

**BOROUGH OF BLOOMSBURY
COUNCIL MEETING MINUTES
OCTOBER 28, 2014**

The regular meeting of the Mayor and Council was held on October 28, 2014 at Borough Hall, 91 Brunswick Avenue, Bloomsbury, New Jersey. The meeting was called to order at 7:00 PM by the reading of the Sunshine Law by Lisa Burd Reindel.

As required by the Open Public Meetings Act of 1975, adequate notice of this meeting was provided on January 16, 2014 by the publication of said notice in the Hunterdon County Democrat and the posting of said notice in the Municipal Building on the same date.

ROLL CALL:	Chris James - excused	Al Stiehler
	Kathleen Jordan	Chris Smith - excused
	Vicky Papics	Eric Weger
	Martha Tersigni, Mayor	William Edleston, Esq.

FLAG SALUTE

APPROVAL OF MINUTES

Mrs. Papics moved Council adopt the Regular Meeting Minutes of September 23, 2014; seconded by Mrs. Papics. All ayes. Stiehler – abstain; Weger-abstain. Motion carried.

TAX COLLECTOR'S REPORTS

Mr. Stiehler moved Council approve the Tax Collector's Monthly Report dated September 30, 2014, revised report of August 31, 2014 and Quarterly Report dated September 30, 2014; seconded by Mr. Weger.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Stiehler-aye; Weger-aye. Motion carried.

APPROVAL OF BILL LIST

Mrs. Tersigni stated that the Clerk has worked very diligently to provide this report.

Mr. Weger moved Council approve the bill list of October 28, 2014; seconded by Mr. Stiehler.

ROLL CALL VOTE: Tersigni-aye; Jordan-aye, except payroll; Papics-aye, except payroll; Stiehler-aye; Weger-aye. Motion carried.

CODE ENFORCEMENT REPORT

Mrs. Papics moved Council accept the Code Enforcement Report of October; seconded by Mr. Stiehler. All ayes. Motion carried.

STATE POLICE – PERRYVILLE

Trooper McGourty stated that things have been quiet but he wants to remind residents that if they see anything suspicious, to dial 9-1-1. Discussion followed. Mrs. Jordan asked if a Trooper could be present at the school during crossing time. Council voiced concern about reports of ATV's on

the streets. Trooper McGourty again stated that residents need to call 9-1-1 as soon as they see them. He explained that the underage operators could face underage driver and other violations and when they turn 17, they will not get their driver's license. Mrs. Tersigni asked that Mrs. Jordan include something in the December newsletter regarding the same.

BLOOMSBURY RESCUE SQUAD

Mrs. Tersigni stated that Sean McNulty would provide an update on the status of the Rescue Squad and Fire Department. Mr. McNulty stated that 2 weeks ago the membership of the Fire Department met to discuss the continuance of EMS in the Borough of Bloomsbury operating under Bloomsbury Hose Company. They met with the Squad and informed that they will no longer continue to pursue the EMS service within the Bloomsbury Hose Company. He explained that the Hose Company does not have the membership to properly staff an ambulance as they did when they first started discussing the merger as they have lost a few certified EMTs. Mr. McNulty doesn't feel that the four members that he sees for the Squad are enough for him or the membership of the Hose Company to be comfortable with taking on the EMS services.

Mr. McNulty advised they are continuing discussions with their pro bono partnership lawyers and their lawyers are up to date with the situation. He stated that they will take over Rescue, but not EMS. He stated that none of the Rescue vehicles will fit in the Hose Company garage, and they do not need any of their vehicles. Mr. McNulty said that they would take the new response vehicle, that they could use some of the equipment that is on it but then would have to do something else with it. Council voiced concern that a recent payment may not have been made and that the vehicle could potentially be repossessed. Mr. McNulty stated that their lawyers have asked for this information but not received anything. Discussion followed.

Mr. McNulty stated that they tried to make every attempt to continue the services within the Fire Department. He explained that they told the Rescue Squad to start planning to move out in a month or two. He said they are very concerned about the trucks being out in the parking lot unsecured and that the items inside will be ruined with the cold weather approaching.

Mr. McNulty advised the Mayor and Council should contact Hunterdon County and request dual response for 43 Rescue. He explained that right now if they call for 43 Rescue, they wait four minutes before calling someone else out. Bloomsbury will have to negotiate with another Rescue Squad for coverage in the future. Mr. Stiehler will reach out to Bethlehem Township about how best to handle the same. Mrs. Tersigni will contact the County tomorrow.

COMMITTEE REPORTS

V. Papics:

Nothing new to report.

K. Jordan for C. James:

Mrs. Jordan stated that Mr. James let her know that he was held up at work and would not make the meeting tonight and apologized for late notice about the same.

L. Burd for C. Smith:

Recreation –

- The Clerk advised that Council had been provided a copy of the CFO's calculation of the receipts and disbursements for the 2014 summer rec program and they ended with a deficit of \$3,238.75. She advised that Mr. Smith reported at the September meeting that he hoped that the revenue from the Spooky Sprint would cover any deficit. Those numbers are not yet in, so it is unclear if this is the case.

The Clerk reported that Mr. Smith would like to reduce that amount by the money made at the golf outing which he believed to be about \$500. He said he has been a little remiss in getting soccer receipts to Rich for payment as he is now living out of town. Mr. Smith believes there is about \$60 in the cash box and there are two more weekends of soccer left. He added that the bill for the welder which he paid was actually \$595, not the \$495 he reported last month. Mr. Francisco indicated in his summary that Rec has about \$1,300.00 currently. Mrs. Tersigni stated that she doesn't know where the money is going to come from and that the deficit was paid for out of the rec trust and that money was to be dedicated for field maintenance. She also stated that there is no activity in the rec account in August, September or October and nothing has been deposited, so it appears they have had no snack sales for months.

Mrs. Tersigni stated that Mr. Smith indicated he has to get stuff to Rich Petri and he doesn't live in the Borough anymore, so in accordance with the state rules, you have to be a resident to serve on a Commission and have to maintain a certain number of members to remain a commission. Discussion followed. Mr. Weger stated that if there is not enough interest to remain a commission, they will need to become an advisory committee.

E. Weger:

DPW-

- Mr. Weger stated that he saw that the street has been painted in the area of the Phase III Main Street Project.
- Mr. Weger stated that the DPW built the new box and they were picking up brush and leaves.
- Prior to the next snow storm, Mr. Weger will go speak to them to ensure all equipment is up and running. Mrs. Tersigni stated that they have enough salt to get started. Mr. Stiehler stated that we have to do a better job of plowing to the curbs this year.

K. Jordan:

Board of Education-

- Nothing new to report. Mrs. Jordan did not receive any submission from the teacher who inquired about an archeological dig project.

A. Stiehler:

Court-

- Nothing new to report.

Clerk/Administrator's Report:

Tax Office –

- Tax sale will be held on December 15, 2014.

General Matters-

- The Clerk reported that she received a letter from a Patricia Horwath explaining that her late husband Larry Horwath Jr. had been Mayor in Bloomsbury many years ago and she wanted to donate his plaque and gavel back to the Borough.

2014 Best Practices-

- The Clerk reported that she and Mr. Francisco completed the 2014 Best Practices worksheet and that the Borough received a score of 92% with only 4 questions being answered no. Discussion followed.

M. Tersigni:

Planning Board-

- Mrs. Tersigni reported the October Planning Board meeting was canceled due to lack of pending business.
- Mrs. Tersigni, Tom Reilly and Kimberly Wentzel met with Chuck McGroarty last night to review his progress with the Highlands components. He will draft proposals and Highlands budgets for two areas based on those discussions. The first will be North Street and it will be called the Highlands Economic Development Plan and the second area will be the Mill area and will be called a Redevelopment Plan. Judy Thornton of the Highlands would like to include this in her 2015 budget so we are going to try to get all the proposals drafted and everyone should have a chance to look at this hopefully before the November meeting.
- Mrs. Tersigni stated that Council had asked her to try find a cost to tear the mill down. She explained she can't really get a cost and we would have to prepare an RFP but this should be put on hold for now as we pursue Highlands's opportunities.

Budget-

- Mrs. Tersigni asked that everyone submit any budget requests they may have.

Christmas Tree Disposal-

- Council discussed options for disposal of the trees. The Clerk advised she got a quote for having the trees chipped at the park again for \$650.

Mr. Weger moved Council authorize the chipping of the Christmas Trees for a cost not to exceed \$650 provided that the DPW Supervisor agrees this is the best method of disposal; seconded by Mrs. Papics.

ROLL CALL VOTE: Jordan-abstain; Tersigni-aye; Papics-aye; Stiehler-aye; Weger-aye. Motion carried.

Newsletter-

- Mrs. Tersigni stated that the next newsletter should go out by December 1st and in that edition, she would like to include snow parking, and a request that residents help to keep fire hydrants free of snow.

Meeting Dates-

- Mrs. Tersigni asked Council if anyone had any conflicts with either the November or December meeting dates due to the holidays. Mrs. Papics stated that she will not be available for November. Mrs. Jordan asked if the December meeting could be moved. Discussion followed.

OLD BUSINESS

MAIN STREET PHASE III UPDATE

Mrs. Tersigni stated they were scheduled to start the drainage today but were not there.

SAFE ROUTES TO SCHOOLS

Mrs. Tersigni stated she has not rejected any money yet.

MILL REDEVELOPMENT

The Clerk asked if Mr. Edleston had sent the deed to Mr. Zaleski. He advised he has not, that he was working on it this afternoon and it will go out tomorrow and we should have it by the end of the month.

NORTH STREET/PICKEL LANE UPDATE

Nothing new to report.

MUNICIPAL REASSESSMENT

Mrs. Tersigni reported that 73 properties have had no interior inspection and letters have gone out to all those properties and call back appointments are being made. Mrs. Hagaman expects that value letters will go out in early December with an opportunity for property owners to review the assessments. Mrs. Hagaman is conducting data entry and waiting on Chapter 91 notice responses. Mr. Edleston stated these are income and expense statements for income producing properties.

AGREEMENT FOR ASSESSOR'S SERVICES RELATED TO THE REASSESSMENT

Mr. Edleston stated that he still does not have the agreement, that Mrs. Hagaman requested he change one line from "Subject to the approval of Borough Council" to "Subject to the approval of the Hunterdon County Board of Taxation".

FORECLOSED PROPERTY UPDATE

Nothing new.

SERVICE ELECTRIC FRANCHISE AGREEMENT RENEWAL

Mr. Edleston stated that he threw this back in their lap for them to start something. He advised we are not going to do it and they should bear the cost of the same.

NEW BUSINESS-

INTRODUCTION – ORDINANCE # 104-14 - ORDINANCE # 104 -14 - AN ORDINANCE AMENDING SECTION 256-36 OF THE CODE OF THE BOROUGH OF BLOOMSBURY ENTITLED “HANDICAPPED PARKING” BY DESIGNATING A HANDICAPPED PARKING SPACE AT 43 CHURCH STREET

BE IT ORDAINED by the Mayor and Council of the Borough of Bloomsbury that Section 256-36B of the Code of the Borough of Bloomsbury entitled “Handicapped Parking” is hereby amended and supplemented as follows:

<u>Street</u>	<u>Location</u>
Church St.	43 Church St.

This Ordinance shall take effect following final passage and publication in accordance with law.

All Ordinances or parts of Ordinances which are inconsistent with this Ordinance shall be repealed as to their inconsistencies only.

Mrs. Papics moved Council Introduce Ordinance # 104-14 on First Reading; seconded by Mr. Stiehler.

ROLL CALL VOTE: Jordan-aye; Papics-aye; Stiehler-aye; Weger-aye.

RESOLUTION # 49-14 - RADON ACTION MONTH

WHEREAS, radon is naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

WHEREAS, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

WHEREAS, any home may have high levels of radon – even if neighboring homes do not; and

WHEREAS, radon testing is easy and inexpensive – and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

WHEREAS, a significant number of homes in the Borough of Bloomsbury have elevated levels of radon; and

WHEREAS, if all New Jersey homes with radon concentrations at or above 4 pCi/L were mitigated, about 83 lives could be saved this year

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Bloomsbury and the residents of the Borough of Bloomsbury do hereby proclaim the month of December, 2014 as

RADON ACTION MONTH

In the Borough of Bloomsbury and call upon all residents who have not yet tested to test their homes for radon and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

Mrs. Jordan moved Council adopt Resolution # 49-14; seconded by Mrs. Papics. All ayes. Motion carried.

The Clerk asked Mr. Edleston if it was appropriate to add an additional crossing guard alternate sub through the end of the year by simply having Council consider one applicant for the same. She advised that there was no such position on the Salary Resolution and that the Resolution is also name specific to the person who is filling each position. She advised that she added and m.1. line for crossing guard – alternate sub. The Clerk advised that they wanted to advertise locally for interest in the position, but since their hire should be voted on by Council, and we only meet once a month, we are running short on time. The Clerk again asked Counsel of it would be appropriate to hire Beth Rolls through the end of the year. Mr. Edleston confirmed the same would be appropriate to fill this position in this way through the end of the year.

Mr. Papics moved Council approve the hire of Beth Rolls as alternate sub crossing guard through the end of 2014; seconded by Mr. Stiehler.

ROLL CALL VOTE: Tersigni-aye; Papics-aye; Stiehler-aye; Weger-aye. Motion carried.

RESOLUTION # 50-14 - A RESOLUTION SETTING THE SALARIES & WAGES FOR EMPLOYEES OF THE BOROUGH OF BLOOMSBURY, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE YEAR 2014

WHEREAS, The Borough of Bloomsbury has adopted a salary ordinance # 101-14A amending the salary and wage ranges for 2014, and

NOW THEREFORE, BE IT RESOLVED, this resolution will specify the specific 2014 salary or wage for each employee serving in each position as follows:

<u>Position (Employee)</u>	<u>Salary or Wage</u>
a. Borough Clerk/Administrator (Burd-Reindel)	\$45,800 per year, plus \$37.90/hr for additional hours
b. Registrar (Burd-Reindel)	\$1,267 per year
c. Deputy Registrar (Ruta)	\$100 per year
d. Chief Financial Officer (Francisco)	\$20,067 per year
e. Tax Assessor (Hagaman)	\$10,334 per year
f. Tax Collector (Brown)	\$6,730 per year
g. Public Works Superintendent (R Heinrich, Sr)	\$17,858 per year, plus \$22.89/hr for hours in excess of 65 per month
h. Public Works Laborer #1(Stonebach)	\$15,942 per year, plus \$19.64/hr for hours in excess of 65 per month
i. Planning Bd. Secretary (Burd-Reindel)	\$3,802 per year
j. Code Enforcement Officer (Creveling)	\$6,589 per year, plus \$25.00 per sidewalk inspection
k. Emergency Mgt. Coordinator (Papics)	\$1,964 per year, plus \$10.35/hr for FEMA related hours
l. Dog/Cat Licensing Official (Burd-Reindel)	\$528 per year
m. School Crossing Guard (Jordan & Vanya)	\$31.95 per day
m.1. Crossing Guard - Alt Sub. (Rolls)	\$28.00 per day
n. Regular Laborer (Clark, Douglas, D. Heinrich, K. Heinrich, R. Heinrich Jr, Pacenti, Smith, Tuxhorn)	\$16.89 per hour
o. Municipal Recycling Coordinator (Douglas)	\$528 per year
p. Tax Clerk (Burd-Reindel)	\$2,485 per year
q. Summer Recreation Director (Hockin)	\$23.00 per hour
r. Summer Recreation Junior Director (Race)	\$10.00 per hour
s. Summer Recreation Student Aide (TBD)	\$7.25 per hour

NOW THEREFORE, BE IT FURTHER RESOLVED, the above salaries and wages shall include a 2% increase and shall be retroactive to January 1, 2014.

Mr. Stiehler moved Council adopt Resolution # 50-14; seconded by Mr. Weger.
ROLL CALL VOTE: Tersigni-aye; Jordan-abstain; Papics-abstain; Stiehler-aye; Weger-aye.
Motion carried.

**RESOLUTION # 51-14 - A RESOLUTION CONSENTING TO THE PROPOSED
WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT
ENTITLED "Amendment to the Upper Delaware and Upper Raritan Water
Quality Management Plan (WQMP)"**

WHEREAS, the Board of Chosen Freeholders of Hunterdon County desires to provide for the orderly development of wastewater facilities within Hunterdon County; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on October 20, 2014 for the above Amendment has been prepared by the Hunterdon County Planning Department;

NOW THEREFORE, BE IT RESOLVED on this 28th day of October 2014, by the Common Council of the Borough of Bloomsbury that:

1. The Borough hereby consents to the amendment entitled “Amendment to the Upper Delaware and Upper Raritan Water Quality Management Plans (WQMP)”, and publicly noticed on October 20, 2014, prepared by the Hunterdon County Planning Department, for the purpose of its incorporation into the applicable WQM plan(s).
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4.

Mr. Weger moved Council adopt Resolution # 51-14; seconded by Mrs. Papis. All ayes. Motion carried.

CORRESPONDENCE

Council reviewed correspondence. Discussion followed.

PUBLIC COMMENT

No comment.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Mr. Weger; seconded by Mr. Stiehler. All ayes, motion carried. Meeting adjourned at 8:13 PM.

Respectfully Submitted,

Lisa A. Burd Reindel, RMC, CMR
Borough Clerk/Administrator