ordinance was sent to the NJDOT as required and no response has been received to date. She explained that it cannot be codified or enforced until accepted by NJDOT.

#### **SOLID WASTE CONTRACT**

The Clerk reported that she distributed six bid packages. None have been returned yet and the bid opening will be held on Thursday, September 14<sup>th</sup> at 2 pm.

#### **NEW BUSINESS**

#### **RESOLUTION # 40-17 - RESOLUTION IN SUPPORT OF HUNTERDON MEDICAL CENTER BECOMING A FULLSERVICE ANGIOPLASTY PROVIDER**

**WHEREAS**, in 1953 the Hunterdon Medical Center opened its doors in Hunterdon County focusing on wellness and primary care. Since that time it has grown into a sophisticated community hospital by adding numerous medical specialties and complementary services while still maintaining its emphasis on primary care for Hunterdon County and its environs; and

**WHEREAS**, in this age of spiraling medical costs, the Hunterdon Medical Center has made significant efforts to provide medical services in an extremely efficient manner without sacrificing the quality care it is known for; and

**WHEREAS**, the leading cause of death in Hunterdon County is heart disease; and

**WHEREAS**, Hunterdon Medical Center has worked hard to develop a sophisticated and successful cardiology department staffed by experienced, well-trained cardiologists; and

**WHEREAS**, in an effort to develop state-of-the-art cardiac facilities for a community hospital, it constructed the Norman and Denise Guilloud Cardiovascular Center which opened in June 2015, which includes a catheterization lab so as to provide cardiac catheterization services; and

**WHEREAS**, cardiac catheterization, also known as coronary angioplasty, is a procedure used to diagnose and open clogged heart arteries. It involves temporarily inserting a wire to identify blockage and then inflating a tiny balloon at the location of a clogged artery to help widen it. The angioplasty is often combined with the permanent placement of a small, wire mesh tube called a stent to keep the artery open and decrease its chances of future narrowing. Angioplasty can improve the symptoms of blocked arteries, such as chest pain and shortness of breath. Angioplasty can also be used during a heart attack to quickly open a blocked artery and reduce damage to the heart; and

**WHEREAS**, cardiac catheterization was developed nearly 50 years ago as a diagnostic tool. However, it evolved into one that included the effective treatment of widening and stenting arteries; and

**WHEREAS**, originally, due to its novelty, cardiac catheterization was only permitted at hospitals with facilities capable of performing heart surgery, if that became necessary. However, as the use and frequency of the procedure developed, State regulators began to ease the restrictions on which hospitals could offer elective angioplasty, although those restrictions have not yet been lifted for the Hunterdon Medical Center and a number of other hospitals in New Jersey which are often located in more rural areas; and

**WHEREAS**, peer reviewed articles in highly regarded medical journal have regularly reported the procedure has become common and can be safely performed at hospitals without coronary operation theatres; and

**WHEREAS**, the regulations of the State of New Jersey permit Hunterdon Medical Center to perform diagnostic and emergency angioplasty, but those regulations do not permit it to perform elective angioplasty. In 2015, Hunterdon Medical Center performed more than 500 diagnostic and emergency angioplasty procedures, often in less time and using less invasive methods than some other hospitals which are permitted to perform all angioplasty procedures; and

**WHEREAS**, Hunterdon Medical Center believes if it is permitted to perform emergency angioplasty procedures to save the lives of patients in a potentially fatal situation, it should be permitted to perform the exact same procedures on patients who not in an emergency condition; and

**WHEREAS**, Senator Christopher “Kip” Bateman, whose district includes the Hunterdon Medical Center, has asserted that hospitals that are able to perform this procedure do not want to lose their market share; and

**WHEREAS**, the residents of Hunterdon County and surrounding environs are being unfairly treated by this restriction on the ability of Hunterdon Medical Center to perform all angioplasty services because residents who require angioplasty services, other than diagnostic or emergency ones, must travel to Morristown or other locations to have this procedure performed which is both inconvenient and wasteful; and

**WHEREAS**, the limitation on the ability to provide full angioplasty services is also a financial burden on the Hunterdon Medical Center. To properly staff its cardiac catheterization service 24 hours a day, 365 days a year so as to have the capacity to respond to heart attacks and other cardiac emergencies its facility must have all necessary equipment, supplies and staff on duty at all times. However, it is not able to amortize the high cost associated with maintaining the facilities and staff 24 hours a day/365 days per year over a larger number of procedures thereby artificially increasing the expense of providing this service, which does an injustice to the hospital and its patients and leads to the inefficient delivery of medical services; and

**WHEREAS**, in order to permit Hunterdon Medical Center to perform elective (as well as emergency and diagnostic) angioplasty, the New Jersey Department of Health needs to amend its Rules, but it has not done so for various reasons unrelated to the ability of the hospital to efficiently and safely provide this service ; and

**WHEREAS**, it is in the interest of the residents of the Borough of Bloomsbury that the Hunterdon Medical Center be able to perform elective, as well as emergency and diagnostic angioplasty for both the convenience of its patients and also to allow its angioplasty facilities to operate in an efficient and business-like way without being artificially deprived of revenue; and

**WHEREAS**, it is necessary for municipalities in Hunterdon County to urge their residents to petition the Department of Health and their elected officials, including those members of the Assembly that sit on the Health and Senior Services Committee of the Assembly and the Health, Human Services and Senior Citizens Committee of the New Jersey Senate, as well as the Governor, to rectify this injustice.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bloomsbury, Hunterdon County, New Jersey, as follows:

The New Jersey Department of Health is hereby urged to amend its Rules so as to permit the Hunterdon Medical Center to perform elective, as well as emergency, angioplasty procedures.

Mr. Weger moved Council adopt Resolution # 40-17; seconded by Mr. Smith. All ayes. Motion carried.

**RESOLUTION # 41-17 - LIEN REDEMPTION**

**WHEREAS**, the Tax Collector of the Borough of Bloomsbury has advised the

Committee that the following properties have been redeemed and the money due thereon paid to the Borough of Bloomsbury Tax Collector;

**NOW THEREFORE BE IT RESOLVED**, by the Common Council of the Borough of Bloomsbury this 22nd day of August 2017 that refunds are made to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT #	AMOUNT
ProCap4	25/11	2016-001	\$13,608.20

Mrs. Papics moved Council adopt Resolution # 41-17; seconded by Mr. Stiehler.  
ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye.  
Motion carried.

**VEHICLE USE POLICY**

**Borough of Bloomsbury  
Equipment & Vehicle Use Policy**

Equipment:

Borough equipment is to be used solely for Borough business. Personal use of Borough equipment is prohibited. When using Borough equipment, employees shall exercise care, perform required maintenance, and follow all operating instructions, safety standards, guidelines, and laws. Improper, careless, negligent, destructive, or unsafe use or operation of equipment may result in disciplinary action up to an including termination of employment.

Vehicles:

Unless an employee receives permission from the Administrator or Mayor, Borough vehicles are to be used only for purposes related to the necessary and proper conduct of official Borough business. Personal use of Borough vehicles is prohibited. Passengers, aside from Borough employees or individuals directly associated with official Borough business, are prohibited. It is the responsibility of all department heads to ensure the Borough vehicles operated by their employees are used for Borough business purposes only. Failure to abide by this Policy will be cause for disciplinary action for the employee and/or department head.

Vehicles may be taken home only with the advance approval of the Administrator or Mayor to facilitate responses to after-hours emergencies. When an employee takes home a Borough vehicle, it is to be used only for official Borough business; any other use is not permitted. At no time should children be in a Borough vehicle when responding to an emergency.

The driver of a Borough vehicle on official Borough business must possess a valid motor vehicle operator's license. The driver of said vehicle shall be fully responsible for his/her actions pursuant to highway laws and must, at all times, obey traffic laws and cooperate with law enforcement officials in all jurisdictions. The Borough of Bloomsbury assumes no responsibility for violations of traffic regulations and laws. Borough employees shall not be reimbursed for

monies paid due to parking or moving violations incurred in any jurisdiction. Borough employees who are guilty of moving violations; observed in violation of traffic regulations and laws; or operating vehicles in a reckless or unsafe manner shall be subject to disciplinary action.

**RESOLUTION #42-17 - RESOLUTION APPROVING THE BOROUGH'S EQUIPMENT AND VEHICLE POLICY.**

**WHEREAS**, The Borough of Bloomsbury currently has an informal Equipment and Vehicle Use Policy, and

**WHEREAS**, the current Equipment and Vehicle Use Policy is not included in the Borough Policy and Procedures Manual.

**BE IT IS HEREBY RESOLVED** that the Common Council of the Borough of Bloomsbury does hereby approve the attached Equipment and Vehicle Use Policy,

**BE IT FURTHER RESOLVED** that the approved Equipment and Vehicle Use Policy be added to the Borough Policy and Procedure Manual

Mr. Weger moved Council adopt Resolution #42-17 approving the Borough's Equipment and Vehicle's Policy; seconded by Mrs. Papics. All ayes. Motion carried.

**SCHOOL CROSSING GUARD**

Mrs. Tersigni stated that we have an applicant to consider as a new hire and also the Attorney's legal opinion to discuss. Mrs. Tersigni explained that we have been trying to find an additional crossing guard since May. The Clerk has sent out email blasts, distributed through the school, posted on the Borough website and advertised in the newspaper with no interest.

Mrs. Tersigni stated that this lead us to consider what do we do if we are unable to fill the position. She explained that that is what spurred Mr. Edleston's written memoranda – adding that he took it even a step further speaking to County Engineer and the Director of HART, both of whom agreed we have no legal obligation to provide a crossing guard. Mr. Edleston stated that while he doesn't think the Borough has an obligation, they have provided for this in the past and as such have made every reasonable attempt to find someone now.

One applicant responded to the most recent email blast and was interviewed on the 14<sup>th</sup>. He is available to fill the AM shift and to be a substitute for the PM shift. Discussion followed.

**RESOLUTION # 43-17 - AM SCHOOL CROSSING GUARD**

**BE IT RESOLVED**, the Common Council of the Borough of Bloomsbury does hereby authorize the Clerk to extend an offer of Employment to Albert Bay to be the AM School

Crossing Guard and alternate PM Crossing Guard for the Bloomsbury Elementary School at a rate of \$14.28 per shift;

**BE IT FURTHER RESOLVED**, that the offer of employment is subject to satisfactory clearance following a background check through the New Jersey State Police.

Mr. Weger moved Council adopt Resolution #43-17 to hire Albert Bay as AM Crossing Guard at a rate of \$14.28 per shift; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Motion carried.

Mr. Edleston will draft a letter to the School outlining his findings and legal opinion that the Borough is not required to provide crossing guards.

Mrs. Tersigni continues to work to get the blinking lights fully functioning and noted that the Borough does not have a legal obligation to have the lights either.

### **PUBLIC WORKS**

Council discussed a request from George Tuxhorn to consider Michael Pflugfelder for the position of First Laborer and a pay rate of \$18.50 per hour. The CFO explained that he is currently making \$17.23 as an On-Call Employee. Mr. Smith asked if the position of First Laborer was advertised for. The Clerk stated it was not. Discussion followed.

### **PUBLIC WORKS EXPENDITURES**

Mrs. Tersigni stated there are expenditures that fall under public works that she would like to outline all of them before Council considers them.

Motorized Professional Pole Saw - \$600

Plow & Hydraulics for Kubota Tractor - \$3,200 for the plow and \$1,000 for the necessary hydraulics.

Mower Service - \$600

Soccer Goals – Mrs. Tersigni stated that Greenwich would now like to use one field for soccer and the goals are no longer at the park because they were cut apart and thrown away by the DPW. She stated that there is some dispute over the condition of the goals but that Mr. Smith was intimately involved with the soccer program for decades and felt they were fine and only needed new nets. Mr. Weger stated that he would not think that the DPW would just decide to throw them out on their own because they were rusty. Mrs. Tersigni stated they do not exist anymore and Greenwich wants to utilize the field again and the cost to replace what was discarded is \$4,000 - \$5,000. The Clerk stated that Council has never discussed what should be done with them and when it was mentioned to her that perhaps they should be tossed at the upcoming Clean Up Day she said that they may not even be ours so they would need to speak to Chris and he could speak to Greenwich in order for a decision to be made. The Clerk stated



that she said they are public property and could not be thrown out without approval but apparently a week before clean up day they were cut into pieces and thrown out at the annual clean up. Discussion followed.

Mr. Smith stated that soccer is not a revenue producer. Mrs. Papics stated it would be hard to justify spending that much money to replace them. Mr. Weger agreed adding the goals are gone now and we can't go back so he thinks we have to tell Greenwich we do not have soccer goals this year. Mr. Smith and Mr. Stiehler agreed. Mr. Smith will offer use of the fields without goals and let Greenwich know if they have an old set of goals they are welcome to bring them here to use.

Mrs. Tersigni stated that Greenwich also requested we submit the annual payment of \$2,200 for 2016 & 2017. Mrs. Tersigni asked how many Bloomsbury children participate in the program. Mr. Smith estimated that about 30 kids participate per sport season.

Mr. Weger moved Council authorize the purchase of the plow and hydraulics from Powerco for a cost not to exceed \$4,500 and a pole saw not to exceed \$600; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Smith-aye; Stiehler-aye; Papics-aye; Weger-aye. Motion carried.

### **CORRESPONDENCE**

Mrs. Tersigni stated that the new ISO rating for the Borough came out and it is a 4.4 which is a low number and good rating.

Pilot is switching over to public water and will installing an additional public hydrant at that end of town.

Kathleen Jordan submitted a letter of resignation and she will be leaving us after the September meeting because they are moving. The Mayor, Council Members and Clerk all offered their congratulations and appreciation for her service.

### **PUBLIC COMMENT**

No public comment.

### **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mr. Stiehler; seconded by Mrs. Smith. All ayes, motion carried. Meeting adjourned at 8:08 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
SEPTEMBER 26, 2017**

The regular meeting of the Mayor and Council was held on September 26, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 26, 2017 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Todd Dangelo	Al Stiehler - excused
	Kathleen Jordan	Martha Tersigni, Mayor
	Vicky Papics	Eric Weger - absent
	Chris Smith - excused	William Edleston, Esq.

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Mrs. Jordan moved Council approve the Meeting Minutes of August 22, 2017; seconded by Mrs. Papics. All ayes. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mrs. Papics moved Council approve the Tax Collector's Monthly Report of August 31, 2017 seconded by Mrs. Jordan. All ayes. Motion carried.

Tax Sale is set for December 1<sup>st</sup> with four properties currently on the list.

**APPROVAL OF BILL LIST**

Mrs. Jordan moved Council approve the Bill List of September 26, 2017; seconded by Mr. Dangelo.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

**ZONING/CODE ENFORCEMENT REPORT**

Mrs. Jordan moved Council accept the Zoning/Code Enforcement report of September 2017; seconded by Mr. Dangelo. All ayes. Motion carried.

**Change of Zoning/Code Enforcement Hours-**

Mrs. Tersigni stated that she has been discussing a change in hours for the zoning officer. They think Monday evening hours should be the same of other employees and be changed from 5-8 pm to 5-7 pm. Thursday hours would be adjusted from 10-11 am to 10 am -12 pm. Brief discussion followed.

Mrs. Papics moved Council approve the Zoning/Code Enforcement Officer's Hours of Monday evening 5 – 7 pm and Thursday 10am -12pm and by appointment and that the same be updated in the Employment Manual; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

### **COMMITTEE REPORTS**

Mrs. Tersigni stated that not much was submitted for written reports except for Todd's update about the newsletter going out on time. She added that she and the Clerk have incorporated most of their work into the agenda.

Mrs. Tersigni provided the following updates:

There was no Planning Board meeting this month.

We have received additional requests for handicapped parking spaces and each space could cost about \$5,000. The Engineer believes that that cost could be passed onto the requestor.

The DPW will attend safety training on Friday with two attending.

The County has announced Hazardous Waste Clean Up for September 30 & November 18, 2017.

Mrs. Tersigni stated that we have hired an AM Guard but we do not have substitute coverage despite all attempts by the School and Borough Clerk. She added that she spoke to Mr. Edleston because there is a possibility that the afternoon guard would be permitted by the superintendent to allow her to cross in the morning, but she would be about 5 minutes late to her post. Mrs. Tersigni said if everyone was in agreement for that she would let the school know to get that set up so that at least there would be some coverage. The Clerk voiced concerns about having the Council go on the record approving a late arrival and asked Mr. Edleston if Council should be involved in this. Discussion followed. Mr. Edleston confirmed that the Borough does not have an obligation to provide a crossing guard but have made every effort to do so. He stated that the school knows the coverage that is in place and if this is their resolution to this, then it is up to them.

### **PERRYVILLE STATE POLICE**

Trooper Walsh stated that he has been out with the school crossing guard for the last two weeks and stated that if there is a cancelation the Borough can reach out to him and if he can be there, he will. The Clerk stated that he is on the emergency list. He added that the lights are flashing but questioned how they are timed. He explained that yesterday he stopped two people for speeding and as he got out the flashing light went out. Discussion followed. Mrs. Tersigni stated that she doesn't think that is a timer issue.

Trooper Walsh stated that Lieutenant Frinzi has made him the official school resource officer and community liaison for Perryville Station so he will now be working generally five days a week during school hours and will be more available during the day.

Trooper Walsh stated that they have been busy at the brick house on Church Street with some police activity. He stated it was a State Police operation and several people were arrested which was good because they had been selling drugs for a long time. He was not at liberty to discuss the same before now as it was an ongoing investigation.

Trooper Walsh reported that a suspicious car on Brunswick was called in and Troopers went out and stopped the vehicle on Route 173 near the Warrenside and found the individual from Phillipsburg had drugs on him. He reminded everyone that it is important to call in real time so that the Troopers can react in the moment.

Trooper Walsh stated he received the new Weight Limit Ordinance from the Clerk and he will begin enforcement as soon as the signs are updated.

The Catholic Church has requested a meeting with NJSP to discuss how they can prepare should there be an incident at the Church such as the shooting in Nashville. They would like to know how they should handle it, should the Church be locked down, etc. and they hope to include the Bloomsbury Hose Company and Pattenburg Rescue Squad in the meeting.

NJSP is going to start a new community watch through a Facebook page specific for each municipality. NJSP will disseminate information to residents through Facebook messenger and also allow residents to report incidents to NJSP personally without going public with it. They will start with Union Township and see if they can work out the details and issues and then hope to do the same for all of their municipalities.

#### **OLD BUSINESS-**

##### **SRTS –**

Nothing new to report.

##### **NORTH STREET/PICKEL LANE-**

Nothing new to report.

##### **BOROUGH OWNED PROPERTY-**

There is still no interest expressed by any member of Council to serve on a subcommittee for this.

##### **WOODLAND TERRACE PARKING-**

Nothing new to report.

##### **JOINT MUNICIPAL COURT-**

The Clerk reported that when she reached out to Bethlehem Township to get the amended first page of the agreement with the typo noted at the August meeting corrected, they said it had not yet been agreed to by Glen Gardner. The Clerk stated she understood the agreement was sent to Bloomsbury for Council to vote on last month, which we did. Mr. Francisco will follow up on this. The Clerk wanted Council to be aware that although they voted in the affirmative authorizing the Mayor and Clerk to sign it, they have not done so yet.

##### **VERIZON CONSENT-**

Mrs. Tersigni stated that this has been tabled until Verizon identifies locations for additional nodes.

**ORDINANCE #103-17 – UPDATE**

The Clerk reported that she sent the approved Ordinance to Trooper Walsh, Larry Creveling and the Court Administrator so they are aware it is approved. The Engineer will work up a final sign plan and once signs are installed it will be enforceable.

**SOLID WASTE CONTRACT**

Council reviewed a summary of the bids prepared by Mr. Francisco. He explained that our current contract is the same as Option #1

Option #1 is for 2 cans of garbage per week, every other week recycling and annual bulky waste. He stated that we received three bids and the lowest bid for the three year contract term was \$195,963.00 from LMR Disposal.

Option #2 is for 3 cans of garbage per week, every other week recycling and annual bulky waste. He stated that we received three bids and the lowest bid for the three year contract term was \$198,749 from Republic Services.

Option # 3 is for 2 cans of garbage per week, weekly recycling and annual bulky waste. He stated that we received two bid for this option and the lowest was \$207,000 from LMR Disposal.

Mr. Francisco explained that the low bid received from LMR for the current service will be an increase of about \$8,000 or about 4.5% over the three year contract over the current contract. Council discussion followed.

Mrs. Jordan made a motion for Option #1; seconded by Mrs. Papics.

No further motion was made.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

**RESOLUTION # 47-17 RESOLUTION AUTHORIZING MAYOR AND BOROUGH CLERK TO EXECUTE AGREEMENT FOR COLLECTION AND DISPOSAL OF SOLID WASTE, RECYCLABLE ITEMS AND BULKY WASTE**

**WHEREAS**, the Borough of Bloomsbury duly advertised and solicited bids for the collection and disposal of solid waste, recyclable items and bulky waste pursuant to N.J.S.A.

40A:11-23; and

**WHEREAS**, bids were received therefore on September 14, 2017; and

**WHEREAS**, LMR Disposal, LLC submitted the lowest responsible bid; and

**WHEREAS**, the Borough adopted a Motion on September 26, 2017, to award LMR Disposal, LLC a contract for those services effective January 1, 2018 through December 31, 2020;

**NOW, THEREFORE, BE IT RESOLVED** on this 26<sup>th</sup> day of September, 2017, that the Mayor and Borough Clerk are hereby authorized to execute the Agreement for Collection and Disposal of Solid Waste, Recyclable Items and Bulky Waste, as aforesaid;

**BE IT FURTHER RESOLVED** that a copy of this Resolution be placed on file in the Office of the Borough Clerk for public inspection.

Mrs. Papics moved Council adopt Resolution # 47-17; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

### **COAH UPDATE**

Mrs. Tersigni reminded Council of a letter from September 8, 2017, from West Milford and stated we were supposed to appear before Judge Miller last month on the 21<sup>st</sup>.

Mr. Edleston reported that he and Chuck McGroarty attended the settlement conference and Judge Miller does urge a settlement along the lines of what was proposed.

They took the numbers projected by the Fair Share Housing Council and as of May 2016, they determined that there are 68 units that should be supplied; however since we are in the Highlands preservation area, they discounted it by 30%. He stated they will not discount it anymore and 30% is the most they given to any municipality including 4 others which are also entirely in the preservation area. That leaves us with 48 units to be supplied; however the Master Elizabeth McKensie recognizes that the Borough is in no position to provide any units at the current time because we are in the preservation area so therefore these 48 units will be designated as an unmet need. It recognizes that while we have the obligation we have no ability to match that obligation. They have suggested that we adopt an overlay zone that will essentially say that if someone does come in with a development which will no doubt require public sewer, that they would get relief from the Borough and then 20% of their units would be set aside as low and moderate income units.

Mr. Edleston stated that if Council endorses this as an unmet need of 48 units we would then advertise for a fairness hearing for December 7<sup>th</sup>. Notice would be given to the Fair Share Housing Council and the Judge would presumably give his blessing to it and then we would

have a 10 year period when would never have to worry about a law suit from a builders remedy lawsuit.

Mr. Edleston stated that both he and Mr. McGroarty felt we should settle this and get rid of it although it make no sense because it is a made up number. He added that if the Borough does not settle, it could mean being roped into the trials that are going to start in November and will go daily for a least a month or two for all of the towns who haven't come to an agreement. If Council agrees to accept this, Mr. Edleston will get the fairness hearing notice advertisement in order and also notice the fair share housing people. He added that after the fairness hearing there would be a compliance hearing which would be 120 days after the December 7<sup>th</sup> fairness hearing. Discussion followed.

Mr. Edleston stated that if Council would like to hear from Mr. McGroarty before making a final decision he will tell him to appear at the October Council meeting, or we can address it tonight and we can move forward.

Mrs. Tersigni asked what needs to be done tonight and added that she doesn't think we need Chuck here in October. Mr. Edleston agreed and stated it would just be a motion on the record to endorse settlement as stated. The Fair Share Housing people will send Mr. Edleston the proposed template for the settlement but the vote would endorse the settlement in principal.

Mr. Edleston stated that Martha told him that the DEP requested a meeting to discuss infrastructure needs most notably public sewer. Highlands Preservation rules have essentially stopped all development but there was some discussion that that could be modified if the DEP would agree that the Borough could be served by public sewer. The problem is that the Borough would need to first have a feasibility study and the cost of that, according to Mr. Roseberry, could be upwards of \$200,000 and it is likely that the Borough would have to pick up a big portion of that. Mr. Edleston added that then there would be the obvious cost of installing the sewers and the Borough would have to get a grant which would not likely pay for 100%.

The Borough would then have to have a municipal utility authority and a mandatory hook up ordinance adopted. Mr. Edleston stated that Mrs. Tersigni heard an estimated cost of 10 – 11 million but it would likely be more than that. Mrs. Tersigni said she had heard 18 million. Mr. Edleston stated that any cost not covered by a grant would be paid for through added assessment and normally those assessments are paid for over a 20 year period. He stated this would be an expensive annual charge. Mr. Edleston stated that he doesn't see this going anywhere, but that the DEP has indicted that they will put the meeting on hold until they see that the Borough has started the process of providing public sewer.

Discussion followed.

Mrs. Papics made a motion to accept the settlement proposal to provide 48 low to moderate income units as an unmet need; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

Mr. Edleston will prepare a Resolution for the October meeting and he will get the required notice to the Clerk for publication.

**NEW BUSINESS**

**CONSENT AGENDA**

Resolutions 44-17, 45-17 & 46-17 were considered by Council by Consent Agenda.

**RESOLUTION # 44-17 - BLOOMSBURY HOSE COMPANY # 1 INC. OFF-PREMISE 50/50 RAFFLE**

**WHEREAS**, the Bloomsbury Hose Company No. 1 Inc. is the licensee on the application to conduct an Off-Premise 50/50 Raffle on November 17, 2017 to be held at the Bloomsbury Hose Company, 91 Brunswick Avenue, from 6:30 - 10:30 PM.

**WHEREAS**, the appropriate application forms and fees have been submitted to the Borough Clerk; and

**WHEREAS**, there appear to be no reasons to deny the aforesaid off-premise 50/50 raffle,

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council as follows:

1. The off-premise 50/50 raffle application is approved contingent to the Legalized Games of Chance Control Commission approving said application.

**RESOLUTION #45-17 - RESOLUTION APPOINTING MICHAEL PFLUGFELDER TO THE POSITION OF ACTING PUBLIC WORKS LABORER #1 (ASSISTANT PUBLIC WORKS SUPERVISOR) AT A HOURLY RATE OF \$18.50 PER HOUR.**

**WHEREAS**, The Borough of Bloomsbury has adopted a salary ordinance # 101-17 setting salary and wage ranges for 2017, and

**WHEREAS**, there has been a vacancy in the Public Works Laborer #1 position since March.

**BE IT IS HEREBY RESOLVED** that the Common Council of the Borough of Bloomsbury does hereby appoint Michael Pflugfelder to the position of Acting Public Works Laborer #1 at an hourly rate of \$18.50, retroactive to September 1, 2017.

**RESOLUTION # 46-17 - AM SCHOOL CROSSING GUARD**

**BE IT RESOLVED**, the Common Council of the Borough of Bloomsbury does hereby appoint Linda Payne AM School Crossing Guard and alternate PM Crossing Guard for the Bloomsbury Elementary School at a rate of \$14.28 per shift.



Mrs. Papics moved Council adopt Resolutions #44-17; #45-17 & #46-17 by consent agenda, seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

### **2017 BEST PRACTICES**

Mr. Francisco explained that every year he and the Clerk complete the checklist and this year we have only one no answer and should receive all of our state aid.

Mrs. Papics moved Council authorize the Clerk or CFO to submit the Best Practices as presented; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

### **HUNTERDON DAYTIME FIRE SERVICE**

Chief McNulty stated that a resolution is being requested by the Hunterdon County Chiefs Association and the Bloomsbury Hose company. Mrs. Papics asked if they know what the impact will be to taxes. Mrs. Tersigni responded that we do not. Chief McNulty stated that there have been some outlying cost that were presented but said Council needs to face reality because this is needed. Discussion followed. Chief McNulty stated they have averaged it to about \$20 per home per year. He added there are three proposed locations throughout the County with staffing of three engines with a four man crew. He explained that during the daytime, they do not have manpower in town and they would know they will have one fully staffed engine coming to help from 6 am to 6 pm, Monday through Friday.

### **RESOLUTION # 49-17 – RESOLUTION SUPPORTING THE CREATION OF A COUNTY DAYTIME FIRE DEPARTMENT TO SUPPORT OUR VOLUNTEER FIRE COMPANIES**

**WHEREAS**, Hunterdon County has 28 volunteer fire companies answering 3,500 calls for service each year; and

**WHEREAS**, the changes in where people work, increases in the training requirements, a decline in volunteerism, have all contributed to a reduction in available volunteer firefighters; and

**WHEREAS**, these changes are especially acute during daytime responses, specifically from 06:00 until 18:00 weekdays; and

**WHEREAS**, in the face of these challenges Hunterdon's fire companies are doing an amazing job of protecting her citizens; and

**WHEREAS**, when one fire company is struggling its neighbors always rise to the occasion to assist thus placing further strain on those companies doing well with personnel response; and

**WHEREAS**, public safety and specifically providing fire protection to its citizens is among the primary responsibilities of local government; and

**WHEREAS**, in Hunterdon County the fire service has long been a combination of volunteer companies, Municipal Government support and County Government coordination; and

**WHEREAS**, Hunterdon's 28 fire companies, through mutual aid agreements, multiple task forces, the Office of Fire Coordinator, Hunterdon County Fire Chiefs Association and Hunterdon's Division of Communications & Office of Emergency Management, operate similarly to one fire company with 28 stations; and

**WHEREAS**, in response to these challenges and cognizant of these long standing practices the Hunterdon County Fire Chiefs Association has crafted a plan to address the problem of daytime fire response; and

**WHEREAS**, that plan calls for the creation of a County Daytime Fire Department staffed with paid employees in three regions strategically placed across the county to ensure timely response; and

**WHEREAS**, this Department will serve as a supplement to our local first due fire companies to ensure on every call there is a fully staffed engine;

**NOW THEREFORE BE IT RESOLVED**, the Borough of Bloomsbury fully supports our volunteers on our fire company and the mutual aid companies that routinely answer calls in our municipality;

**AND BE IT FURTHER RESOLVED**, that the Borough of Bloomsbury endorses and supports this plan to create a County Daytime Fire Department to ensure the continued protection of our citizens and their property;

**AND BE IT FURTHER RESOLVED**, that the Borough of Bloomsbury encourages our 25 neighboring Hunterdon municipalities to endorse this plan and the Board of Chosen Freeholders to implement same

**AND BE IT FINALLY RESOLVED**, that a copy of this resolution be sent to all Hunterdon municipalities, the Board of Chosen Freeholders, Bloomsbury Hose Company No. 1 and the Hunterdon County Fire Chiefs Association.

Mrs. Papics moved Council adopt Resolution # 49-17; seconded by Mrs. Jordan.

ROLL CALL VOTE: Dangelo-aye; Jordan-aye; Papics-aye; Tersigni-aye. Motion carried.

**RESOLUTION 48-17 – RESOLUTION HONORING KATHLEEN JORDAN**

**WHEREAS**, Kathleen Jordan was appointed to the Office of Common Council of the Borough of Bloomsbury in April 2013 to fill a vacant seat until the general election in 2013; and

**WHEREAS**, Kathleen Jordan was re-elected to the Office of Common Council at the general election held on November 5, 2013, to a term which expired December 31, 2015; and

**WHEREAS**, Kathleen Jordan was later re-elected to the Office of Common Council at the general election held on November 3, 2015, to a three year term expiring on December 31, 2018,

**WHEREAS**, Kathleen Jordan has served the residents of the Borough of Bloomsbury with Distinction, Honor, and Humility for nearly 4 ½ years; and

**WHEREAS**, Kathleen Jordan served as liaison to the Bloomsbury Elementary School Board of Education, was instrumental in disseminating important information to all Borough residents when she was responsible for writing the Borough Newsletter and served as Class III Member to the Bloomsbury Planning Board, and

**WHEREAS**, Kathleen Jordan also served her community during employment with the Borough of Bloomsbury as Zoning and Code Enforcement Officer and then looked out for the safety and welfare of the children of the Borough when she served as Crossing Guard for the students attending Bloomsbury Elementary School,

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Bloomsbury extend to Kathleen Jordan with great pride, their sincere gratitude and appreciation for her years of service to the citizens of Bloomsbury; and

**BE IT FURTHER RESOLVED** that we wish Kathleen Jordan much success in all her future endeavors.

Mrs. Papics moved Council adopt Resolution #49-17; seconded by Mrs. Jordan. All ayes. Motion carried.

### **CORRESPONDENCE**

No additional correspondence.

### **PUBLIC COMMENT**

Maryanne Wyant from Willow Avenue voiced concern about speeding on Willow Avenue. She stated that in the past 1.5 years a dog and a cat have been hit and killed and that her husband and a little girl going to the pizza place were almost hit. Mrs. Wyant stated that she thinks NJSP are too busy during rush hour times, so she thinks that speed bumps or installing a three-way stop at West and Willow could help. Mrs. Tersigni stated that both would require DOT approval. Discussion followed. The Clerk will reach out to the Borough Engineer to ask what the process would be.

Karen Murray 120 Willow Avenue, asked if it was the State of New Jersey that now required everyone to update their septic system. Mr. Edleston confirmed the same. Mrs. Murray stated that everyone who has paid that additional cost will not be happy to be required to hook up to a sewer.

### **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mrs. Jordan; seconded by

Mrs. Papis. All ayes, motion carried. Meeting adjourned at 8:11 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
OCTOBER 24, 2017**

The regular meeting of the Mayor and Council was held on October 24, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa A. Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 26, 2017 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Todd Dangelo	Eric Weger - absent
	Vicky Papics	Martha Tersigni, Mayor
	Chris Smith – arrived 7:06	William Edleston, Esq
	Al Stiehler	

**FLAG SALUTE**

**COUNCIL VACANCY**

Mrs. Tersigni asked if Mrs. Papics was ready to nominate someone for the vacant Council seat. Mrs. Papics asked if she was to nominate someone. Mrs. Tersigni asked Mr. Edleston if this was being done the right way. He confirmed the same.

The Clerk stated for the record that the 15 days for Mrs. Papics to provide a list of names has expired and therefore at this point any Council member may nominate someone to fill the vacancy.

Mrs. Papics nominated Jessica Tolosa.

Mrs. Tersigni asked if any other Council member had any nominations. None were heard.

Mr. Edleston stated that the nomination should be put forward then have a second and then a roll call vote.

Mrs. Papics moved Jessica Tolosa be appointed to fill the unexpired term of the vacant Council seat; seconded by Mr. Dangelo.

ROLL CALL VOTE: Dangelo-aye; Stiehler-abstain; Papics-aye; Tersigni-aye. Motion carried.

The Clerk asked Mr. Edleston confirm that she should reach out to Ms. Tolosa and see if she accepts or declines the appointment. Mr. Edleston confirmed the same and added that if she declines we will have a vacancy through the end of the term.

Ms. Tolosa will be given the Oath of Office at the November Council meeting if she accepts the nomination.

### **APPROVAL OF MINUTES**

Mrs. Papics moved Council approve the Meeting Minutes of September 26, 2017; seconded by Mr. Dangelo. Smith-abstain; Stiehler-abstain. All ayes. Motion carried.

### **TAX COLLECTOR'S REPORTS**

Mr. Stiehler moved Council approve the Tax Collector's Monthly Report of September 30, 2017 seconded by Mrs. Papics. All ayes. Motion carried.

### **APPROVAL OF BILL LIST**

Mr. Stiehler moved Council approve the Bill List of October 24, 2017; seconded by Mr. Smith. ROLL CALL VOTE: Dangelo-aye; Smith-aye; Stiehler-aye; Papics-aye. Motion carried.

### **ZONING/CODE ENFORCEMENT REPORT**

Mr. Smith moved Council accept the Zoning/Code Enforcement report of October 2017; seconded by Mr. Stiehler. All ayes. Motion carried.

### **COMMITTEE REPORTS**

#### **TODD DANGELO –**

Nothing new to report.

#### **CHRIS SMITH-**

Nothing new to report.

#### **AL STIEHLER –**

Nothing new to report.

#### **VICKY PAPICS-**

On Sunday, October 15<sup>th</sup> the Hose Company had their first Open House. It was nice to see some new faces and they may have some new recruits. They are hoping to have another successful event next year.

#### **ERIC WEGER-**

Nothing new to report.

#### **CLERK/ADMINISTRATOR-**

Clean Communities Coordinator –

The Mayor received another letter stating that online reports were missing for 2010, 2011, 2012, 2013 & 2014. An Environmental Commission Member handled the Clean Communities Grant Programs during those years. The CFO gathered available information and the Clerk is working on getting old reports filed online to the best of her ability.

Prosecutor's Office Update –

The Borough received their first payment from Anthony Boffa through the Probation Department in the amount of \$9. She will continue to follow up as necessary.

DPW-

The plow and hydraulics will be installed on the Kubota Tractor on 10/26/17.

Garbage Bid –

The Clerk advertised the award of contract to LMR as required. The Contract has been mailed for their signature.

Banisch & Associates -

Chuck McGroarty has resigned from Banisch & Associates effective 10/20/17 to accept a position elsewhere. He will be available to the Borough as needed through the end of 2017. Joanna Slagle may be stepping back in to for 2018.

HC Municipal Clerks Mini Conference –

The Clerk will be hosting another all day Mini Conference in Bloomsbury on Wednesday, December 13, 2017 and hopes to offer 6 or ceu's for the day.

Radon Awareness Program Grant-

The Clerk requests Council support in initiating a Radon Awareness Program and for Council to authorize the expenditure of funds to purchase Radon Test Kits for which she will then submit for reimbursement.

Mrs. Papics moved Council authorize the Clerk to apply for the grant and move forward with the program; seconded by Mr. Stiehler. All ayes. Motion carried.

Three Way Stop –

Last month, a resident on Willow Avenue asked if Council would consider installing a stop sign on Willow Avenue to create a 3-way stop West and Willow to deter speeding. At that meeting, the Mayor and Clerk advised that it is not just a matter of ordering and installing signs, but that DOT approval would be required. The Clerk stated that she would speak to the Borough Engineer to get details about the same.

Mr. Roseberry stated that a traffic study would be required which would cost an estimated \$2,500 and likely not support the creation of a 3-way stop at this location.

Milford Road Bridge-

Milford Road resident has voiced concern for the lack of a weight limit on the Milford Road Bridge for years. The State has confirmed many times that it is a 40 ton bridge; however the resident continues to voice his concern about loaded trucks using the bridge and has even told drivers to turn around and to not use the bridge.

Mr. Roseberry contacted Tom Matthews at the County who has requested a copy of the most recent Structural Inventory and Analysis Report, which is done every two years. He will forward the same to the Clerk when received.

**MAYOR TERSIGNI-**

Road salt –

We are waiting on a reply from Hunterdon County to our request for assistance regarding the County salt purchase program. As requested, we joined the plan but have been informed that the minimum purchase is 23 tons – more than our facility can hold.

School blinking light –

The electrician has been contacted regarding the problem reported by the NJSP. It may be an electrical problem, requiring new batteries. Request approval to troubleshoot and purchase and install new batteries.

Mrs. Tersigni asked Council approve an expenditure for the troubleshooting and repair of the second blinking light on Church Street.

Mr. Stiehler moved Council authorize a repair not to exceed \$1,500; seconded by Mrs. Papics. ROLL CALL VOTE: Dangelo-aye; Smith-aye; Stiehler-aye; Papics-aye. Motion carried.

Sewer meeting –

Further fact-finding continued on Thursday, Oct 19 when Rick Roseberry and I met with 6 other financing, water quality and NJDEP representatives to get a better feel for the scope of the project. The next step is for Rick to present a scope of work to the Highlands Council for approval. He then would pursue feasibility study funding. We need a firm cost number for this project. No resolution is needed at this time. Does council still favor moving forward with the fact-finding?

Social media –

I was contacted by the school administrator who was concerned about recent fb posts, and the possibility of litigation caused by those posts, and believed I controlled the Bloomsbury Community Facebook Page. I explained the history, administration, and our position. The following disclaimer language (as discussed, many times by council) appeared shortly after our discussion: “This is a privately run page is not affiliated with the Borough of Bloomsbury Government in anyway”. Is this adequate?

I believe that we should request similar disclaimer language on the “Bloomsbury Emergency Management” fb page. Because it has not been approved by our council, it should also be reclassified from a “Government Organization” to some other type of organization.

Perhaps council should consider a social media policy. All social media becomes part of the municipal files, under the purview of the clerk. It becomes very complicated and very difficult to oversee.

Tax appeals –

Defer to our attorney. Have not yet received a response from the assessor.

COAH –

I am not comfortable at all with the settlement agreement presented last week for my signature. Further discussion under old business.

**PERRYVILLE STATE POLICE**



Trooper Walsh reported that there have been issues in town with kids being a nuisance and acting inappropriately. He asked that the public let the NJSP know if they see anything. He explained that they are currently conducting some investigations as the shed at the park was broken into and there was a bon fire in the woods recently. There are some kids in town that are trouble and they hope to stem that before it becomes an even bigger issue.

Trooper Walsh reported that they had the meeting at the Church and they went over safety procedures and things for the congregation to look for. He added that the overall message was to just be aware of your surroundings in general, not just at Church. Discussion followed. If you see something out of the ordinary, it probably is, so the public is encouraged to call the barracks directly.

Trooper Walsh asked to confirm Trick or Treat hours and stated that he will be working and in town. Chief McNulty stated that the Fire Company will be out with trucks and lights on to slow traffic during the event as well.

Mrs. Tersigni asked Trooper Walsh to elaborate on the idea he proposed last month about starting a Facebook page. Trooper Walsh stated that he follows all the Facebook pages and sees posts from people complaining that the State Police are never around, that they don't do anything or that there is no way to communicate with the Police. He is starting with the Pattenburg section of Union Township and then wants to bring it to all the communities that they serve. He would like to set up a Facebook page as a line of communication between the State Police at Perryville Barracks and the residents of Bloomsbury so that they can communicate directly with them. If you see something, you send them a message and then that information can be disseminated into the community directly. Trooper Walsh stated that essentially he is our Police Officer, he is in direct communication with The Mayor and Clerk, and he can be contacted directly with concerns so that he can allocate resources as may be necessary. Discussion followed.

Rick Koppe, 55 Main Street asked Trooper Walsh about the issue of tractor trailers parked near the truck stops and asked if another line could be added to create two lanes of traffic. Trooper Walsh stated that the NJSP do interact with them routinely and issue tickets often. Mrs. Tersigni stated that the striping of the road is an issue for the DOT. Trooper Walsh stated the biggest issue is that most of the drivers are not local and they do not care about a \$55 ticket issued in New Jersey. The NJSP can clear the area, then tape a lap through town and there will be more trucks parked illegally a few minutes later. Discussion followed. Mrs. Tersigni stated that maybe the Borough could work with the business owners in the area to get something done. The Clerk asked Trooper Walsh if he ever received a response from the DOT about this matter. He stated that he did not, but he will follow up.

Derrick Quinn, 74 Brunswick Avenue asked Trooper Walsh what the fine is for parking in the no parking zone. Trooper Walsh said the improper parking fine is \$55 and that it is set by State Statute. He added that he doesn't think that increasing the fine amount would change the situation because they are not local.

Chief McNulty stated that when they come through with Fire Trucks they also ask them to move as well. He agreed with Trooper Walsh that they move and more pull in a few minutes later. He added that NJSP write hundreds of tickets per year.

## **OLD BUSINESS-**

### **SRTS –**

Mrs. Tersigni reported that the Clerk received a request for a status update on this project. They want to know if it is the planning stages, completed or if it has been cancelled. Discussion followed. The Mayor will send another letter explaining the Borough's inability to utilize the Grant due to the costly requirements.

### **NORTH STREET/PICKEL LANE-**

Nothing new to report.

### **BOROUGH OWNED PROPERTY-**

Nothing new to report.

### **WOODLAND TERRACE PARKING-**

Nothing new to report.

### **JOINT MUNICIPAL COURT-**

The Clerk has not received anything additional to date.

### **COAH-**

Mr. Edleston reported the second settlement conference was held last month and he received the draft agreement last Wednesday afternoon. Mrs. Tersigni stated it is Fairshare Housing Center's language along with a draft ordinance for accessory apartments. Mr. Edleston stated this looks like it is a template from other municipalities and there are several things that are unacceptable to the Borough. Among them are the requirement that the Borough adopt a spending plan which basically indicates money designated to provide for an opportunity for low or moderate income housing. He explained that the Borough has no money fund a spending plan because we have never development where we could get a contribution from the developers for a trust fund. The second issue is that they want the Borough to pay Counsel fees toward the attorneys for the Fairshare Housing Center. Mr. Edleston stated there is also a requirement that there be an affordable housing marketing plan which would require hiring an administrator. Last he explained there is a request that the Borough adopt an accessory apartment provision for R2 and R3 zones and also adopt a resolution creating what they call an overlay zone. Mr. Edleston summarized that there are several things in the agreement that are unacceptable to him and also unacceptable, he believes to the Borough Planner.

Mr. Edleston stated he thinks the Borough has two options. First to request additional time to discuss these provisions with the Fairshare Housing people in an attempt to get a better agreement, or the Borough can withdraw from the litigation. He explained that the Borough had attempted this before and the Judge felt it was not appropriate at the time, but now we have a settlement agreement. He explained that he believes the Judge wanted us to first get an agreement to see if it would be acceptable to the Borough.

Mr. Edleston suggested that Council could make a motion to authorize him to advise the Court that we are withdrawing from the litigation and we will take our chances. He explained that if

we settle the case it provides protection for 10 years from a builders remedy law suit, but in his opinion the threat of this happening is nil. The Borough is 100% in the Highlands Preservation Area, does not have a sewers and they simply will not be permitted to build with the current restrictions. He feels there is nothing to be gained by continuing the litigation. Discussion followed.

Mrs. Papics moved Council authorize Mr. Edleston to advise the Court that the Borough is withdrawing from the litigation; seconded by Mr. Stiehler.

ROLL CALL VOTE: Dangelo-aye; Smith-aye; Stiehler-aye; Papics-aye. Motion carried.

**TAX APPEALS**

Mr. Edleston reported that he was in tax court last week for two matters for the Borough. He stated that the TA appeal goes from 2014 until now and they have finally hired an appraiser and they have until December 18<sup>th</sup> to get the report. He stated that the Court asked if the Borough would also be getting an appraisal done. Mr. Edleston stated that he feels the Borough should get one and the Tax Assessor is getting names if appraisers who specialize in truck stops. He believes the cost of an appraisal could be \$5,000 - \$10,000 and he will have a few quotes for Council consideration at the November meeting.

Mrs. Tersigni read an email that estimated that a loss of \$3,000,000 in assessment would result in an increase of about \$200 a year for the average home.

Mr. Edleston stated that the attorney for Brown’s Holdings did not show up for the hearing and he moved to dismiss their appeal which was granted. Mr. Edleston stated that the Judge gave them 30 days to file a motion to reinstate their appeal and answer interrogatories.

**NEW BUSINESS**

**RESOLUTION #50-17 - CANCEL TAXES RECEIVABLE**

**WHEREAS**, the following property is Borough owned property; and

**WHEREAS**, these properties should be tax exempt;

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Bloomsbury, County of Hunterdon, State of New Jersey that the Tax Collector be hereby authorized to cancel the following property tax balance:

<b>DESCRIPTION</b>	<b>AMOUNT</b>
Block 17 Lot 41	\$476.44 for 2017
Block 17 Lot 41	\$236.52 for 2016

Mr. Stiehler moved Council adopt Resolution #51-17; seconded by Mrs. Papics.

ROLL CALL VOTE: Dangelo-aye; Papics-aye; Smith-aye; Stiehler-aye. Motion carried.

**RESOLUTION # 51-17 - RESOLUTION EXPRESSING OPPOSITION TO  
LEGISLATIVE PROPOSALS REGARDING THE OPEN PUBLIC MEETINGS ACT  
AND OPEN PUBLIC RECORDS ACT**

**WHEREAS**, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

**WHEREAS**, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

**WHEREAS**, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

**WHEREAS**, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

**WHEREAS**, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

**WHEREAS**, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

**WHEREAS**, some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the Borough of Bloomsbury, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

Mr. Stiehler moved Council adopt Resolution #51-17; Seconded by Mrs. Papics. All ayes. Motion carried.

#### **RESOLUTION # 52-17 -RADON ACTION MONTH**

**WHEREAS**, radon is naturally occurring radioactive gas that is the second leading cause of lung cancer, and

**WHEREAS**, prolonged exposure to radon can kill as many as 500 people in New Jersey each year; and

**WHEREAS**, families who reside in homes with elevated radon levels are at risk of developing serious health problems; and

**WHEREAS**, any home may have high levels of radon – even if neighboring homes do not; and

**WHEREAS**, radon testing can be done with great ease at a relatively low expense to the homeowner, with the cost of reducing radon concentrations being comparable to that of any home repair; and

**WHEREAS**, the New Jersey department of Environmental protection and the United States Environmental Protection Agency are collaborating during the month of January to promote the need for radon testing in an effort to protect the lives of our states residents; and

**WHEREAS**, if all New Jersey homes with radon concentrations at or above 4 pCi/L were mitigated, about 78 lives could be saved this year

**NOW THEREFORE BE IT RESOLVED**, the Mayor and Council of the Borough of Bloomsbury and the residents of the Borough of Bloomsbury do hereby proclaim the month of December, 2017 as

### **RADON ACTION MONTH**

In the Borough of Bloomsbury and call upon all residents who have not yet tested to test their homes for radon and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

Mrs. Papis moved Council adopt Resolution # 52-17; seconded by Mr. Smith All ayes. Motion carried.

### **SANITARY SEWER-**

Mrs. Tersigni stated there was a meeting with the DEP on October 19<sup>th</sup> and a teleconference on September 29<sup>th</sup> and there was discussion on wastewater treatment options which she summarized briefly in her report. The DEP has Finance people, Engineers and water quality people here last week to meet with the Mayor and borough Engineer. She explained that we can file for a grant for \$30,000 for a feasibility study for the wastewater treatment option. Mr. Edleston questioned if they think they can actually do a feasibility study for \$30,000. Mrs. Tersigni confirmed the same. Mr. Edleston stated that the Borough Engineer has estimated that it would cost about \$100,000.

Mr. Smith asked what the intent of the system would be, noting that there is already a system in Fawn Run development. Mrs. Tersigni stated that that system apparently has a 30 year life span according to the DEP and in order for a new system to be viable everyone would have to hook up.

Mrs. Tersigni stated the second element is a stormwater grant that Mr. Roseberry has applied for which only cost \$280 to apply. The request would be for \$200,000 - \$250,000 for a stormwater improvement project from the east end of North Street to the Musconetcong River. It would include over 2,000 feet of pipe and would probably have to be done in 2 phases. They would begin at the river. Engineering fees would be about 10% of the total cost and this is typically not payable through the grant and would have to be budgeted for 2018.

The Clerk asked if the Engineer is familiar enough with this grant that he is confident we will run into the same issues that have with utilizing the Safe Routes to Schools Grant.

## **CORRESPONDENCE**

Council reviewed correspondence announcing Mr. McGroarty's resignation from Banisch Associates to accept another position.

## **PUBLIC COMMENT**

Scott McClymont, 53 Brunswick Avenue thanked Council for all their work. He stated that when he spoke to the Mayor over the summer and she mentioned that Council may be forming a subcommittee to discuss options of what to do with vacant and abandoned homes in the Borough. He stated that he lives next door to a home which is completely dilapidated. He asked if there is anything that can be done with these vacant properties noting that some have been empty for a decade. Discussion followed. Mrs. Tersigni stated that this is the one that the state has taken over with a lot of the charges and the owner is playing games with ownership. They will not come up from South Carolina to deal with it. It is not in foreclosure and the taxes have been paid for last year so they are not up for tax sale.

Mr. Edleston stated that if it is in foreclosure there is a statute that can be used to help go after the entity that is foreclosing, typically the bank. If that is not the case we have the public nuisance ordinance but they are not responding to summonses. He asked if it is unfit for human habitation. Members of the audience stated that it is not. Mrs. Tersigni stated that that is an opinion and state statute and code is a different thing.

Mr. McClymont asked if there will be a committee formed. He asked if Council will consider increased fines against these properties. Mr. Edleston stated that then ultimately the Borough could foreclose but then would have the burden of the property. Discussion followed.

Paige McClymont, 53 Brunswick stated that the foundation is gone and the walls are falling in.

Mr. Smith stated he would be willing to chair a committee to evaluate the vacant properties. Mrs. Tersigni asked if there should be a member of the community on the committee. Mr. Edleston stated yes.

Linda Schubert 52 Brunswick stated that every time she opens her door she sees this property. She asked if she could also be on the committee. Mrs. Tersigni stated that the committee is formed and will be Mr. Smith, Mr. McClymont and Mr. Creveling.

The Clerk asked Mr. Edleston clarify how the committee be formed and if meetings need to be posted and open to the public. Mr. Edleston will get back to the Clerk in the next few days. The Clerk stated she wants to be sure that all rules are being followed.

Karen Murray, 120 Willow Avenue asked if the Borough owned properties will also be addressed. Mrs. Tersigni confirmed that they would fall under this committee too.

Frank Casola, 149 Mountain Top Road Glen Gardner and owner of the 39 Church Street which is the Pizza Shop. He stated that the brick building next door is a rental and there are several problems. He understands that legally we cannot determine who it can be rented to, but he has seen lots of police activity at the house and he can hear foul language from people sitting on the porch. He explained he is concerned about his patrons dining outside, that he had to complain

about the garbage piled up, the windows are boarded up and he had to call animal control because their dogs were running loose.

Mr. Stiehler stated that if he is hearing that kind of language and its affecting his business, that is disorderly conduct and he should call the State Police. Mr. Casola said that a property manager came out and asked him a lot of questions about the property and what he has seen. Mr. Casola stated that he had provided them with food for about a month, expecting to get paid when they got their check at the end of the month. He was then told that the individual was arrested and he has not been paid. Discussion followed. Mr. Edleston will speak to Mr. Creveling on Thursday to find out what has been done to date.

Rick Koppe asked about the blue house on Brunswick stating the garage door is wide open and there is garbage all over out front. He asked if there is anything that can be done with that. Mrs. Tersigni stated that Mr. Creveling has been working on that. The Clerk stated that she knows that Mr. Creveling has been to court a few on issues with that property but she is not sure where it stands now. Mr. Koppe asked about the Borough lot on Gardner and stated it appears there are several abandoned cars there. Discussion followed. Mrs. Tersigni stated that this was part of her report to Council and it may be necessary to amend our ordinance to address parking in Borough owned lots.

Sean McNulty stated he thought everyone was attending the meeting to complain about the siren. He said he is available at the Fire House or people can come to his house if they have any questions or want to talk to him about the siren.

Mrs. Papics moved Council close public comment; seconded by Mr. Dangelo. All ayes. Motion carried.

### **ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mrs. Papics; seconded by Mr. Smith. All ayes, motion carried. Meeting adjourned at 8:44 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator



**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
NOVEMBER 28, 2017**

The regular meeting of the Mayor and Council was held on November 28, 2017 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:21 PM by the reading of the Sunshine Law by Kim Francisco.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 26, 2017 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

<b>ROLL CALL:</b>	Todd Dangelo - excused	Eric Weger
	Vicky Papics	Martha Tersigni, Mayor
	Chris Smith – excused	William Edleston, Esq
	Al Stiehler	

**FLAG SALUTE**

**APPROVAL OF MINUTES**

Mrs. Papics moved Council approve the Meeting Minutes of October 24, 2017; seconded by Mr. Stiehler. Weger-abstain. All ayes. Motion carried.

**TAX COLLECTOR'S REPORTS**

Mr. Stiehler moved Council approve the Tax Collector's Monthly Report of October 31, 2017 seconded by Mrs. Papics. All ayes. Motion carried.

**APPROVAL OF BILL LIST**

Mr. Stiehler moved Council approve the Bill List of November 28, 2017; seconded by Mrs. Papics.

ROLL CALL VOTE: Stiehler-aye; Papics-aye; Weger-aye; Tersigni-aye. Motion carried.

**PERRYVILLE STATE POLICE**

Trooper Walsh reported that he spoke to the General Managers at both TA and Pilot and they are willing to meet with all interested parties and see if there are any additional steps that can be taken to alleviate the illegal parking situation on Route 173.

Trooper Walsh has spoken to the Mayor and Clerk about cars parked for an extended period of time in the Borough owned lot off Gardner. He asked the Attorney if an Ordinance is needed to regulate parking there. Mr. Edleston agreed.

Trooper Walsh reported there was a burglary over the weekend at a home near town. Nothing was taken but things were manipulated.

He again encouraged residents to report any incident of crime or perceived crime, immediately. Just seeing a police car in town does not mean a crime has been committed. NJSP respond to many different types of calls.

Mr. Steible asked if a member of the public is permitted to ask a question of Trooper Walsh. Mrs. Tersigni stated he could as long as it was short and sweet.

Mr. Steible stated that there was an eighteen wheeler coming down Milford Road from Holland Township. He said that he stopped the one guy and asked what he was doing. The driver stated that he followed his GPS. Trooper Walsh stated that when final approvals are received and weight limit signage is installed, they will be able to enforce the limit on designated streets.

Trooper Walsh reported that every Trooper at Perryville are now wearing body cameras.

Karen Murray asked if there is an address for DOT where residents could send a letter regarding the truck parking. Trooper Walsh will try to obtain an address for the same.

Mrs. Tersigni asked Trooper Walsh if he has any advice when there is an aggressive or volatile person that comes into Borough Hall since Lisa is by herself and once they come in, she cannot out. Trooper Walsh stated that he dealt with this at Bethlehem Township and his feeling is that just like at a school, she should keep the door locked and perhaps she can have a buzzer at her desk to allow access. He said in this day and age, he would have something. Mrs. Papics stated the window could be turned into a slider. Trooper Walsh stated that she would still be trapped in the office, but at least she could call the NJSP.

Mrs. Tersigni stated maybe we need a camera, then there would be proof of how someone behaves. Trooper Walsh agreed that cameras can be a deterrent but barriers are best. He added that Union Township School has a buzzer that sends an alert directly to Perryville and he can get that information for the Borough. He said that a locked door is the best way to halt someone who is coming in hot. Mr. Stiehler said unfortunately you never know when someone will come in calm and something will set them off.

### **ZONING/CODE ENFORCEMENT REPORT**

Mr. Stiehler moved Council accept the Zoning/Code Enforcement report of November 2017; seconded by Mr. Weger. All ayes. Motion carried.

### **COMMITTEE REPORTS**

Mrs. Tersigni stated that she doesn't believe that the Clerk received a report from any member of Council. The Clerk left a written report for everyone.

### **CLERK/ADMINISTRATOR-**

- Rabies Clinic has been scheduled for Sunday, January 21, 2018 from 2 – 3 pm.
- The Clerk has submitted Clean Communities Reports online for 5 missing years to the extent possible.

- The Clerk obtained 3 quotes for radon test kits and should be able to purchase 180-200 kits for the \$2,000 grant.
- LMR will be sending the signed contract and other required documents in the near term.
- The Clerk has scheduled Clean Up Day for July 21, 2018 from 8 – 11 am.
- The Clerk has received a copy of the Milford Road Bridge Report, but the Engineer advised that it is confusing and he will provide a memo summarizing the same for distribution to the public.
- 2018 Food License applications have been mailed.
- 2018 Pay to Play documents have been mailed to all professionals with a required submission date of not later than December 15<sup>th</sup> in order for them to be considered for re-appointment.

**MRS. TERSIGNI-**

Mrs. Tersigni stated that she did not submit a report in writing but there are a few new things she would like to run by Council.

Both school blinking lights are now working.

Social media continues to cause confusion and it is impossible to remove false information. If somebody thinks there is something going on that requires police intervention you should contact Brian to find out what is true and what is false.

The new stormwater permit has been renewed. They have suggested new Ordinances which will be considered next year.

**Leaf Pick Up-**

Leaves are not dropping and pick up could be extended to allow residents another weekend to get leaves out. Discussion followed. Pick up will be extended and the last day to put out leaves will be December 11, 2017.

**DPW On Call –**

Mrs. Tersigni stated that right now it appears we have 2 people to plow during the day and two at night. She stated she would like to advertise for additional on call employees.

**Abandoned Property Committee-**

Mrs. Tersigni stated she will remove herself to un-complicate the property committee. She said she thinks with the two of them involved, it is too top heavy and makes it too hard to schedule so she will just let Chris meet with the concerned residents to feel out what they want to do. Then it will be informal and will not require publication and meeting minutes and everything.

**School Crossing Guard-**

Mrs. Tersigni saw an email from the School Superintendent stating that it had come to her attention that the High School students are in need of a crossing guard and supervision when they are dropped off in the afternoon. They would like us to extend our crossing guard times to cover this. She was going to shoot out an email stating that we do not do this, but she wanted to speak to the NJSP first since they technically are in charge of guiding our crossing guards under the state regulations. The job of a Crossing Guard is to safely cross kids who cannot safely cross by themselves it is not to provide supervision.

Resident report of tree damage-

A resident on Lehigh Avenue reported that a tree fell on shed roof. Mrs. Tersigni stated that tree appears to be on the tree line of a property we often call Oklahoma. She stated that the resident provided pictures and Council reviewed the same. Mrs. Tersigni stated that this resident has complained in the past of tree limbs and leaves falling in his yard.

Mr. Edleston stated that the legal aspect is that the adjoining property owner is not responsible if a tree falls onto another property owners land. He added that the Mayor suggested we could have our insurance company look into our coverage to see if we have any good neighbor coverage but he is skeptical that that would open this up to other people to make the same request. He stated that he believes that the Borough has no responsibility or obligation to pay for any cost of in connection with the removal of the tree or tree branch. He added that it would be appropriate for the resident to submit a claim to his insurance company and this is consistent with New Jersey case law as recent as last year.

Mr. Weger stated that it would be similar to parking on the street and having a limb fall onto your car, you would submit to your insurance company. Discussion followed.

Mr. Stiehler moved Council authorize Mr. Edleston send a letter to Mr. Isbitski; seconded by Mrs. Papis. All ayes. Motion carried.

### **OLD BUSINESS-**

**SRTS –**

Mrs. Tersigni stated she is going through her files to come with another letter.

**COAH-**

Mr. Edleston reported he has filed a notice of dismissal and have withdrawn from the law suit.

**NORTH STREET/PICKEL LANE-**

Nothing new to report.

**BOROUGH OWNED PROPERTY-**

Nothing new to report.

**WOODLAND TERRACE PARKING-**

Nothing new to report.

**JOINT MUNICIPAL COURT-**

Franklin Township will not be joining the Court. Mr. Stiehler stated that the state was taking too long. Mr. Francisco said they decided to stay where they are.

Mr. Francisco stated that Glen Gardner agreement was amended. He stated that they wanted a two year contract instead of three and they would normally get a 2% increase each year, but we agreed not to increase their rate but we will keep all of the revenue they get. He stated that he feels it is a big win for us, and they will know exactly how much to budget each year.

Mr. Weger moved Council authorize the Mayor and Clerk to execute the new agreement as presented; seconded by Mr. Stiehler.

ROLL CALL VOTE: Stiehler-aye; Papics-aye; Weger-aye; Tersigni-aye. Motion carried.

### **TAX APPEALS**

Mr. Edleston stated that the appeals are continuing and we got an appraisal from Brown's Mack but our Assessor again said it is not adequate for her to consider a reduction. Mr. Edleston reached out to their Attorneys and they have filed to reinstate their appeal. He added that the Borough will have to object to it and Mr. Edleston will appear in court again in December to provide a status update. Nothing new has been received from the truck stops.

### **CURB PROTECTORS**

Mr. Weger asked Council to consider authorizing the purchase of curb protectors for one of the Borough plows for a cost not to exceed \$300; seconded by Mr. Stiehler.

ROLL CALL VOTE: Stiehler-aye; Papics-aye; Weger-aye; Tersigni-aye. Motion carried.

### **NEW BUSINESS**

#### **ANIMAL CONTROL**

Mrs. Tersigni stated that she has reviewed this agreement with the old one and noted a few differences but the cost is the same.

Mr. Weger moved Council authorize the Clerk to enter into a contract with Animal Control Solutions, LLC for 2018; seconded by Mr. Stiehler.

ROLL CALL VOTE: Stiehler-aye; Papics-aye; Weger-aye; Tersigni-aye. Motion carried.

#### **CORRESPONDENCE**

Council reviewed correspondence.

#### **PUBLIC COMMENT**

Craig Steible, 26 Milford Road stated that there is a lot of daylight that can be seen between the 3<sup>rd</sup> and 4<sup>th</sup> board on the bridge, He questioned who is responsible for that. Mrs. Tersigni stated that the Bridge report was sent to the Borough Engineer and he will be doing a summary of the same. Mr. Francisco stated that the Clerk had reported that Mr. Roseberry will be providing her with a summary for distribution to the public.

#### **DECEMBER MEETING**

Mrs. Tersigni stated that Mr. Edleston is not available for the December meeting. Council discussed cancelling the December 26<sup>th</sup> meeting and holding anything requiring action until the January 1, 2018 re-organization meeting.

**ADJOURNMENT**

There being no further business, a motion to adjourn was made by Mr. Stiehler; seconded by Mrs. Papis. All ayes, motion carried. Meeting adjourned at 8:09 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR  
Borough Clerk/Administrator

**BOROUGH OF BLOOMSBURY  
COUNCIL MEETING MINUTES  
DECEMBER 26, 2017**

The regular meeting of the Mayor and Council scheduled for December 26, 2017 was canceled due to lack of pending business.