

**BOROUGH OF BLOOMSBURY
COUNCIL MEETING MINUTES
JUNE 23, 2015**

The regular meeting of the Mayor and Council was held on June 23, 2015 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 8, 2015 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

ROLL CALL:	Chris James	Al Stiehler
	Kathleen Jordan	Chris Smith-excused
	Vicky Papics	Eric Weger
	Martha Tersigni, Mayor	William Edleston, Esq.

FLAG SALUTE

APPROVAL OF MINUTES

Mr. Weger moved Council approve the May 26, 2015 meeting minutes; seconded by Mrs. Papics. All ayes. James-abstain; Jordan-abstain; Stiehler – abstain. Motion carried.

TAX COLLECTOR'S REPORT

Mr. Weger moved Council approve the Tax Collector's Monthly Report of May 31, 2015 and the Quarterly Report of March 31, 2015; seconded by Mrs. Papics.

ROLL CALL VOTE: James-aye; Jordan-aye; Papics-aye; Stiehler-aye; Weger-aye. Motion carried.

APPROVAL OF BILL LIST

Mr. Weger moved Council approve the Bill List of June 23, 2015; seconded by Mr. Stiehler.

ROLL CALL VOTE: James-aye; Jordan-aye; Papics-aye, except payroll; Stiehler-aye; Weger-aye. Motion carried.

CODE ENFORCEMENT REPORT

Mrs. Jordan moved Council accept the Code Enforcement Report of June; seconded by Mrs. Papics. All ayes. Motion carried.

COMMITTEE REPORTS

A. Stiehler:

Municipal Court –

- Mr. Stiehler reported that Bethlehem Township reversed their previous position about the \$7,000 at their last Governing Body meeting. They decided that we were correct and it is our money.

V. Papics:

Nothing new to report.

E. Weger:

Nothing new to report.

C. James:

Environmental Committee-

- Mr. James stated that he received an email from Musconetcong Watershed Association regarding their assistance in helping us to obtain our Stormwater points.
- Mr. James stated he will try to hold a meeting to discuss what should be done with the Clean Communities money. Mr. Francisco stated that we have \$4,000 for 2014, which we charged the street sweeping cost of \$1,188 to, and we have been granted another \$4,000 for 2015.

The Clerk stated that she was interested in hiring a few teenagers in town to work with on call employees on various projects, such as a Borough clean up and planting flowers at the park. She questioned if this grant money could be used to pay their salaries. Discussion followed. Mr. James stated that they had been able to organize a clean-up with the boy scouts in the past and a donation was then made to their troop from the funds. Mr. James will print out the list of allowable projects.

STATE POLICE REPORT:

Trooper Walsh stated that he has been addressing concerns about four-wheelers on Borough streets. He explained that he stopped at Borough Hall yesterday and ran into kids ripping down the center of East Street on four-wheelers and he addressed it with some of the parents. He stated that one parent was not very receptive to what he had to say. He did not ticket any of the kids but did give a warning to the parents that next time, they will be ticketed and fined.

Trooper Walsh reported 91 motor vehicle stops in the Borough in May, at least 42 of these were truck parking tickets issued near the truck stop. He added that this still did not alleviate the problem because he just came through the area and there were trucks parked illegally.

Trooper Walsh explained that both issues are an uphill battle, they can impound the bikes and issue tickets but if the parents don't take the keys away, the kids will continue to ride them illegally. It is up to the parents to recognize the dangers and their responsibility in having their kids abide by the law. Discussion followed.

CLERK/ADMINISTRATOR:

Insurance Estimate-

- The Clerk reported receiving an initial insurance estimate for losses due to the water damage of \$7,370, which she did not feel covered all losses. After further discussions and providing additional documentation, she received a revised estimate for \$8,353, less the \$1,000 deductible. She will begin to replace lost items in the near term.

Spooky Sprint-

- The Clerk reported the Resolution for Street Closure for the 2015 Spooky Sprint will be held until the July meeting so the organizers can obtain all of the necessary approvals.

M. Tersigni Report:

Planning Board-

- Planning Board meeting was canceled due to no pending business.

Court Revenue –

- Mrs. Tersigni stated that at the end of May we had achieved 52.19 % of our anticipated court revenue which was \$6,263.10.

Pattensburg Rescue-

- Mrs. Tersigni reported that Pattensburg Rescue reached out to her to ask that we release a funding amount to them. She explained that she needs to get together with them about their qualifying information. She has written them a letter but it has not gone out yet.

Fallen Park Tree Clean Up-

- Mrs. Tersigni stated that she looked into the matter and it appears that any removal would need to be supervised and reported upon due to Green Acres rules. Discussion followed.

OLD BUSINESS

4 TON WEIGHT LIMIT –

- The Clerk reported that she forwarded the Engineer information he about the existing traffic code but has no further update about the same.

COAH –

- Mrs. Tersigni stated that according to last month's meeting minutes, we were supposed to have a copy of the draft judgement filing by June 2nd or 3rd, but we received nothing. She explained that when she looked at the bills last night, it appeared something had been filed.

Mr. Edleston stated that the complaint has been filed and he brought a copy for the Clerk's records tonight. He explained nothing will happen for the next few months because they are going to wait until all the municipalities which wish to file have filed. Discussion followed.

SERVICE ELECTRIC CABLE FRANCHISE-

- Mr. Edleston stated there is nothing new to report.

NEW BUSINESS

RESOLUTION # 39-15 - RESOLUTION AMENDING LATE FEES FOR PET LICENSING WITHIN THE BOROUGH OF BLOOMSBURY

WHEREAS, the Borough imposes an annual fee for the licensing of dogs and cats that harbored within the Borough of Bloomsbury; and

WHEREAS, late fees of \$5.00 per month are imposed if the licensing fee is not paid by the owner of the pet by January 31st of each year; and

WHEREAS, the Borough is also obligated to conduct a pet census as mandated by the State of New Jersey which is normally completed by the end of March during each calendar year; and

WHEREAS, there has been a delay in administering the census; and

WHEREAS, as a result of the foregoing lateness in administering the census, the Borough is of the opinion that fees imposed for the late registering of cats and dogs should be modified accordingly;

NOW, THEREFORE, the Borough does hereby adopt the following late fees for the licensing of pets:

1. \$5.00 per month for February through June for a total payment of \$23.00 for each neutered or spayed pet, and \$26.00 for each non-neutered or non-spayed pet;

2. If the foregoing is not paid by July 14, 2015, the fees shall be \$38.00 for each neutered or spayed pet, and \$41.00 for each non-neutered or non-spayed pet;
3. Addition fees of \$5.00 per month shall be imposed for each month thereafter.
4. This resolution shall be effective upon adoption.

Mr. Weger moved Council adopt Resolution #49-15; seconded by Mr. Stiehler. All ayes. Motion carried.

CROSSING GUARD JOB DESCRIPTION –

Mrs. Tersigni stated that no Council comments were received by the Clerk or herself regarding the draft job description. She stated that if there are no comments tonight, she would like to move forward with adopting the new job description so that interviews can be set up. The Clerk indicated a time change, discussion followed.

School Crossing Guard

The school crossing guard position provides child pedestrian safety by facilitating the safe movement of children to and from school when crossing public roadways and intersections, by observing gaps in the traffic and leading the children across the roadway or intersection.

There shall be one primary crossing guard and at least one substitute. It shall be the responsibility for the lead crossing guard to coordinate with the substitute(s) to ensure that the crossing post is covered at all designated times. Crossing guards may not be required to perform all duties listed in this job description and all duties performed on the job may not be listed.

This position is part-time and requires serious commitment to be at the crossing guard post on each school day, before and after school hours as required. This position works approximately 1 hour per day (30 minutes in the morning, 30 minutes in the afternoon). Crossing Guards are paid for the time they actually work.

This job is considered temporary/seasonal.

It is the duty of every municipal employee to maintain at all times a courteous and respectful attitude in his relations with the public, subordinates and peers.

The School Crossing Guard reports directly to the Mayor and Municipal Clerk/Administrator.

The requirements of the School Crossing Guard shall include:

1. Must have the ability to follow written and oral instructions.
2. Must have the ability to deal effectively and courteously with students, faculty, State Police and the general public.
3. Shall be in physical condition that will permit adequate job performance.

4. Must utilize and maintain safety equipment furnished by the Borough.
5. Must direct traffic at designated intersections by use of a hand held "STOP" sign and hand signals for the purpose of safely assisting students across the street.
6. Must be able to work out-of-doors in inclement weather and also be able to endure standing for periods of time.
7. Must be available mornings and afternoons. Requires punctuality and remaining at work location until conclusion of assignment
8. State Police background check required, the cost of which will be reimbursed after hire.
9. Must not currently be or have been within the last ten (10) years on court-ordered community supervision or probation for any criminal offense of the grade of a Class B misdemeanor or above.
10. May not have been convicted of an offense of the grade of a Class B misdemeanor or above within the last ten (10) years.
11. May not have been, at any time, convicted of any felony offense or any family violence offense.

The School Crossing Guard shall be posted at Route 579 (Church Street) crossing area or any other area as from time-to-time may be designated by the Mayor and Council.

The designated hours are as follows:

Every school day as per the Bloomsbury Elementary School calendar from 8:10-8:40 am and 2:50-3:20 pm, early dismissal 12:15-12:45 pm, or other time as circumstances may require due to delayed opening, early dismissal or emergency closing.

Mrs. Jordan moved Council adopt the Crossing Guard Job Description; seconded by Mr. Stiehler. All ayes. Motion carried.

CORRESPONDENCE-

Council reviewed email correspondence received from Ilse Goshen, 69 Main Street regarding a dead tree on her property. Mrs. Jordan questioned if she had forwarded copies of the estimates she had received. The Clerk stated she has not received any to date, but understands she is away on vacation. Discussion followed. The Mayor and Clerk asked that Stan Prater from JCP&L have someone inspect the same to see if they would top the tree to get limbs out of the wires.

Council reviewed additional correspondence. Discussion followed.

PUBLIC COMMENT-

No comment.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Mr. Weger; seconded by Mr. Stiehler. All ayes, motion carried. Meeting adjourned at 8:01 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR
Borough Clerk/Administrator